

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of December 8, 2015

I. CALL TO ORDER: Commissioner Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG: Commissioner Grande opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:
 Commissioner Grande read the official notice of the meeting. [Attachment I]

IV. ROLL CALL:

Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman, were in attendance.

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi was in attendance and provided the following report:

Fire Prevention Bureau Inspection Progress November, 2015:

Period/Activity	Month Qty	YTD Qty
November 2015 Inspections	118	1866
November 2014 Inspections	159	1892
November 2015 Re-Inspection	47	694
November 2014 Re-Inspection	50	586
November 2015 Smoke Detectors	24	289
November 2014 Smoke Detectors	21	229
November 2015 Multi-Housing Inspections	5	399
November 2014 Multi-Housing Inspections	5	275
November 2015 Multi-Housing Re-Inspections	48	185
November 2014 Multi-Housing Re-Inspections	27	134

Bureau Funds Collected – Business (YTD)	\$181,288.35
Bureau Funds Collected – Multiple Housing (YTD)	\$ 9,750.00
Outstanding Registration Fees – Regular Inspections 2015	\$ 4,800.00
Outstanding Fees – Multi-Housing	\$ 2,175.00

Audit by the State of New Jersey has not yet occurred.

Following site plans were reviewed:

None

Bureau will be advertising for one additional part time inspector to work four (4) days per week.

Fire Marshal Verdi has reviewed the Bureau vehicle fleet and will be moving to replace one of the older Bureau vehicles.

Bureau has hired Ms. Harriet Wiseman as an administrative assistant. Ms Wiseman will be working four hour per day, five days per week.

VI. APPROVAL OF MINUTES:

The minutes of November 10, 2015 Monthly Meeting were approved, on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

The minutes of November 24, 2015 Special Meeting were approved, on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

VII. COMMUNICATIONS:

None

VIII. TREASURERS REPORT: [Attachment II for details]

Commissioner Weissman reported the following as of November 30, 2015:

Operating Account	\$ 94,127.74
Cash Mgmt Fund - General	\$ 140,829.83
Cash Mgmt Fund -- Fire App	\$ 439,917.88
Cash Mgmt Fund LOSAP	\$ 35,498.18
Cash Mgmt Dedicated Penalty FC	\$ 14,332.42
Cash Mgmt New Bldg Cash Mgmt & Checking	\$ 23,044.29

The Treasurer's Report was accepted on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

Board reviewed the proposed budget for fiscal year 2016 which utilized reserves from the Cap Bank which resulted in an increase in taxes by \$0.014. No further adjustments were recommended and the Board voted to approve the budget on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye. Formal budget documents will be transmitted to the State of New Jersey on or about 10-Dec-15.

IX COMMITTEE REPORTS:

1. Apparatus Replacement Committee

Proposals received from potential suppliers are under review. Committee will begin to hold discussions with said suppliers over the next several weeks.

The Special Election held on 03-Dec-15 wherein the residents of the District were given the opportunity to vote on the question of allowing the District to purchase new apparatus not to exceed \$750,000.00. The vote showed 17 individuals casting ballots, all in the affirmative. The District will proceed with plans to purchase new apparatus during 2016.

X UNFINISHED BUSINESS:

1. Annual Inventory

No Progress

2. Grant Status:

Commissioner Colon met with Ms. Cheryl Quinio-Blodgett of Keenyo Consultants for the purpose of presenting her company to serve as a Grant Writer for the District. Commissioner Colon recommended to the Board that Keenyo be retained to apply for the next Federal Grant which opened on 07-Dec-15. On a motion by Commissioner Grande, seconded by Commissioner DeGraw Keenyo was hired at a cost of \$3,500.00 to perform Grant Writing Services for District 2. Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

3. Monthly Injuries

One member of the East Brunswick Independent Fire Company was injured during the month of November. Injury was minor and firefighter has returned to active duty. All documentation was submitted to the appropriate insurance carriers.

4. Computer Issues

Chief Johnson reported some line officers are experiencing difficulty accessing their files from remote locations. Staff will contact the IT provider for resolution.

5. Hydrant Markers

Chief Johnson reported additional nuts and bolts are required to complete the task.

