

THE COMMISSIONERS OF FIRE DISTRICT 2  
IN THE TOWNSHIP OF EAST BRUNSWICK  
COUNTY OF MIDDLESEX  
216 JOSEPH STREET \* EAST BRUNSWICK \* NEW JERSEY 08816

**Minutes of the Meeting of October 11<sup>th</sup>, 2022**

**I. CALL TO ORDER:**

Commissioner Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

**II. SALUTE TO THE FLAG:**

Commissioner Lyons opened the meeting with the salute to the flag.

**III. READING OF THE OFFICIAL NOTICE OF THE MEETING:**

Commissioner Lyons read the official notice of the meeting. [Attachment I]

**IV. ROLL CALL:**

Roll Call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons were in attendance.

**V. FIRE PREVENTION BUREAU:**

Fire Marshal Verdi was in attendance, he presented the following report:

Fire Prevention Bureau Inspection Progress September 2023:

Period/Activity		Month Qty	YTD Qty
Sept	2022 Inspections	141	1316
Sept	2022 Re-Inspections	21	504
Sept	2021 Inspection	88	1218
Sept	2021 Re-Inspections	31	379
Sept	2022 Smoke Detectors	38	484
Sept	2021 Smoke Detectors	59	404
Fees	2022 Bureau Collected		\$264,625.48

Site Plans:

... No new site plans visited at this time

- ... Grids are all up to date
- ... Violations and penalties have been mailed out
- ... Open registrations and associated late fees have been mailed to the businesses
- ... One tenant was issued a violation/fine for a continuing problem with excessive storage and blocked egress. Property owners were notified, and they responded to the building to meet with the inspector over their safety concerns with the tenant.
- ... Demolition has started at the old Wiz/Gap property, use caution with any response if needed
- ... 110 Tices Ln construction is moving along rapidly. Inspectors are making trips to view the progress.
- ... Moving forward with the plan to install cameras in the Fire Prevention vehicles
- ... Fire Prevention program at the schools has begun this week. The inspectors appreciate the help from the Fire Company in making each day a success

**X. APPROVAL OF MINUTES:**

The minutes of September 13<sup>th</sup>, 2022 Monthly Meeting were approved on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye.

**XI. COMMUNICATIONS:**

No communications at this time

**XII. TREASURERS REPORT:** [Attachment III for details]

Commissioner Grande reported the following as of September 31, 2022:

Operating Account	\$ 445,459.09
Cash Mgmt Fund - General	\$ 454,257.82
Cash Mgmt Fund - Fire App.	\$ 364,343.84
Cash Mgmt Fund - Dedicated Penalty FC	\$ 5,036.36
Cash Mgmt - LOSAP	\$ 6,064.37
Total of Accounts Funds	<u>\$ 1,275,161.48</u>

The Treasurer's Report was accepted, on a motion by Commissioner Colon, seconded by Commissioner Jewett. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye.

Budget meetings with the Fire Company are underway

## **IX COMMITTEE REPORTS:**

### 1. Apparatus Replacement Committee

Weekly progress reports are being sent out showing the fabrication work being done on the production line

Moving forward with the aerial apparatus specs

## **X UNFINISHED BUSINESS:**

### 1. MONTHLY INJURIES:

No injuries to report for the past month

### 2. MONTHLY APPARATUS ACCIDENTS:

Truck 809 had minor damage to one of the stainless-steel outrigger covers while operating at a Fire Prevention demonstration

Minor damage to the pick up truck with a vehicle passing to close

### 3. NEW MEMBERS /OR TERMINATIONS:

Fire Company dropped four (4) members. Names will be given to Commissioner DeGraw for removal from insurance and other paperwork

### 4. WILLOW STREET BOILER:

PM contract with Trane to be included in 2023 Budget. Discussion was held on the cost of the program as well as other courses of action

### 5. WILLOW STREET APPARATUS ROOM LIGHTING:

Nothing to report

### 6. UPGRADING OF THE COMPUTERS AND IT SYSTEM:

Presently waiting on Chris to complete the work in the server room. Discussion was held on who will be responsible for the District website and other programs currently under the previous IT company

### 7. COMMUNITY SERVICE/CADET MEMBER:

After discussion and review of VFIS recommendations the Fire Company will be continuing with the current Cadet Program

8. DUNHAM'S CORNER STATION BAY DOOR:

On a motion by Commissioner Colon, seconded by Commissioner DeGraw the District will move forward with having the bay door replaced at a cost of \$8950.00. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye.

Danley Electric will be replacing the heater kill switch so the heat will not run freely while the bay door is open

9. ADP Thumb Print Time Clock:

We are waiting for materials to be delivered from ADP

10. STATION MAN DOORS

Will have a contractor investigate why the man doors at the three (3) stations do not always close correctly

**XI** **NEW BUSINESS:**

1. Requesting a price to have one of the bay doors at Willow Street replaced, this is the last of the original doors
2. Fire Marshall Verdi showed the two (2) best options for hydrant markers, Polycarbonate and the Fiber Glass. After discussion it was decided that the District will move forward with the purchase of the Polycarbonate markers. Due to the expense of the markers this project will be spread over a number of years to replace all existing markers and any new ones needed

**XII** **FIRE CHIEF/PRESIDENT REPORT:**

East Brunswick Independent Fire Company President Roger's was in attendance, and gave the following report:

- ... Serve-Pro is currently working at the Lawrence Brook Station to remediate any mold around the air vents. They will be investigating to try and determine the cause of the mold growth
- ... Internet at the Dunhams Corner Station is having intermittent issues. He is requesting to have the IT company look into this
- ... Commissioner Grande asked that the wording in the Fire Company's fund drive letter be changed or removed as LOSAP is considered a retirement benefit. President Rogers agreed to have this looked at for future mailings

East Brunswick Independent Fire Company Chief Rosa was in attendance, he gave the following report:

- ... Chief requested that Fire Prevention respond to an AFA at 5 Cotters Ln because of storage of E Bikes and batteries. Property owners were notified and the tenant was issued a desist order because the fire suppression system is not designed for this type of storage
- ... The Guns and Hoses Football game this past Sunday for Breast Cancer Awareness was held at the high school. Everyone in attendance had a good time and funds were raised for a great cause
- ... Andrew Zuckerman and Dominic Sclafani graduated fire school

**XIII. PUBLIC PORTION:**

Discussion was held on budgetary funds for members of the fire company to have physicals due to cancer risk. In particular older members of the fire company that were exposed to the use of AFFF Foam during trainings and fire scenes

Discussion was held about members utilizing testing and physicals at Deborah Hospital's Captain Buscio Program. Asst Chief Anderson stated that he will be taking the physical in the upcoming month and will report back on his experience. Fire Marshall Verdi explained that it is great program open to all fire fighters and that the Jersey City Fire department members utilize this program.

**XIV. ADJOURNMENT:**

Being no further discussion or business at this time, Commissioner Jewett moved, seconded by Commissioner Colon that the public meeting be adjourned at 9:46 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye.

Respectfully submitted,

Richard D. Jewett  
Clerk