

**THE COMMISSIONERS OF FIRE DISTRICT 2**  
 IN THE TOWNSHIP OF EAST BRUNSWICK  
 COUNTY OF MIDDLESEX  
 216 JOSEPH STREET \* EAST BRUNSWICK \* NEW JERSEY 08816

**Minutes of the Meeting of July 12, 2016**

**I. CALL TO ORDER:** Commissioner Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

**II. SALUTE TO THE FLAG:** Commissioner Lyons opened the meeting with the salute to the flag.

**III. READING OF THE OFFICIAL NOTICE OF THE MEETING:**  
 Commissioner Lyons read the official notice of the meeting. [Attachment I]

**IV. ROLL CALL:**

Roll Call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons were in attendance.

**V. FIRE PREVENTION BUREAU:**

Fire Marshal Verdi was absent.

Fire Prevention Bureau Inspection Progress June, 2016:

Period/Activity		Month Qty	YTD Qty
June	2016 Inspections	215	1100
June	2015 Inspections	212	1208
June	2016 Re-Inspection	70	401
June	2015 Re-Inspection	130	419
June	2016 Smoke Detectors	41	158
June	2015 Smoke Detectors	34	151
June	2016 Multi-Housing Inspections	21	213
June	2015 Multi-Housing Inspections	49	187
June	2016 Multi-Housing Re-Inspections	18	117
June	2015 Multi-Housing Re-Inspections	18	72
Fees	2016 Bureau & Multi-Housing		144,862.04

Outstanding Registration Fees – Regular Inspections 2015	\$ 475.00
Outstanding Fees – Multi-Housing *	

Audit by the State of New Jersey has not yet occurred.

New Vehicle Purchase:

Removal of letter from the Dodge Avenger scheduled for 7/15/16

New vehicle has been delivered and we are waiting on Platinum Graphics for the lettering

**VI. APPROVAL OF MINUTES:**

The minutes of June 10, 2016 Monthly Meeting were approved, on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett, and Lyons, all voting Aye.

**VII. COMMUNICATIONS:**

No communications at this time

**VIII. TREASURERS REPORT:** [Attachment II for details]

Commissioner Grande reported the following as of June 30, 2016:

Operating Account	\$	133,354.26
Cash Mgmt Fund - General	\$	141,102.66
Cash Mgmt Fund – Fire App	\$	440,771.04
Cash Mgmt Fund LOSAP	\$	35,567.01
Cash Mgmt Dedicated Penalty FC	\$	16,210.52
Cash Mgmt New Bldg	\$	23,089.11

The Treasurer's Report was accepted on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett, and Lyons, all voting Aye.

**IX. COMMITTEE REPORTS:**

1. Apparatus Replacement Committee

Awaiting the bids to be returned from the dealers

Dealers have stated still waiting for price approval from the State. Will be contacting the Houston-Galveston Co-op, as well as two other dealers in state for pricing.

**X. UNFINISHED BUSINESS:**

1. Annual Inventory

No Progress

2. Grant Status:

Commissioner Colon stated that we are waiting to hear from Senator Bookers' office on the grants

3. Monthly Injuries

Two (2) Firefighters were injured at the Messler Street structure fire. Both have been cleared to return at this point

4. Computer Issues

No issues were reported

5. Hydrant Markers

No further progress

6. Volunteer Membership Drive

New member status:

1. Keith Sheetz – 7/11/16: Respirator Questionnaire only completed
2. Michael Greaves – 6/29/16: Completed as of 7/12/16 received physical, fingerprints and abstract
3. Brandon Withum – 6/20/16: No signed paperwork received, no physical and no fingerprints
4. Tyler McLean – 6/20/16: Received physical and fingerprints, abstract not received yet
5. Gregory Aaron – 6/3/16: No signed paperwork, no abstract, physical or fingerprints
6. Edward Sheridan – 6/2/16: Received abstract & fingerprints. Physical incomplete, respirator questionnaire incomplete
7. Tamara Kostadimova – 6/2/16: Received abstract & fingerprints, physical incomplete

7. HARASSMENT TRAINING

Commissioners have reviewed the policy and have agreed to change it to a two year policy. Membership will start taking the course in January. New members will begin as soon as possible upon entry into the Fire Company.

8. NEW MEMBERSHIP APPLICATIONS

No report

9. REPLACEMENT/REPAIR LIGHT POLE AT DC

Work scheduled to be completed in two weeks

14. LAWRENCE BROOK STATION ROOF

Work scheduled to begin on 7/18/16

**XI    NEW BUSINESS:**

- 1.) Policy Review for 2016 – all commissioners reviewed the policies and have accepted them as they are
- 2.) Bonding for new apparatus has been discussed with the East Brunswick Township Office of Finance

**XII   FIRE CHIEF/PRESIDENT REPORT:**

East Brunswick Independent Fire Company President Alexander reported the following:

- 1.) Awaiting bids for the repainting of Old Willow St bays
- 2.) Requesting that the light motion sensor in Old Willow St bay be repaired. He was advised by Commissioner Lyons that a new sensor has been ordered to replace the current one
- 3.) The mold abatement work performed at Dunhams Corner is not acceptable or complete. Looking to have the cabinets removed

East Brunswick Independent Fire Company Chief Johnson:

- 1.) Officers responsible for maintenance on vehicles have been sent to all commissioners. Please notify the officers in the listed order of any deficiencies
- 2.) Concern expressed over the spring work performed on Squad 806, truck sits lopsided and drivers are worried there may be handling issues
- 3.)

**XIII.   PUBLIC PORTION:**

Employee B. Timper discussed his injury and the progress of therapy

**XIV   ADJOURNMENT:**

Being no further discussion or business at this time, Commissioner Grande moved, seconded by Commissioner Colon, that the public meeting be adjourned at 8:46 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett, and Lyons all voting Aye.

Respectfully submitted,

Richard D. Jewett  
Clerk