6. Volunteer Membership Drive

No report given

7. PHONE/INTERNET SERVICE

During the transition phase an issue developed at the Lawrence Brook Station requiring additional work. Systems now scheduled for completion on or about 14-Dec-15.

8. PRESERVATION OF 911 MEMORIAL

The sandblasting and coating of the 911 Steel will be performed by Dustless Blasting of New Jersey. Business is donating their services for the work required to better preserve the monument.

9. HARASSMENT TRAINING

No Progress

10. GENERATOR BOLLARDS

Replacement of bollards is complete.

11. DISPOSAL OF UNUSED RADIOS

No Progress

XI NEW BUSINESS:

The following members of the East Brunswick Independent Fire Company have applied for membership in the New Jersey State Fireman's Association.

Phillip Obermeyer
Ashley Caso
Jacqueline Guas

Board formally recognized these individuals for admittance into the organization.

XII FIRE CHIEF/PRESIDENT REPORT:

Fire Company Vice President Dave Stockton reported the following:

A new shed has been purchased for the Lawrence Brook Station

Chief Johnson reported the following:

Requisitions for new hose and new SCBA are being generated and will be provided to Staff for a PO within the week.

Chief Johnson thanked the Board and District Staff for their assistance during 2015.

XIII. PUBLIC PORTION:

None

XIV. ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Weissman moved, seconded by Commissioner Grande that the public meeting be adjourned at 9:10 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

Respectfully submitted,



Dennis A. DeGraw
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

LEGAL NOTICE

In accordance with the requirements of the Open Public Meetings Act (L. 1975, c. 231), The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, State of New Jersey, at their reorganization meeting of March 10, 2015 have adopted the following meeting schedule for 2015/2016:

April 14, 2015

May 12, 2015

June 9, 2015

July 14, 2015

August 11, 2015

September 8, 2015

October 13, 2015

November 10, 2015

December 8, 2015

January 12, 2016

February 9, 2016

March 8, 2016

Regular meetings are held at 8:00 PM in the William C. Peck Administration Bldg., District No. 2, 216 Joseph Street, East Brunswick, New Jersey.

Commissioners of Fire District No. 2
East Brunswick Township
Dennis A. DeGraw
March 10, 2015

Board of Fire Commissioners Dist. 2

Trial Balance

As of November 30, 2015

12/08/15

	Nov 30, 15	
	Debit	Credit
1000 · BOA REGULAR ACCOUNT	94,093.74	
1001 · CASH-NEW WS BLDG.BOA	0.00	
1005 · Petty Cash	39.33	
1010 · Cash - Fire Prevention	200,365.78	
1011 · FIRE PREVENTION INSPECTION FEES	96,880.59	
1150 · Investments	140,829.83	
1153 · Investments Short Term Bonds	0.00	
1154 · INVESTMENTS-FIRE AAPPARATUS FUND	439,917.88	
1155 · INVESTMENTS-DEDICATED PENALTIES	14,332.42	
1156 · INVESTMENTS-LOSAP FUND	35,498.18	
1157 · INVESTMENTS-DED. PENALTIES-FP	10,142.40	
1158 · INVESTMENTS-NEW BLDG. FUND	23,044.29	
1159 · INVESTMENTS-FP/BOFC#2	24,614.36	
1203 · *Accounts Receivable	5,329.02	
2002 · FP Expenses owed District	160,839.65	
1099 · Cash Transfers	0.00	
1151 · Investments Smith Barney	0.00	
1202 · Due from EB Township	346,643.43	
1250 · Accts Receivable Fire Preventio	0.00	
1310 · General Bond Obligation	0.00	
1400 · Loans & Exchanges	0.00	
1401 · Mortgage Receivable	0.00	
1402 · DUE FROM EAST BRUNSWICK-PENALTI	0.00	
1403 · DUE FROM DIST 1 & EBR	0.00	
1404 · PERS OVERPAYMENT	0.00	
1410 · PAYROLL	0.00	
1152 · INVESTMENTS MORTGAGE PROPERTIES	0.00	
1901 · General Fixed Assets	10,068,159.00	
2000 · Accounts Payable		81,756.56
2020 · YEAR END AP	0.00	
2021 · General Bonds Payable		2,105,357.04
2023 · General Bond Payable Fees	4,886.60	
2022 · General Bond Payable-3million		2,265,000.00
2050 · Amt to be Recd for Debt Retire	0.00	
2210 · FWT	0.00	
2220 · FICA	0.00	
2260 · Reserve for Dedicated Penalties		98,549.23
2270 · DUE TO FIRE COMPANY	0.00	
2280 · PURCHASE OF RESCUE PUMPER	0.00	
2290 · CHIEFS VEHICLE	0.00	
3000 · Opening Bal Equity	0.00	
3400 · Unappropriated Fund Balance		0.56
3401 · Fire App Fund Surplus	0.00	
3402 · Training Fund Surplus	0.00	
3403 · Capital Fund Surplus	0.00	
3404 · Building Fund Surplus	0.00	
3405 · Equity in Fixed Assets		9,831,698.00
3406 · Fire Prevention Surplus	0.00	
3407 · Reserve for Future Capital Outf		2,652.50
3408 · Building Expansion & Acquisitio	0.00	
3900 · Retained Earnings	2,457,412.58	

