

THE COMMISSIONERS OF FIRE DISTRICT 2
 IN THE TOWNSHIP OF EAST BRUNSWICK
 COUNTY OF MIDDLESEX
 216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of November 10, 2015

I. CALL TO ORDER: Commissioner Grande called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG: Commissioner Grande opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:
 Commissioner Grande read the official notice of the meeting. [Attachment I]

IV. ROLL CALL:

Roll Call showed Commissioners DeGraw, Grande, and Weissman, were in attendance. Commissioner Weissman was absent

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi was in attendance and provided the following report:

Fire Prevention Bureau Inspection Progress October, 2015:

Period/Activity		Month Qty	YTD Qty
October	2015 Inspections	149	1748
October	2014 Inspections	182	1733
October	2015 Re-Inspection	56	641
October	2014 Re-Inspection	52	536
October	2015 Smoke Detectors	23	266
October	2014 Smoke Detectors	17	208
October	2015 Multi-Housing Inspections	81	395
October	2014 Multi-Housing Inspections	41	270
October	2015 Multi-Housing Re-Inspections	0	138
October	2014 Multi-Housing Re-Inspections	5	107

Bureau Funds Collected – Business (YTD)	\$156,545.35
Bureau Funds Collected – Multiple Housing (YTD)	\$ 9,700.00
Outstanding Registration Fees – Regular Inspections 2015	\$ 10,663.00
Outstanding Fees – Multi-Housing	\$ 2,175.00

Bureau inspections are ahead of schedule when compared to 2014. Inspectors have begun last grid in the cycle. Inspections are on or slightly ahead of schedule.

Audit by the State of New Jersey has not yet occurred.

Following site plans were reviewed:

Starbucks is building a facility in the parking lot, corner of Rte 18 & Racetrack Road

Moe's Southwest Grill is being built on West Prospect Street

VI. APPROVAL OF MINUTES:

The minutes of October 8, 2015 Monthly Meeting incorrectly reported Commissioner Weissman presented the Treasurers report; report was actually presented by Commissioner Grande in the absence of Commissioner Weissman. The October minutes will be amended to reflect the change.

The amended minutes for the October 8, 2015 Monthly Meeting minutes were approved on a motion by Commissioner Grande, seconded by Commissioner Weissman. Roll call showed Commissioners DeGraw, Grande, and Weissman all voting Aye.

VII. COMMUNICATIONS:

None

VIII. TREASURERS REPORT: [Attachment II for details]

Commissioner Weissman reported the following as of September, 2015:

Operating Account	\$ 231,326.00
Cash Mgmt Fund - General	\$ 140,812.76
Cash Mgmt Fund – Fire App	\$ 439,864.50
Cash Mgmt Fund LOSAP	\$ 35,493.89
Cash Mgmt Dedicated Penalty FC	\$ 6,281.59
Cash Mgmt New Bldg Cash Mgmt & Checking	\$ 23,041.51

The Treasurer's Report was accepted on a motion by Commissioner Grande, seconded by Commissioner DeGraw. Roll call showed Commissioners DeGraw, Grande, and Weissman all voting Aye.

IX. COMMITTEE REPORTS:

1. Apparatus Replacement Committee

Committee has received a few specifications for the new apparatus from three (3) manufacturers, some have included pricing. Copies have been provided to the Board for review.

X **UNFINISHED BUSINESS:**

1. Annual Inventory

No Progress

2. Grant Status:

Assistance to Firefighter Grant is due to be released in the immediate future. Commissioner Colon will work with the Chief to apply for a Grant.

3. Monthly Injuries

No injuries reported during the month of October

4. Computer Issues

No issues reported

5. Hydrant Markers

Additional markers have been purchased. Chief Johnson will be working with membership to have the markers installed. Utilizing the Boy Scouts has not been possible.

6. Volunteer Membership Drive

Two (2) new members have not completed physical and fingerprinting process.

7. PHONE/INTERNET SERVICE

Majority of the work has been completed, cut over to Comcast is expected to be complete in the immediate future.

8. PRESERVATION OF 911 MEMORIAL

No Progress

9. HARASSMENT TRAINING

No Progress

10. GENERATOR BOLLARDS

No progress

11. DISPOSAL OF UNUSED RADIOS

No Progress

12 MEDICAL LEAVE POLICY

Board reviewed the proposed Medical Leave of Absence Policy for Firefighters. On a motion by Commissioner Grande, seconded by Commissioner Weissman the Policy was enacted. Roll Call showed Commissioners DeGraw, Grande, and Weissman all voting Aye.

XI NEW BUSINESS:

Board reviewed and discussed the modified Vacation Policy for paid staff. Change was accepted on a motion by Commissioner Grande, seconded by Commissioner Weissman. Roll Call shows Commissioners, DeGraw, Grande and Weissman all voting Aye.

XII FIRE CHIEF/PRESIDENT REPORT:

Fire Company Vice President Dave Stockton reported the following:

The Dunhams Corner Station roof has developed a leak. Fire Company is investigating repairs.

A roof leak at the Willow Street Station has also been reported; Board reported the roof was caulked within the last two (2) weeks.

The Fire Company asked the District to consider purchasing a shed for the Lawrence Brook Station. Board has taken the request under consideration.

Chief Johnson reported the following:

Chief Johnson will be out of town for one (1) week beginning 14-Nov-15.

XIII. PUBLIC PORTION:

None

XIV ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Weissman moved, seconded by Commissioner Grande that the public meeting be adjourned at 8:55 PM. Roll call showed Commissioners DeGraw, Grande, and Weissman all voting Aye.

Respectfully submitted,

Dennis A. DeGraw
Clerk