

*EAST BRUNSWICK BUREAU OF FIRE PREVENTION
FIRE DISTRICT NO. 2
216 Joseph Street, East Brunswick NJ 08816*

Office (732) 390-6962 Fax (732) 651-1944

Fire Watch Requirements

In the event of a reduction in required fire protection equipment occurs, the Fire Marshal or his designee may authorize the use of a **fire watch** on a temporary basis to allow the facility to remain open and operating. The following criteria shall be followed before the use of a fire watch shall be authorized. Additional requirements may be ordered by the Fire Marshal as needed:

Fire watch shall **immediately** report any fire or suspected fire to the Fire Department using 9-1-1 on-site phone, or 732-390-6902 if using cellular phone.

Fire watch individual shall be a minimum of 18 years of age.

Fire watch individual shall remain awake and alert at all times.

Fire watch shall not be discontinued without the approval of the Fire Marshal. If fire watch is being maintained due to a required fire alarm, detection, or suppression system being out of service, the fire watch shall be maintained 24 hours a day until the system is restored back to service.

Fire watch shall have a telephone that is capable of contacting 9-1-1 with them at all times.

Fire watch shall have the ability to communicate a fire alarm and/or evacuation orders to other occupants of the building.

Fire watch shall be familiar with the premises and evacuation procedures for the building.

Fire watch shall have access to an approved portable fire extinguisher at all times.

In places of assembly [A Use] a fire watch shall be posted in each separate room that is occupied.

Fire watch shall not have any other responsibilities other than being a fire watch

Fire watch shall be posted on each floor of multiple story structures.

Fire watch shall conduct a complete walk through of the entire building at least once every twenty (20) minutes.

Fire watch shall keep a written log of all patrols and shift activities on the form provided. This log shall be submitted to Bureau of Fire Prevention within 24 hours after the termination of the fire watch. The log may be submitted by fax to 732-651-1944.

Fire watch shall have approved training with portable fire extinguishing equipment. If special firefighting equipment is provided in the building, the fire watch shall have approved training in the use of the equipment [i.e. hose stations, etc.]

Fire watch shall be familiar with all fire protection and detection systems and be able to operate any manual controls.

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