Board of Fire Commissioners Dist. 2

Trial Balance

As of November 30, 2015

12/08/15

	Nov 30, 15	
	Debit	Credit
4000 · Revenue		806,850.69
4002 · Sale of Equipment		3,500.00
4200 · Interest & Dividend Income		631.33
4300 · Contract Volunteer Fire Co.		100.00
4699 · FIRE PREVENTION REVENUES		71,001.04
4700 · Smoke Detector Fees		15,335.00
4710 · Registration/Inspection Fees		108,849.00
4711 · Reinspection Fees Smoke Detecto		20.00
4720 · I Permit Fees		17,626.00
4730 · Ded Penal (Fire Co Portion)		7,800.00
4740 · Ded Penal (fire prev. Portion)		7,800.00
4741 · MISC. INCOME FIRE REPORT		60.00
4742 · Multi-Housing Inspection Fees		9,750.00
4790 · Interest Income		163.05
2005 · Reserve for Encumbrances	35,197.43	
2250 · PERS employee	13,031.25	
2251 · PERS EMPLOYER	19,142.00	
2252 · DCRP PENSION/LIFE EMPLOYER	252.00	
2254 · DCRP PENSION/EMPLOYEE	137.50	
5501 · Commissioners Compensation	18,083.20	
5505 · Office Staff	86,312.98	
5506 · Payroll Taxes	33,653.75	
5507 · Workers Compensation	38,153.00	
5510 · Equipment Non-Bondable	37,038.99	
5515 · Insurance Premiums	85,217.11	
5520 · Fire Protection Agreement	166,680.00	
5526 · Accounting	8,700.00	
5528 · Legal	1,469.00	
5529 · Physician	8,200.00	
5535 · Advertising		21.37
5540 · Elections	2,137.53	
5545 · Membership Dues & Subscriptions	3,076.20	
5550 · Training & Education	5,634.54	
5700 · Fuel	4,951.81	
5711 · Mobile Telephone	4,937.27	
5715 · Office Supplies	7,472.40	
5720 · Radio Repairs	2,639.45	
5721 · Equipment Repairs	117,825.07	
5722 · Compressor Repairs	150.00	
5724 · Computer Maintenance	10,099.25	
5730 · Fire Prevention Program	3,775.00	
5735 · SUPPLEMENTAL FIRE GRANT STATE		11,519.30
5738 · Dedicated Penalty Expense-FC	5,083.20	
5742 · LOSAP	38,743.98	
5828 · Principle on Bonds	190,000.00	
5829 · Interest on Bonds	109,300.00	
5830 · WILLOW STREET PURCHASE	0.00	
5832 · UTILITIES	42,952.66	
5833 · Building Maintenance	82,679.84	
6000 · Office Payroll	3,148.32	
6010 · Inspector Payroll	74,503.38	

