

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of January 14, 2014

I. CALL TO ORDER: Chairman Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG: Chairman Lyons opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:
Chairman Lyons read the official notice of the meeting. [Attachment I]

IV. ROLL CALL:

Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman to be in attendance.

It is noted that the District suffered a broken water pipe in the administration building causing the office are to suffer significant damage. As a result, the preparation for the monthly meeting is not as detailed or proficient as normal. Offices will be relocated to the Willow Street Fire Station training room while repairs are being made to the building. The computer, telephone system, security system were all damaged and most likely will need to be replaced. Interior sheet rock walls, 2 ft from the floor up will need to be replaced as well as insulation. Carpets will also require replacement. Insurance carrier has been notified and is actively engaged in arranging for repairs.

V. FIRE PREVENTION BUREAU:

No report from Fire Prevention for this month. Details will be presented as soon as records are available. Computer system for the Bureau was damaged during the water line break making records unavailable.

VIII. APPROVAL OF MINUTES:

The minutes of December 3, 2013 Special Meeting were approved, on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

The minutes of December 10, 2013 Monthly Meeting were approved, on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

The minutes of December 31, 2013 Special Meeting were approved, on a motion by Commissioner Grande, seconded by Commissioner Weissman. Roll call showed Commissioners DeGraw, Grande, and Weissman voting Aye,

Commissioners Colon and Commissioner Lyons abstained as they did not attend the meeting.

IX. COMMUNICATIONS:

None

X. TREASURERS REPORT: [Attachment II for details]

Treasurer's report was not available due to the computer system being damaged during the water line break. Report information will be submitted next month.

The 2014 Budget was reviewed for final adoption. The State of New Jersey Department of Community Affairs has approved the Budget for adoption by the Board. The Budget was formally approved on a motion by Commissioner Weissman, seconded by Commissioner Grande. Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

XI COMMITTEE REPORTS:

1. Willow Street Expansion:

No report

XII UNFINISHED BUSINESS:

1. Grant Status:

No information updates from the US Government relative to the Grant submitted

2. Monthly Injuries

None

3. Computer Issues

None

4. Shared Service

Nothing to report

5. Hydrant Markers

No Progress

6. Alarm Response

No report.

7. RFQ for Truck Maintenance

No Progress

8. LOSAP

No Progress

9. NEW HEATERS WILLOW STREET STATION

Three proposals have been received; bid analysis is being done with the intent of having one heater replaced in the near future.

10. PHYSICAL INVENTORY:

No report on progress

11. TRUCK COMMITTEE

No Report

12. NEW CHIEF VEHICLE

District is considering purchasing the new vehicle through the Cranford Cooperative Purchasing Agreement. Board reviewed the documents relative to joining the Cooperative and passed resolution 2014-01 accepting the agreement. Resolution was passed on a motion by Commissioner Grande, seconded by Commissioner Weissman. Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

The next step is to forward the application and resolution to the State of New Jersey Division of Purchase for approval. Upon receiving approval from the State the District can begin purchasing under the Cranford agreement. Relative to the vehicle purchase, the District may save as much as \$3,000.00 by utilizing the Cranford agreement.

XIII NEW BUSINESS:

- 1.) Commissioner DeGraw requested President Dunphy of the Fire Company to have the night lights at the Lawrence Brook Station repaired as they were not working.
- 2.) Commissioner DeGraw requested President Dunphy of the Fire Company to have the Lawrence Brook Station apparatus room floor drain cleaned as it was clogged and not draining.

XIV FIRE CHIEF/PRESIDENT REPORT:

Asst Chief Johnson submitted the following report on behalf of Chief Adams:

- 1.) Exterior light tower for Rescue 804 has been repaired and is scheduled to be reinstalled on the vehicle January 15.
- 2.) Engine 806 is scheduled to have body work repairs performed in the month of January

President Dunphy did not have any issues to discuss with the Board.

XV. PUBLIC PORTION:

No comments from the public.

XVI ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Weissman moved, seconded by Commissioner Grande that the public meeting be adjourned at 9:05 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

Respectfully submitted,

Dennis A. DeGraw
Clerk