

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of April 12th, 2022

I. CALL TO ORDER:

Commissioner Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG:

Commissioner Lyons opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:

Commissioner Lyons read the official notice of the meeting. [Attachment I]

IV. ROLL CALL:

Roll Call showed Commissioners DeGraw, Grande, Jewett and Lyons were in attendance. Commissioner Colon was absent

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi was in attendance, he presented the following report:

Fire Prevention Bureau Inspection Progress February 2022:

Period/Activity		Month Qty	YTD Qty
March	2022 Inspections	182	505
March	2022 Re-Inspections	81	141
March	2021 Inspection	217	577
March	2021 Re-Inspections	40	128
March	2022 Smoke Detectors	40	116
March	2021 Smoke Detectors	51	125
Fees	2022 Bureau Collected		\$107,308.85

Site Plans:

None under review at this time

- The grids are up to date and being completed
- Residence in at 6 Tower Center Blvd is now open and operational 24 hours a day
- Kennsington Village is now 95% occupied
- Mailing is completed and we are beginning to receive the annual fees
- Middlesex County Fire Prevention Association is holding an annual fundraiser

X. APPROVAL OF MINUTES:

The minutes of February 8, 2022 Monthly Meeting were approved on a motion by Commissioner Grande, seconded by Commissioner Lyons. Roll call showed Commissioners DeGraw, Grande, Jewett and Lyons voting aye. Commissioner Colon was absent.

The minutes of February 8, 2022 Executive Session were approved on a motion by Commissioner Grande, seconded by Commissioner Jewett. Roll call showed Commissioners DeGraw, Grande, Jewett and Lyons voting aye. Commissioner Colon was absent.

The minutes of March 8, 2022 Monthly Meeting were approved on a motion by Commissioner Grande, seconded by Commissioner Lyons. Roll call showed Commissioners DeGraw, Grande, Jewett and Lyons voting aye. Commissioner Colon was absent.

XI. COMMUNICATIONS:

None at this time

XII. TREASURERS REPORT: [Attachment III for details]

Commissioner DeGraw reported the following as of March 31, 2022:

Operating Account	\$	27,581.82
Cash Mgmt Fund - General	\$	252,593.04
Cash Mgmt Fund - Fire App.	\$	776,553.69
Cash Mgmt Fund - Dedicated Penalty FC	\$	5,022.06
Cash Mgmt - LOSAP	\$	6,037.88
Total of Accounts Funds	\$	<u>1,067,788.49</u>

The Treasurer's Report was accepted, on a motion by Commissioner Jewett, seconded by Commissioner Grande. Roll call showed Commissioners DeGraw, Grande, Jewett and Lyons voting aye. Commissioner Colon was absent.

Commissioner DeGraw stated that the funds from the sale of the Jeep have been received and will be transferred to the Fire Prevention Bureau. Funds from the sale of the Fire Company pickup truck have yet to be received.

IX COMMITTEE REPORTS:

1. Apparatus Replacement Committee

Drawings have been reviewed and approved. Construction of the new apparatus is scheduled for June with delivery now expected in November.

Attorney Braslow has written the bond agreement for the Ladder Tower Apparatus. The drawings, review, and construction process are expected to take 24 months.

A discussion was held on opting out of the agreement with Ford Motor Company for the new Chief's vehicle due to ongoing delays of over a year now. It is possible to switch to a Chevy Tahoe on government bid already on a dealer lot. Commissioner DeGraw will advise Office Assistant Prott to speak with the Ford dealer and determine any further delays.

X UNFINISHED BUSINESS:

1. MONTHLY INJURIES:

No injuries

2. MONTHLY APPARATUS ACCIDENTS:

Fire Marshall Verde reported that the Fire Prevention Trailer was involved in a minor accident while being driven by a District 1 Inspector. District 1 Commissioner Bruce Smith and Fire Marshall Verde were notified immediately and responded to assess damage.

3. NEW MEMBERS /OR TERMINATIONS:

One (1) member was dropped from the roles of the Fire Company
Two (2) new members were issued gear and key fobs
Two (2) new members are going through the paperwork process\

Andrew Cier's application for the New Jersey State Firemen's Association was accepted, on a motion by Commissioner Jewett, seconded by Commissioner Grande. Roll call showed Commissioners DeGraw, Grande, Jewett and Lyons voting aye. Commissioner Colon was absent.

4. WILLOW STREET BOILER:

Awaiting parts from Trane

5. ADMINISTRATION BUILDING SIDEWALK:

Greg Prott reported that he still has not received a reply to his inquiries from Z Brothers Construction

6. WILLOW STREET APPARATUS ROOM LIGHTING:

No Progress

7. UPGRADING OF THE COMPUTERS AND IT SYSTEM:

Meeting with the IT company; all equipment has been ordered. Fire Prevention Bureau buying new computers. Inventory up to date on which terminals need replacing. The internet will be analyzed after equipment and server replacement to determine best course of action to resolve intermittent internet problems

XI **NEW BUSINESS:**

We will be working on updating all of the District Policies to ensure they are current

XII **FIRE CHIEF/PRESIDENT REPORT:**

East Brunswick Independent Fire Company President Roger's was attendance, and gave the following report:

- Questioned the Board on the Lawrence Brook Station roof, he was informed that it has been repaired.
- Dunhams Corner Station apparatus room door is in need of replacement.
- Requesting to have the exterminator out to inspect Dunhams Corner Station for possible termite problem

East Brunswick Independent Fire Company Chief Rosa was in attendance, and gave the following report:

- Chief Rosa discussed with the Board that the matter of all three Fire Districts and use of the fire ground channel. Our radios will transmit the emergency mayday on all channels except fire ground, also that on fire ground our radios do not scan. District 1 states that their fire ground radios do transmit the emergency mayday button and that some scan the truck system. Further discussion will be had to determine how to ensure fire ground safety for everyone operating at a District 2 fire scene

XIII. **PUBLIC PORTION:**

Nothing from the public at this time

XIV ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Jewett moved, seconded by Commissioner Grande that the public meeting be adjourned at 8:50 PM. Roll call showed Commissioners DeGraw, Grande, Jewett and Lyons all voting Aye. Commissioner Colon was absent

Respectfully submitted,

Richard D. Jewett
Clerk