Board of Fire Commissioners Dist. 2

Trial Balance

As of November 30, 2015

12/08/15

	Nov 30, 15	
	Debit	Credit
6040 · Telephone	3,777.63	
6050 · Payroll Tax Expense	31,434.01	
6060 · Uniform Allowance	1,749.75	
6070 · Auto/car Expense -gas,purchase	2,519.37	
6080 · Auto Repairs & Maint	1,564.54	
6090 · Postage	1,067.52	
6100 · CPE Seminars	100.00	
6110 · Dues & Subscriptions	1,260.00	
6112 · Office Expenses	8,896.68	
6120 · Clothing Allowance	200.00	
6130 · Physician Expense	450.00	
6131 · dcrp FP pension PT employees	324.50	
6132 · pers/life fp employees	3,722.53	
6150 · Small Tools & Equipment	503.80	
6170 · Payroll Service Fees	1,842.65	
6175 · Dedicated Penalties Expense-FP	2,466.00	
6180 · Bank Charges		15.00
6191 · COMPUTER EXPENSE	769.50	
TOTAL	15,446,055.67	15,446,055.67

EAST BRUNSWICK
BOARD OF FIRE COMMISSIONERS
DIST. NO 2
November 30, 2015

ACCT NO	ACCOUNT DESCRIPTION	ANNUAL BUDGET	CURRENT MONTH	YEAR TO DATE	UNENCUMBERED BUDGET
5501/05	Office Salaries	130,000.00	\$7,021.80	\$100,425.39	\$29,574.61
5506/2260	Payroll Taxes (EB)	49,400.00	\$2,562.06	\$31,281.78	\$18,118.22
2251	Pers Employer (EB)	17,000.00		\$19,142.00	(\$2,142.00)
2262	Corp-Employer (EB)	2,000.00	\$6.00	\$252.00	\$1,748.00
5507	Workers Compensation (EB)	41,100.00	\$39,604.00	\$38,153.00	\$2,947.00
6610	Equipment (Non-Bondable)	73,155.00	\$30,862.94	\$37,038.99	\$36,116.01
5515	Insurance Premiums	105,000.00	\$7,615.05	\$85,217.11	\$19,782.89
6620	Fire Protection Agreement	165,000.00		\$166,680.00	(\$1,680.00)
5526	Accounting-Professional Fees	10,000.00		\$8,700.00	\$1,300.00
6628	Legal-Professional Fees	8,000.00	\$148.60	\$1,468.50	\$6,531.50
5529	Physician & Fit Test-Professional Fees	8,825.00	\$9,365.00	\$8,200.00	\$625.00
6635	Advertising	1,500.00	\$49.08	(\$21.37)	\$1,521.37
5540	Elections	2,500.00		\$2,137.53	\$362.47
6646	Dues/Sub/Seminars/Classes	4,000.00		\$3,076.20	\$923.80
5550	Training & Education	14,400.00	\$288.00	\$5,634.54	\$8,765.46
6700	FUEL & LUBRICANTS	15,000.00	\$388.66	\$4,951.81	\$10,048.19
5715	Office Expenses/Inventory	15,000.00	\$825.53	\$7,465.41	\$7,534.59
5720	Radio Repairs R & M	3,000.00		\$2,639.45	\$360.55
5721	Equipment Repairs R & M	95,760.00	\$24,132.12	\$117,825.07	(\$22,065.07)
5722	Compressor Repairs R & M	6,250.00		\$150.00	\$6,100.00
5724	Computer Maintenance R & M	13,660.00	\$1,926.75	\$10,099.25	\$3,560.75
5730	Fire Prevention Program	5,000.00	\$27.60	\$3,775.00	\$1,225.00
5735	Supplemental Fire Grant 2015	11,519.00	-\$11,619.00	(\$11,519.00)	\$0.00
5737	Fire Prevention Bureau	293,650.00	\$21,195.12	\$170,735.52	\$122,914.48
5740	Contingency	10,000.00		\$0.00	\$10,000.00
5741	Paid Personnel	100,000.00		\$0.00	\$100,000.00
5742	LOSAP	45,000.00		\$38,743.98	\$6,256.02
6828	Principal on Bonds	190,000.00		\$190,000.00	\$0.00
5829	Interest on Bonds	109,300.00		\$109,300.00	\$0.00
2023	Bond Issuance Fees	200.00		\$200.00	\$0.00
5832/5710/5711	Utilities(gas,electric, cable,phone,mobile)	60,000.00	\$3,501.84	\$47,889.93	\$12,110.07
6833	Bldg. Maintenance-NWS	160,530.00	\$12,128.29	\$82,679.84	\$77,850.16
Total Operating Appropriations		1,765,749.00	145,609.04	\$1,282,321.93	\$483,427.07
 					
