

THE COMMISSIONERS OF FIRE DISTRICT 2
 IN THE TOWNSHIP OF EAST BRUNSWICK
 COUNTY OF MIDDLESEX
 216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of June 14, 2016

I. CALL TO ORDER: Commissioner Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG: Commissioner Lyons opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:
 Commissioner Lyons read the official notice of the meeting. [Attachment I]

IV. ROLL CALL:

Roll Call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons were in attendance.

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi was in attendance and provided the following report:

Fire Prevention Bureau Inspection Progress May, 2016:

Period/Activity		Month Qty	YTD Qty
May	2016 Inspections	140	880
May	2015 Inspections	215	996
May	2016 Re-Inspection	61	329
May	2015 Re-Inspection	56	289
May	2016 Smoke Detectors	24	117
May	2015 Smoke Detectors	36	117
May	2016 Multi-Housing Inspections	24	192
May	2015 Multi-Housing Inspections	21	138
May	2016 Multi-Housing Re-Inspections	19	99
May	2015 Multi-Housing Re-Inspections	4	59
Fees	2016 Bureau & Multi-Housing		142,484.04

Outstanding Registration Fees – Regular Inspections 2015	\$ 475.00
Outstanding Fees – Multi-Housing *	

Audit by the State of New Jersey has not yet occurred.

New Vehicle Purchase:

Delivery will take place in the next two (2) weeks. Lettering will have to be completed once we take ownership

VI. APPROVAL OF MINUTES:

The minutes of May 10, 2016 Monthly Meeting were approved, on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett, and Lyons, all voting Aye.

VII. COMMUNICATIONS:

No communications at this time

VIII. TREASURERS REPORT: [Attachment II for details]

Commissioner Grande reported the following as of May 31, 2016:

Operating Account	\$	85,393.06
Cash Mgmt Fund - General	\$	141,008.72
Cash Mgmt Fund – Fire App	\$	440,477.52
Cash Mgmt Fund LOSAP	\$	35,543.34
Cash Mgmt Dedicated Penalty FC	\$	14,350.76
Cash Mgmt New Bldg	\$	23,073.68

The Treasurer's Report was accepted on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett, and Lyons, all voting Aye.

IX. COMMITTEE REPORTS:

1. Apparatus Replacement Committee

Proposal for a Rescue Pumper Style apparatus has been submitted, truck will be similar to Squad 806. We are waiting for 3 bids to come back. Committee has recommended a side mount style pump operation. Possibility of buying a second pumper in January based on the pricing returned. There will be a 30 day bid request.

Commissioner Jewett reported on the replacement of 802. Dealers are waiting for the 2017 prices to be accepted by the State, should only be an increase of \$1000.00.

X. UNFINISHED BUSINESS:

1. Annual Inventory

No Progress

2. Grant Status:

Commissioner Colon stated that we are waiting to hear from Senator Bookers' office on the grants

3. Monthly Injuries

None reported

4. Computer Issues

No issues were reported

5. Hydrant Markers

Progress is being made

6. Volunteer Membership Drive

No report

7. PRESERVATION OF 911 MEMORIAL

Project has been completed

9. HARASSMENT TRAINING

Commissioners are reviewing the policy and it will be discussed at the next meeting. Looking to make this a two (2) year policy, changing it from a three (3) year policy. Membership will start taking the course in January. New members will begin as soon as possible upon entry into the Fire Company.

11. DISPOSAL OF UNUSED RADIOS

Radios have been sold on GovDeals, purchased for \$2800.00

12. NEW MEMBERSHIP APPLICATIONS

Progress on rewriting the application package

13. REPLACEMENT/REPAIR LIGHT POLE AT DC

Danley notified to begin the replacement work

14. LAWRENCE BROOK STATION ROOF

Work on replacing the roof should begin in three (3) weeks.

15. CURB AROUND WILLOW STREET STATION FLAG POLE

Curbing has been replaced

XI NEW BUSINESS:

- 1.) Policy Review for 2016 – still in review; some changes will be forthcoming

XII FIRE CHIEF/PRESIDENT REPORT:

East Brunswick Independent Fire Company President Alexander reported the following:

- 1.) Received a proposal from ServPro to remediate and remove damaged kitchenette cabinets. Waiting for proposals on converting part of standby room to sleeping quarters. Hoping to combine all the work into one project as opposed to several different projects.
- 2.) Night Stand By – waiting for the Treasurer to turn over the report for completion
- 3.) Looking for bids on the repainting of old Willow St
- 4.) Annuities – Equity of annuity –vs- Insurance policy, no longer a need to make up the difference as was in the past. Fire Company will look into that difference in coverage

East Brunswick Independent Fire Company Chief Johnson:

- 1.) Loaner Engine 805's driver qualifications almost complete, with most of the drivers having gone over the apparatus
- 2.) Issues with officers not being able to log into the computer remotely to do reports creating a delay in filing NFRS
- 3.) Gear – Looking at a new company with the possibility of testing their gear
- 4.) Pagers – inventory list was requested by Commissioner Degraw, no progress
- 5.) Organizing and rules for the lockers as well as locker room use in sleeping quarters are being established.

XIII. PUBLIC PORTION:

None

XIV ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Grande moved, seconded by Commissioner Colon, that the public meeting be adjourned at 9:16 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett, and Lyons all voting Aye.

Respectfully submitted,

Richard D. Jewett
Clerk