

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of September 13th, 2022

I. CALL TO ORDER:

Commissioner Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG:

Commissioner Lyons opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:

Commissioner Lyons read the official notice of the meeting. [Attachment I]

IV. ROLL CALL:

Roll Call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons were in attendance.

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi was in attendance, he presented the following report:

Fire Prevention Bureau Inspection Progress August 2022:

Period/Activity		Month Qty	YTD Qty
Aug	2022 Inspections	187	1170
Aug	2022 Re-Inspections	50	483
Aug	2021 Inspection	151	1218
Aug	2021 Re-Inspections	32	379
Aug	2022 Smoke Detectors	59	446
Aug	2021 Smoke Detectors	59	404
Fees	2022 Bureau Collected		\$225,085.25

Site Plans:

- No new site plans at this time

- All grids are up to date
- Annual registration review for outstanding fees in progress. Letters and penalties will be going out
- Hydrant on Sunset Blvd previously discussed has been addressed with the Township Water Department. Hydrant has been replaced/repaired
- The Bureau was called by the Fire Company to investigate three (3) fires. One was a kitchen fire at the Colonial Diner. The second being a fire above the ceiling in the kitchen area of the Philippine restaurant in Village Green. The inspectors will be working all restaurants in the District on kitchen hood cleaning diligence. The third fire being a structure fire on 4th St that appeared to start on a deck area and extend in the second floor and attic

X. APPROVAL OF MINUTES:

The minutes of August 9th, 2022 Monthly Meeting were approved on a motion by Commissioner Jewett, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye.

The minutes of August 9th, 2022 Executive Session were approved on a motion by Commissioner Jewett, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye.

XI. COMMUNICATIONS:

No communications at this time

XII. TREASURERS REPORT: [Attachment III for details]

Commissioner Grande reported the following as of August 31, 2022:

Operating Account	\$	111,362.35
Cash Mgmt Fund - General	\$	553,982.82
Cash Mgmt Fund - Fire App.	\$	364,343.84
Cash Mgmt Fund - Dedicated Penalty FC	\$	5,036.36
Cash Mgmt - LOSAP	\$	6,064.37
Total of Accounts Funds	\$	<u>1,040,789.74</u>

The Treasurer's Report was accepted, on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye.

2021 Budget Review:

Bart & Bart Accountants Report was accepted with Resolution 2022-18 as submitted on a motion by Commissioner DeGraw, seconded by Commissioner

Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye.

IX COMMITTEE REPORTS:

1. Apparatus Replacement Committee

Truck is in production, cab and framing being completed. Pierce has given the District a delivery date of first week in December.

X UNFINISHED BUSINESS:

1. MONTHLY INJURIES:

1 firefighter sustained an injury at the 4th St fire, treated, released, and cleared for duty

2. MONTHLY APPARATUS ACCIDENTS:

No accidents reported

3. NEW MEMBERS /OR TERMINATIONS:

No changes in membership.

4. WILLOW STREET BOILER:

PM contract with Trane to be included in 2023 Budget

5. WILLOW STREET APPARATUS ROOM LIGHTING:

Nothing to report

6. UPGRADING OF THE COMPUTERS AND IT SYSTEM:

Progress being made with the new installations

7. FIRE ALARM SYSTEM:

The two bids received had pricing clarified. After discussion this was tabled until further budget review could be conducted

8. COMMUNITY SERVICE/CADET MEMBER:

Discussion held after receiving information from VFIS. Our insurance carrier states that a background check should be required. Also, that any such member under the age of 18 should not be allowed on property without the presence of no less than 2 adult members

10. DUNHAM'S CORNER STATION BAY DOOR:

Discussion was held on materials ordering time frame. The contractor accepted will no longer be doing prevailing wage as per changes in the State of New Jersey requirements. New bids will be looked for

11. ADP Thumb Print Time Clock:

System and requirements being reviewed

XI NEW BUSINESS:

Three man doors are becoming an issue with closing properly, they are: Willow St by fuel pump, Lawrence Brook main door, and Dunhams Corner main door

XII FIRE CHIEF/PRESIDENT REPORT:

East Brunswick Independent Fire Company President Roger's was in attendance, and gave the following report:

- Requested to have what looks like mold forming in the Lawrence Brook Station bunk room to be investigated. District will be contacting Serve Pro to respond and do testing

East Brunswick Independent Fire Company Chief Rosa was in attendance, he gave the following report:

- There were significant three (3) fires that the Fire Company responded to in addition to numerous accidental and false alarms

XIII. PUBLIC PORTION:

Nothing from the public at this time

XIV ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Jewett moved, seconded by Commissioner Colon that the public meeting be adjourned at 9:15 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons voting aye.

Respectfully submitted,

Richard D. Jewett
Clerk