5801	Reserve for future Cap. Outlays	150,000.00		\$0.00	\$150,000.00
5802	Capital Improvements			\$0.00	\$0.00
Total Capital Appropriations		150,000.00			
Total Capital & Operating Appropriations		1,915,749.00			
 					
2000	Prior Years Accounts Payable	2,609.03		\$2,609.03	\$0.00
2005	2014 Encumbered Funds	36,257.25		\$35,197.43	\$1,059.82
5735	Supplemental Fire Grant Prior Year (3)	4,669.40		\$0.00	\$4,669.40
5830	New Willow Street	23,025.94		\$18.35	\$23,044.29
 					
4730	Ded. Pen. FC Deposits	6,532.09	\$250.00	\$7,800.00	\$14,332.42
5738	2015 Ded. Pen. Expense				
 					
Recap of Cash Held on Deposit					
	Operating Account		\$94,127.74		
	Cash Mgt Fund - General		\$140,829.83		
	Cash Mgt Fund -Ded. Pen. Fc		\$14,332.42		
	Cash Mgt Fund -Firo App.		\$439,917.88		
	Cash Mgt Fund -LOSAP		\$36,498.18		
	Cash Mgt Fund -New Bldg.		\$23,044.29		
			\$747,750.34		
Total Funds Available					

