

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of July 12th, 2022

I. CALL TO ORDER:

Commissioner Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG:

Commissioner Lyons opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:

Commissioner Lyons read the official notice of the meeting. [Attachment I]

IV. ROLL CALL:

Roll Call showed Commissioners Colon, Grande, Jewett and Lyons were in attendance. Commissioner DeGraw was absent

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi was in attendance, he presented the following report:

Fire Prevention Bureau Inspection Progress June 2022:

Period/Activity		Month Qty	YTD Qty
June	2022 Inspections	98	885
June	2022 Re-Inspections	92	357
June	2021 Inspection	45	935
June	2021 Re-Inspections	66	324
June	2022 Smoke Detectors	58	304
June	2021 Smoke Detectors	66	280
Fees	2022 Bureau Collected		\$192,982.76

Site Plans:

- 568 Ryders Ln, Aldersgate Methodist Church property, this is where the 3-story senior living facility will be located. Not on Tracy Rd. The Crisis

Room Pantry will be demolished along with an outbuilding. New building to be erected for the pantry

- New computers are installed and running, work to be completed the end of this week. The new server will be worked on next
- Three Penalties have been issued to Taco Bell for the ongoing alarm issues. As of now one fee has been collected

X. APPROVAL OF MINUTES:

The minutes of June 14th, 2022 Monthly Meeting were approved on a motion by Commissioner Jewett, seconded by Commissioner Lyons. Roll call showed Commissioners Jewett and Lyons voting aye. Commissioner Colon & Grande abstained as they were not present at June's meeting. Commissioner DeGraw was absent

XI. COMMUNICATIONS:

No communications at this time

XII. TREASURERS REPORT: [Attachment III for details]

Commissioner Grande reported the following as of June 2022:

Cash Mgmt Fund - General	\$	252,874.95
Cash Mgmt Fund - Fire App.	\$	363,118.80
Cash Mgmt Fund - Dedicated Penalty FC	\$	5,027.13
Cash Mgmt - LOSAP	\$	<u>6,043.99</u>
Total of Accounts Funds	\$	1,152,855.30

The Treasurer's Report was accepted, on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, Grande, Jewett and Lyons voting aye. Commissioner DeGraw was absent

IX COMMITTEE REPORTS:

1. Apparatus Replacement Committee

Fabrication will be starting in August on the new apparatus, delivery is expected in November

July 6th Spartan Manufacturers brought an aerial truck to be looked at. Specs for our truck should be completed in the next 3 to 4 weeks.

New pick-up truck should be completed for service by the end of July

X **UNFINISHED BUSINESS:**

1. MONTHLY INJURIES:

No injuries

2. MONTHLY APPARATUS ACCIDENTS:

One minor accident was reported, damage to the mirror and window of the Chief's truck

3. NEW MEMBERS /OR TERMINATIONS:

No new members at this time

4. WILLOW STREET BOILER:

Nothing to report

5. WILLOW STREET APPARATUS ROOM LIGHTING:

No Progress

7. UPGRADING OF THE COMPUTERS AND IT SYSTEM:

Computer install being completed, server to be done next

8. Fire Alarm System:

One proposal is in from Avcom Communications, waiting for a second proposal. Our attorney has stated that we do not need to solicit bids as the amount will be under the threshold requirement

9. Community Service/Cadet Member:

Waiting for a response from VIFS

XI **NEW BUSINESS:**

Esmeralda Alvarado was accepted in the New Jersey State Firemen's Association on a motion by Commissioner Colon, seconded by Commissioner Lyons. Roll call showed Commissioners Colon, Grande, Jewett and Lyons voting aye. Commissioner DeGraw was absent

Discussion was held on upgrading the ADP employee hours to a fingerprint timeclock to make recording of hours easier. System will automatically log hours to the payroll system. Commissioner Lyons states that the new system cost to run will be comparable to the existing logs. New system was approved

on a motion by Commissioner Colon, seconded by Commissioner Jewett. Roll call showed Commissioners Colon, Grande, Jewett and Lyons voting aye. Commissioner DeGraw was absent absent

XII FIRE CHIEF/PRESIDENT REPORT:

East Brunswick Independent Fire Company President Roger's was attendance, and gave the following report:

- Sprinkler head in Lawrence Brook bunk room was removed by the Suppression Company. Commissioner Grande said this should have been brought to our immediate attention to be corrected as it is a life hazard. Will be contacting the Suppression Company to rectify immediately
- Fire Protection agreement needs to be signed and returned to the Board asap

East Brunswick Independent Fire Company Chief Rosa was in attendance, and gave the following report:

- Chief Rosa informed the Board that two lengths of hose were determined to be bad during hose testing, they have been taken out of service.
- Fuel pump needs to have the newer members of the Fire Company added to the key code system
- Reported on the fire at the Golden East Chinese restaurant
- More Turnout Gear needs to be ordered

XIII. PUBLIC PORTION:

Nothing from the public at this time

XIV ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Colon moved, seconded by Commissioner Grande that the public meeting be adjourned at 8:25 PM. Roll call showed Commissioners Colon, Grande, Jewett and Lyons voting aye. Commissioner DeGraw was absent

Respectfully submitted,

Richard D. Jewett
Clerk