

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of August 9th, 2022

I. CALL TO ORDER:

Commissioner Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG:

Commissioner Lyons opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:

Commissioner Lyons read the official notice of the meeting. [Attachment I]

IV. ROLL CALL:

Roll Call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons were in attendance.

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi was in attendance, he presented the following report:

Fire Prevention Bureau Inspection Progress July 2022:

Period/Activity		Month Qty	YTD Qty
July	2022 Inspections	89	982
July	2022 Re-Inspections	73	433
July	2021 Inspection	242	935
July	2021 Re-Inspections	31	324
July	2022 Smoke Detectors	58	304
July	2021 Smoke Detectors	66	280
Fees	2022 Bureau Collected		\$192,982.76

Site Plans:

- Robert Wood Johnson Children's Hospital is planning to build a location at 645 Rt 18 in the building housing Cubesmart and several other tenants.

- 568 Ryders Ln property; Fire Marshall has asked the developer to relocate the EV charging stations that were shown on the site plans.
- 110 Tices Ln development is moving along quickly. It was asked that they add fire suppression sprinklers to the attic area, not just common areas, the developer declined.
- FedEx and Asst Chief Anderson are working on a walk through of the property. Info cards (BIC) to be located in the Electrical/Alarm room
- Township Water Department states the issue with the broken hydrant ifo 19 Sunset Blvd is a broken valve underground. Scheduled to be repaired
- Fire Marshall will be looking into the evacuation plans as well as Fire Company access to the new trailers being built on the Churchill Jr High School property.

X. APPROVAL OF MINUTES:

The minutes of July 12th, 2022 Monthly Meeting were approved on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, Grande, Jewett and Lyons voting aye. Commissioner DeGraw abstained as he was not present at the July meeting.

XI. COMMUNICATIONS:

No communications at this time

XII. TREASURERS REPORT: [Attachment III for details]

Commissioner Grande reported the following as of June 2022:

Operating Account	\$	140,719.84
Cash Mgmt Fund - General	\$	552,057.10
Cash Mgmt Fund - Fire App.	\$	363,380.37
Cash Mgmt Fund - Dedicated Penalty FC	\$	5,030.77
Cash Mgmt - LOSAP	\$	6,048.33
Total of Accounts Funds	\$	<u>1,067,236.41</u>

The Treasurer's Report was accepted, on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye.

IX COMMITTEE REPORTS:

1. Apparatus Replacement Committee

Pierce has pushed back the start of fabrication on the new apparatus to September, with a delivery date now in December. Discussion was held as to whether we have a delivery date written into the contract. Commissioner DeGraw will be reviewing the contract for this.

Discussion was held on the Collision Mitigation System that will be on the new apparatus. Further information is needed before the Board can determine if this should be activated

New Aerial Apparatus specs still being worked on. Looking to schedule demos with other manufacturers still.

X UNFINISHED BUSINESS:

1. MONTHLY INJURIES:

One employee suffered an injury, seeking medical attention

2. MONTHLY APPARATUS ACCIDENTS:

One minor accident was reported, damage to the mirror and window of the Chief's truck

3. NEW MEMBERS /OR TERMINATIONS:

Fire Company has accepted one (1) new cadet member, paperwork has been completed.

4. WILLOW STREET BOILER:

Not getting any response from Trane. May have to look for another vendor

5. WILLOW STREET APPARATUS ROOM LIGHTING:

Nothing to report

7. UPGRADING OF THE COMPUTERS AND IT SYSTEM:

Installation of new computers is in progress; Awaiting final server materials to begin converting the server equipment

8. Fire Alarm System:

Two (2) bids have been received, Avcom and Central Jersey Security. After discussion the Board decided to table a decision until September to get further information and definitions from the vendors

9. Community Service/Cadet Member:

Waiting for a response from VFIS. Commissioner DeGraw will contact VFIS for a response from them

10. Dunham's Corner Station Bay Door:

After reviewing the vendor proposals received, the bid from Lombardy Door was accepted on a motion by Commissioner DeGraw, seconded by Commissioner Colon, with the stipulation that the Board confirms State Contract Acceptance. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye.

11. ADP Thumb Print Time Clock:

Further discussion was held about the details and cost of installing/utilizing this system

XI **NEW BUSINESS:**

Board will be looking into the use of a check depositing machine to streamline banking

XII **FIRE CHIEF/PRESIDENT REPORT:**

East Brunswick Independent Fire Company President Roger's was not attendance, Vice President emailed the following report:

- Inquired about the maintenance/cleaning of the Fire Company space and bathrooms on the second floor.
- Fire Company is requesting to have the cameras looked at for another incident of illegal dumping that has occurred
- States that the Fire Company has been delayed in completing paperwork due to issues with the running of reports and other IT issues. The Board advised the Officers in attendance at the meeting that these issues are being addressed or have been already taken care of. No one is attendance could speak for current specific issues. Commissioner DeGraw will look into this further with the President.
- Commissioner DeGraw advised the bench that he is still waiting for paperwork from two (2) members so that LOSAP could be completed. There was also a discussion on how members can make changes to current address and beneficiaries as the office administrator has retired.

East Brunswick Independent Fire Company Chief Rosa was in not attendance, Asst. Chief Anderson gave the following report:

- Fire Company responded to 52 calls in the months of July
- Two (2) Mutual Aid responses for structure fires; One (1) in District 1's area, the other in the borough of South River

XIII. PUBLIC PORTION:

Nothing from the public at this time

XIV. ADJOURNMENT:

Being no further discussion or business at this time, Commissioner DeGraw moved, seconded by Commissioner Colon that the public meeting be adjourned at 9:03 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye. absent

Respectfully submitted,

Richard D. Jewett
Clerk