BOARD OF FIRE COMMISSIONERS DISTRICT NO.	CT.	DESCRIPTION	ANNUAL BUDGET	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YEAR TO DATE	BUDGET BALANCE
		570105 Office Salaries	130,000.00	\$8,596.11	\$9,110.40	\$12,284.46	\$6,555.42	\$7,131.94	\$13,386.02	\$12,208.14	\$7,648.08	\$13,017.06	\$4,976.36	\$7,021.40	\$1,000.00	\$100,426.39	\$29,574.61
		570105 Payroll Taxes (EB)	49,400.00	\$2,816.76	\$3,055.87	\$3,502.27	\$1,966.69	\$2,434.77	\$4,542.93	\$3,891.46	\$2,882.31	\$3,283.00	\$1,111.00	\$2,020.25	\$1,000.00	\$37,281.78	\$18,118.22
		570105 PERS (EB)	17,000.00			\$19,142.00										\$19,142.00	\$2,858.00
		570105 Health Insurance (EB)	2,000.00														
		570105 Workers Compensation (EB)	41,000.00	\$185.00	\$17,036.00	\$41,000.00	\$22,444.00	2,066.00	13,557.00	\$41,280.00	\$41,176.00	\$2,206.41	\$3,206.41	\$4,000.00	\$4,000.00	\$15,758.00	\$2,941.00
		57100 Public Employees (EB)	73,155.00	\$173.49	\$418.98	\$16,524.68	\$2,308.22	5,980.05				\$19,489.20	\$41,280.00	\$4,000.00	\$4,000.00	\$87,271.11	\$6,716.89
		57100 Health Insurance (EB)	165,000.00	\$313,984.04	\$4,276.02	\$1,689,000.00	\$41,250.00					\$41,280.00	\$41,280.00	\$41,280.00	\$41,280.00	\$1,689,000.00	\$1,000.00
		57200 Professional Fees	10,000.00														
		57200 Legal-Professional Fees	8,000.00	\$270.00	\$1,285.76	\$1,781.00	\$534.00	132.00	180.00	130.00	\$133.00	\$110.00	\$110.00	\$110.00	\$110.00	\$1,000.00	\$448.00
		57200 Physician & Test-Professional Fees	2,000.00	\$205.40	\$1,285.76	\$1,781.00	\$534.00	132.00	180.00	130.00	\$133.00	\$110.00	\$110.00	\$110.00	\$110.00	\$1,000.00	\$448.00
		57400 Electronic	2,500.00	\$205.40	\$1,285.76	\$1,781.00	\$534.00	132.00	180.00	130.00	\$133.00	\$110.00	\$110.00	\$110.00	\$110.00	\$1,000.00	\$448.00
		57500 Training & Education	4,000.00	\$488.80	\$1,385.50	\$1,847.67	\$1,584.67	\$270.00	337.85	\$41,280.00	\$41,280.00	\$117.70	\$117.70	\$117.70	\$117.70	\$1,000.00	\$382.00
		57100 PUEL & LEBB-ANTS	15,000.00	\$1,858.04	\$80.18	\$698.50	\$1,156.80	1,837.00	1,837.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
		57100 Office Expenses-Warehouse	15,000.00	\$1,858.04	\$1,828.57	\$427.43	\$87,708.27	1,837.48	1,837.48	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
		57200 Radio Repairs R & M	3,000.00	\$303.63	\$1,289.97	\$945.60	\$1,128.30	\$82.50	\$11.52	\$2,182.15	\$2,182.15	\$2,182.15	\$2,182.15	\$2,182.15	\$2,182.15	\$2,182.15	\$2,182.15
		5721 Equipment Repairs R & M	95,750.00	\$5,180.00	\$3,447.77	\$1,039.33	\$4,394.70	19,148.00	4,344.51	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
		5724 Computer Hardware R & M	8,250.00	\$825.00	\$3,447.77	\$1,039.33	\$4,394.70	19,148.00	4,344.51	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
		5724 Computer Maintenance R & M	13,850.00	\$1,385.00	\$5,781.91	\$1,781.00	\$2,211.51	2,791.78	550.00	\$1,689.24	\$487.96	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
		5730 Fire Prevention Program	5,000.00	\$500.00	\$1,110.80	\$1,575.10	\$18,237.61	14,169.16	14,001.96	\$18,169.44	\$13,417.27	\$11,207.40	\$10,784.24	\$11,819.46	\$11,819.46	\$11,819.46	\$11,819.46
