

**THE COMMISSIONERS OF FIRE DISTRICT 2**  
 IN THE TOWNSHIP OF EAST BRUNSWICK  
 COUNTY OF MIDDLESEX  
 216 JOSEPH STREET \* EAST BRUNSWICK \* NEW JERSEY 08816

**Minutes of the Meeting of May 10, 2016**

**I. CALL TO ORDER:** Commissioner Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

**II. SALUTE TO THE FLAG:** Commissioner Lyons opened the meeting with the salute to the flag.

**III. READING OF THE OFFICIAL NOTICE OF THE MEETING:**  
 Commissioner Lyons read the official notice of the meeting. [Attachment I]

**IV. ROLL CALL:**

Roll Call showed Commissioners Colon, DeGraw, Grande, Jewett and Lyons were in attendance.

**V. FIRE PREVENTION BUREAU:**

Fire Marshal Verdi was in attendance and provided the following report:

Fire Prevention Bureau Inspection Progress April, 2016:

Period/Activity		Month Qty	YTD Qty
April	2016 Inspections	126	738
April	2015 Inspections	196	781
April	2016 Re-Inspection	91	258
April	2015 Re-Inspection	93	233
April	2016 Smoke Detectors	28	93
April	2015 Smoke Detectors	26	81
April	2016 Multi-Housing Inspections	36	168
April	2015 Multi-Housing Inspections	32	117
April	2016 Multi-Housing Re-Inspections	26	80
April	2015 Multi-Housing Re-Inspections	15	55
Fees	2016 Bureau & Multi-Housing	\$8,089.00	\$114,065.00

Outstanding Registration Fees – Regular Inspections 2015	\$ 625.00
Outstanding Fees – Multi-Housing *	\$ 1,675.00

\*Crosspointe 2<sup>nd</sup> Invoice sent (misunderstanding on their part, confused it with 2016 Annual Fee)

Audit by the State of New Jersey has not yet occurred.

Following site plans were reviewed:

51 W. Prospect St, reviewing an addition to existing building

New Vehicle Purchase:

Purchase Order has been completed, approximately 2 weeks until vehicle is delivered to us. The dealer will be installing the lighting package.

**VI. APPROVAL OF MINUTES:**

The minutes of April 12, 2016 Monthly Meeting were approved, on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett, and Lyons, all voting Aye.

**VII. COMMUNICATIONS:**

Received the E-Mail Transition Project proposal from Gordon, will be reviewed  
Engine 805 accident report was received and turned over to insurance company

**VIII. TREASURERS REPORT:** [Attachment II for details]

Commissioner Grande reported the following as of April 30, 2016:

Operating Account	\$ 438376.02
Cash Mgmt Fund - General	\$ 140,963.18
Cash Mgmt Fund – Fire App	\$ 440,335.29
Cash Mgmt Fund LOSAP	\$ 35,531.90
Cash Mgmt Dedicated Penalty FC	\$ 14,346.14
Cash Mgmt New Bldg	\$ 23,066.21

The Treasurer's Report was accepted on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett, and Lyons, all voting Aye.

**IX. COMMITTEE REPORTS:**

1. Apparatus Replacement Committee

No Progress; Commissioner Lyons asked for a meeting with the chief to be set up in order to expedite the purchase

Commissioner Jewett reported on the replacement of 802. Dealers are waiting for the 2017 prices to come in from Ford. Will be contacting the HGAC Buy Coop to explore that purchasing option

**X. UNFINISHED BUSINESS:**

1. Annual Inventory

No Progress

2. Grant Status:

Commissioner Colon advised that the awarding of Grants was started on May 6, 2017. Still awaiting results on our grant application

3. Monthly Injuries

None reported

4. Computer Issues

No issues were reported

5. Hydrant Markers

No further progress from last month

6. Volunteer Membership Drive

New Member Status- Three (3) applications have been received by the Fire Company, one (1) interview has taken place.

7. PRESERVATION OF 911 MEMORIAL

Steel beam is expected to be delivered May 12th.

9. HARASSMENT TRAINING

Writing of the policy should be completed May 13th

11. DISPOSAL OF UNUSED RADIOS

Only bid the District received was for \$750.00, still researching to try and find a buyer with a good return price

12. NEW MEMBERSHIP APPLICATIONS

No Report

13. REPLACEMENT/REPAIR LIGHT POLE AT DC

Waiting on the Insurance Company before we can move forward

14. LAWRENCE BROOK STATION ROOF

Work on replacing the roof should begin in three (3) weeks.

15. CURB AROUND WILLOW STREET STATION FLAG POLE

Brick pavers have been installed. Bid of \$950.00 was received to install a new depressed curb to secure pavers in place

## **XI    NEW BUSINESS:**

- 1.) Policy Review for 2016 – still in review; some changes will be forthcoming
- 2.) NJ State Fireman’s Assoc. Application – Joseph A. Terrick & William S. Consentino have applied to be accepted into New Jersey State Firemen’s Relief Association. Motion by Commissioner Colon, second by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett, and Lyons, all voting Aye.
- 3.) Adalex Communications quote of \$17,000.00 for the new entry security system was received just prior to tonight meeting. The system will include code readers to unlock entryway doors & camera coverage at all doors. Discussion about how much video/data storage there is, location of the recorders, the capacity to add additional monitoring to the system and whether the security system will be tied into the emergency generators at each station.  
Motion by Commissioner Degraw to accept the bid from Adalex Communications, second by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett, and Lyons, all voting Aye.

## **XII    FIRE CHIEF/PRESIDENT REPORT:**

East Brunswick Independent Fire Company President Alexander reported the following:

- 1.) The Dunhams Corner Station roof is still leaking over the Stand By Room
- 2.) Mold has been found in the kitchenette cabinets under the sink and across the top of the stove unit. Bleach is being applied as a precaution as this is looked into
- 3.) Awaiting pricing for the remodeling of Dunhams Corner Station Stand By Room to include sleeping quarters
- 4.) Discussion on Life Insurance Coverage for older members and the annuity policy
- 5.) Requested the Lawrence Brook Station landscaper to clean up the shrubs on our property
- 6.) Commissioner Lyons again requested that the Fire Company add the Decon Room to the weekly maintenance

East Brunswick Independent Fire Company Chief Johnson was not in attendance; Asst. Chief Zelehoski reported the following:

- 1.) Engine 805’s accident report has been submitted. Necessary equipment being relocated to Engine 803 while the engine is OOS and repairs are made
- 2.) VFIS insurance conducted the first of two (2) driver training courses. The second will involve a road course and Train the Trainer instruction
- 3.) Gear – purchasing two sets of gear at this time

- 4.) Pagers – inventory list was requested by Commissioner Degraw
- 5.) Opticom System – Asst Chief Zelehoski inquired about the status of the Opticom System (stop light control) discussions with the Township. Commissioner Lyons stated that the project is at a stand still over costs right now, explaining the Township has stated the cost is approx. \$12,000.00 per intersection/light. In addition there is a cost per vehicle and annual maintenance for system. Also the EB Police department is uneasy about the recording and monitoring of its vehicles while using the system.

**XIII. PUBLIC PORTION:**

None

**XIV. ADJOURNMENT:**

Being no further discussion or business at this time, Commissioner Colon moved, seconded by Commissioner Grande, that the public meeting be adjourned at 9:20 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Jewett, and Lyons all voting Aye.

Respectfully submitted,

Richard D. Jewett  
Clerk