		5737 Fire Prevention Bureau	293,650.00	\$18,660.51	\$14,110.80	\$15,575.10	\$18,237.61	14,169.16	14,001.96	\$18,169.44	\$13,417.27	\$11,207.40	\$10,784.24	\$11,819.46	\$11,819.46	\$11,819.46	\$11,819.46
		5740 Contingency	10,000.00														
		5741 Bond Premium	100,000.00														
		5742 COSM	45,000.00														
		5828 Principal on Bonds	180,000.00														
		5829 Interest on Bonds	100,000.00														
		2023 Bond Reserve Fees	200.00														
		2023 Bond Reserve Fees	200.00														
		005711 Utilities-gas, electric, cable, phone, mobile	60,000.00	\$4,636.43	\$5,227.72	\$5,961.76	\$4,341.24	4,215.42	4,291.36	\$1,692.32	\$7,079.40	\$3,714.58	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
		6633 Bldg. Maintenance-NWS	160,500.00	\$2,521.91	\$2,876.00	\$13,505.57	\$2,429.95	3,265.78	13,116.33	\$18,078.10	\$5,157.07	\$2,645.93	\$6,994.04	\$12,528.29	\$12,528.29	\$12,528.29	\$12,528.29
		All Operating Appropriations	1,765,749.00	\$107,206.32	\$38,176.12	\$95,270.73	\$28,160.26	56,502.13	107,495.16	113,212.87	124,248.33	81,157.95	109,650.32	145,809.54	145,809.54	\$1,232,321.53	\$493,427.07
		5001 Reserve for future Cap. Outlays	150,000.00														
		5002 Capital Improvements	150,000.00														
		All Capital Appropriations	150,000.00														
		TOTAL BUDGET 2015	1,915,749.00														
		2009 Prior Years Accounts Payable	2,609.03	\$2,609.03													
		2005 2014 Encumbrances	36,257.25	\$10,479.73	\$8,034.30	\$12,292.80	\$4,490.00										
		5735 Supplemental Fire Grant Pwd (2014)	4,686.40														
		5830 New Vehicle-Steel	23,025.84														
		4730 Del. Pen. FC Deposits	6,537.09	\$68.00													
		5738 2015 Del. Penalty Expenses															
		90 of Cash Held on Deposit															
		Operating Account		443,184.62	\$98,762.21	\$69,467.22	\$40,979.62	\$10,990.24	\$30,352.82	\$144,464.14	\$63,699.02	\$68,215.58	\$291,386.00	\$84,157.74			
		Cash Mgt Fund - General		315,869.87	\$481,647.21	\$399,698.50	\$340,710.42	\$340,731.05	\$190,748.46	\$190,738.37	\$190,738.37	\$190,738.37	\$190,738.37	\$190,738.37	\$190,738.37	\$190,738.37	\$190,738.37
		Cash Mgt Fund - Ded. Pw		5,961.69	\$4,271.91	\$6,278.30	\$6,278.64	\$6,279.00	\$6,278.35	\$6,278.24	\$6,278.24	\$6,278.24	\$6,278.24	\$6,278.24	\$6,278.24	\$6,278.24	\$6,278.24
		Cash Mgt Fund - Fire App.		289,573.49	\$49,291.79	\$439,617.18	\$439,642.93	\$439,670.62	\$439,698.93	\$439,734.01	\$439,770.49	\$439,813.96	\$439,854.50	\$439,897.48	\$439,947.48	\$439,997.48	\$439,997.48
		Cash Mgt Fund - COSM		38,470.05	\$31,471.34	\$35,476.96	\$35,476.29	\$35,478.29	\$35,480.63	\$35,484.59	\$35,488.55	\$35,492.51	\$35,496.48	\$35,499.48	\$35,503.48	\$35,507.48	\$35,511.48
		Cash Mgt Fund - New Bldg		23,025.84	\$23,027.17	\$23,028.94	\$23,029.85	\$23,031.35	\$23,032.88	\$23,034.38	\$23,035.85	\$23,037.35	\$23,038.85	\$23,040.35	\$23,041.85	\$23,043.35	\$23,044.85
		Finance Available		\$1,113,155.60	\$1,065,795.95	\$954,654.69	\$884,117.54	\$446,280.76	\$379,594.03	\$479,759.39	\$356,161.12	\$394,735.34	\$376,620.25	\$747,750.34			

BUREAU OF FIRE PREVENTION BUDGET RECAP
November 30, 2015

ACCOUNT NO.	DESCRIPTION	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	YEAR TO DATE	BALANCE
1001	FIRE PREVENTION BUDGET													
	INCOME:													
4039	Life Hazard Monies (NSA)													
4002	Sale of Equipment													
4300	Music Income Fire Company Office													
4700	Smoke Detector Fees	\$1,200.00	\$075.00	\$1,690.00	1,285.00	1,945.00	\$1,510.00	\$1,473.00	\$1,778.00	\$1,495.00	\$1,600.00	\$1,495.00	\$15,395.00	
4710	Inspection Fees	\$700.00	\$48,113.00	\$10,895.00	850.00	1,922.00	\$1,481.00	\$1,447.00	\$1,600.00	\$423.00	\$423.00	\$4,515.00	\$108,849.00	
4720	Parent Fees	\$425.00	\$4,346.00	\$8,620.00	456.00	343.00	\$322.00	\$34.00	\$44.00	\$318.00	\$318.00	\$318.00	\$7,820.00	
4740	Dedicated Patrol - Prevention	\$50.00		\$5,200.00	10.00	10.00	\$10.00	\$10.00	\$10.00	\$20.00	\$20.00	\$20.00	\$80.00	
4741	Misc. Income - Fire Reports													
4742	Multi-Housing Inspection Fees													
4743	Apartment Rental Inspection Fees													
4750	Parking Fees													
4760	Other Penalties													
4780	Interest Income													
	Income Total	\$1,181.00	\$13.00	\$13,607.00	\$15,200.00	\$15,200.00	\$15,200.00	\$15,200.00	\$15,200.00	\$15,200.00	\$15,200.00	\$15,200.00	\$15,200.00	
8000	Office Payroll	\$20,000.00	\$1,820.25	\$3,289.87	\$5,997.35	\$7,243.98	6,335.25	7,133.12	19,876.37	17,442.72	\$5,005.00	\$5,005.00	\$23,148.32	
8010	Inspector Payroll	\$44,000.00	\$9,205.82	\$6,207.24	\$5,897.38	\$7,243.98	6,181.28	7,133.12	19,876.37	17,442.72	\$5,005.00	\$5,005.00	\$23,148.32	
8015	Payroll Totals	\$64,000.00	\$11,026.07	\$9,497.11	\$11,894.73	\$14,487.96	12,516.53	14,266.24	39,752.74	34,889.44	\$10,010.00	\$10,010.00	\$46,296.64	
6175	Dedicated Patrol Expense													
4710	Permit/Inspection Fee Reimbursement	0.00	\$395.90	\$350.34	\$361.85	\$358.18	289.49	349.69	\$359.79	\$358.95	\$359.25	\$377.96	\$3,222.57	
8040	Telephone	\$6,000.00	\$3,791.31	\$2,912.53	\$2,729.89	\$2,880.23	2,849.93	2,981.13	\$3,844.84	\$2,202.00	\$1,151.59	\$2,569.41	\$27,782.71	
8050	Uniform	\$2,000.00	\$400.00	\$300.00	\$463.00	\$280.50	20.48	179.08	\$293.48	\$230.95	\$151.02	\$184.25	\$1,749.75	
8070	Auto Ops Expense	\$4,500.00	\$863.35	\$300.00	\$574.59	\$604.45	52.50	52.50	\$293.48	\$5.00	\$25.00	\$35.01	\$2,519.37	
8080	Auto Repairs & Maintenance	\$2,000.00	\$300.00	\$300.00	\$574.59	\$604.45	52.50	52.50	\$293.48	\$5.00	\$25.00	\$35.01	\$2,519.37	
8081	Insurance Expenses - Cars	\$2,000.00	\$300.00	\$300.00	\$574.59	\$604.45	52.50	52.50	\$293.48	\$5.00	\$25.00	\$35.01	\$2,519.37	
8090	Postage	\$1,500.00	\$181.58	\$192.94	\$289.100	160.00	100.00	100.00	\$102.00	\$102.00	\$90.88	\$102.00	\$450.00	
8100	CPE Seminars	\$1,500.00	\$181.58	\$192.94	\$289.100	160.00	100.00	100.00	\$102.00	\$102.00	\$90.88	\$102.00	\$450.00	
8110	Dues & Subscriptions	\$1,500.00	\$181.58	\$192.94	\$289.100	160.00	100.00	100.00	\$102.00	\$102.00	\$90.88	\$102.00	\$450.00	
8112	Office Expenses	\$1,000.00	\$485.37	\$159.77	\$2,008.17	1,590.77	200.00	593.33	\$273.09	\$273.00	\$90.88	\$273.00	\$480.88	
8120	Costing Allowance Annual	\$500.00		\$500.00	\$205.00								\$205.00	
8130	Physician	\$500.00		\$500.00	\$205.00								\$205.00	
8131	DCPP - Employees	\$2,500.00	\$617.27	\$544.98	\$544.98	\$36.75	279.43	73.75	\$200.75	\$11.00	\$11.00	\$11.00	\$2,775.50	
8132	Personnel Employees	\$10,000.00	\$617.27	\$544.98	\$544.98	\$36.75	279.43	73.75	\$200.75	\$11.00	\$11.00	\$11.00	\$2,775.50	
8140	Workers Comp Insurance	\$5,000.00	\$617.27	\$544.98	\$544.98	\$36.75	279.43	73.75	\$200.75	\$11.00	\$11.00	\$11.00	\$2,775.50	
8150	Small Tools & Equipment	\$500.00		\$500.00	\$205.00								\$205.00	
8160	Miscellaneous	\$500.00		\$500.00	\$205.00								\$205.00	
8170	Bank Service Fees	\$1,000.00	\$133.36	\$197.04	\$145.33	\$132.65	223.62	153.88	\$146.86	\$15.00	\$15.00	\$15.00	\$430.00	
8180	Legal Expense	\$1,000.00	\$133.36	\$197.04	\$145.33	\$132.65	223.62	153.88	\$146.86	\$15.00	\$15.00	\$15.00	\$430.00	
8190	Computer Expense	\$2,000.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	1,875.00	1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$18,750.00	
8191	Rent Expense	\$22,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	1,875.00	1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$18,750.00	
8192	Utilities Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
8193	Cleaning Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
8194	Automobiles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
8090	Uncalculated Expenses													
8999	TOTAL EXPENSES	\$293,650.00	\$19,690.51	\$44,110.60	\$16,576.10	\$16,217.61	\$14,169.18	\$14,001.95	\$18,109.24	\$13,347.37	\$11,537.07	\$10,794.76	\$27,195.12	\$170,735.52
	Deposits	0											\$0.00	\$0.00
													\$0.00	\$0.00