

**THE COMMISSIONERS OF FIRE DISTRICT 2**  
IN THE TOWNSHIP OF EAST BRUNSWICK  
COUNTY OF MIDDLESEX  
216 JOSEPH STREET \* EAST BRUNSWICK \* NEW JERSEY 08816

**Minutes of the Meeting of March 10, 2015**

**I. CALL TO ORDER:** Chairman Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

**II. SALUTE TO THE FLAG:** Chairman Lyons opened the meeting with the salute to the flag.

**III. READING OF THE OFFICIAL NOTICE OF THE MEETING:**  
Chairman Lyons read the official notice of the meeting. [Attachment I]

**IV. RESULTS OF ANNUAL ELECTION:**

Following are the results of the Annual Election held 21-Feb-15:

Commissioner -- 3 Year Term:

Colon, Paul                    49

Roth, Lawrence                25

Weissman, Alan               30

Budget for Fiscal Year 2015

Yes                                43

No                                  13

Paul Colon and Alan Weissman were officially re-elected as Commissioner, to three (3) year terms commencing at the reorganization meeting held March 10, 2015 and expiring Tuesday March 13, 2018 at Noon.

**V. REORGANIZATION**

Paul Colon and Alan Weissman were administered the Oath of Office, each to serve a three (3) year term as Commissioner.

On a motion by Commissioner DeGraw, Seconded by Commissioner Grande, Board members were nominated for and elected to the following positions:

Wayne T. Lyons, Sr.	Chairman
Paul Colon	Vice-Chairman
Alan Weissman	Treasurer
Dennis A. DeGraw	Clerk
William C. Grande	Asst Clerk/Treasurer

Roll Call showed Commissioner Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

**VI. ROLL CALL:**

Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman were in attendance.

**VII. FIRE PREVENTION BUREAU:**

Fire Marshal Verdi was in attendance and provided the following report:

Fire Prevention Bureau Inspection Progress February 2015:

Period/Activity	Month Qty	YTD Qty
January 2015 Inspections	180	389
January 2014 Inspections	172	305
January 2015 Re-Inspection	38	67
January 2014 Re-Inspection	14	27
January 2015 Smoke Detectors	12	34
January 2014 Smoke Detectors	11	27
January 2015 Multi-Housing Inspections	39	49
January 2014 Multi-Housing Inspections	43	72
January 2015 Multi-Housing Re-Inspections	2	12
January 2014 Multi-Housing Re-Inspections	11	13
Bureau Funds Collected – Businesses		\$57,227.00
Bureau Funds Collected – Multi-Housing		
Outstanding Registrations Regular Inspections – 2014		\$1,350.00
Outstanding Registrations Regular Inspection 2015		

Inspections are slightly behind due to reduced work force.

Fire Marshal Verdi will make arrangements with Chief Johnson to introduce all the new inspectors to members of the Fire Company. Previous plans were aborted due to weather issues at the time scheduled.

Bureau will be working with Fire District 1 to submit a Grant application for the replacement of the Fire Prevention Trailer

New fire prevention vehicle scheduled to have emergency lighting installed within the next two weeks.

Bureau representative have met with owners of 18 Central and Loehmans Plaza in attempt to resolve the multiple activate fire alarms being transmitted from the individual locations. Both owners are working to resolve the issues which are related to weather and roof replacements.

Halls Corner Senior Center has also experienced issues with multiple activated fire alarms, system has been repaired.

Following site plans were been received by the Bureau for review:

319 Milltown Road: Erection of a new church

572 Route 18: Christy's Florist – conversion to a Taco Bell

593 Cranbury Road: Cardiology Center – expansion of sleep center to the basement area of the building.

Copies of the site plans will be given to Chief Johnson for review and comment. Upon completion all comments will be returned to the Township of East Brunswick.

**VIII. APPROVAL OF MINUTES:**

The minutes of February 10, 2015 Monthly Meeting were approved, on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

**IX. COMMUNICATIONS:**

Thank you note received from Anita Price for the retirement luncheon.

**X. TREASURERS REPORT:** [Attachment II for details]

Commissioner Weissman reported the following as of February 28, 2015:

Operating Account	\$ 91,361.27
Cash Mgmt Fund - General	\$ 465,653.89
Cash Mgmt Fund – Fire App	\$ 439,573.49
Cash Mgmt Fund LOSAP	\$ 35,470.05
Cash Mgmt Dedicated Penalty FC	\$ 6,277.61
Cash Mgmt New Bldg Cash Mgmt & Checking	\$ 23,025.94

The Treasurer's Report was accepted on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

**XI. COMMITTEE REPORTS:**

1. Willow Street Expansion:

No report

2. Apparatus Replacement Committee

Waiting for preliminary proposals from two vendors

**XII**      **UNFINISHED BUSINESS:**

1. Annual Inventory

No Progress

2. Grant Status:

FEMA grants have not yet been awarded.

3. Monthly Injuries

No injuries were reported during the month of February.

4. Computer Issues

No issues reported.

5. Hydrant Markers

No progress

6. Volunteer Membership Drive

Fire Company accepted one new member.

7. RFQ for Truck Maintenance

No Progress

8. LOSAP

Individual records have been distributed to members of the Fire Company for review. Program should be funded during the month of March.

9. PHONE/INTERNET SERVICE

No Progress

11. BENEFICIARY FORMS

No new forms received from Fire Company members.

12. PRESERVATION OF 911 MEMORIAL

No progress until spring 2015.

13. INSTALLATION OF NEW THERMOSTATS

Dunhams Corner Station needs additional instrumentation for the new thermostat to work properly.

14. HARASSMENT TRAINING

No Progress

15. NEW MEMBER ORIENTATION

Fire Company President Alexander reported the existing process of accepting members is sufficient and does not need modification at this time. Process will be monitored to determine if further action is required in the future.

16. GENERATOR BOLLARDS

No progress. Work will be scheduled for spring 2015.

17. SIAMESE CONNECTION WALMART

No Progress

18. LAWRENCE BROOK BUNK ROOM

Bids under review, anticipate award within the next two weeks.

19. DISPOSAL OF UNUSED RADIOS

On line auction has been initiated, bids due by the end of March.

20. ISO AUDIT

ISO report received from rating agency. District has earned a classification of 03. Report indicated some areas that the District does not agree with and will respond to ISO stating same. Any potential change does not appear as if the classification will change however; the Board believes the information should be conveyed as a matter of record.

21. MECHANIC

Applications are under review with one interview having been conducted. A decision on selecting a candidate will be made in the immediate future. Mechanics room has been readied for use by the successful candidate.

22. CAMERA & SECURITY INSTALLATION

Board received a proposal for the installation of additional cameras and security doors at the Willow Street Complex. Bid under review with recommendations being made next month.

Proposal also includes an electronic lock for the room used by Fire Company engineers.

### **XIII NEW BUSINESS:**

The following annual resolutions were presented to the Board for Action:

2015-01	Setting the Dates and Times of the Monthly Meetings
2015-02	Authorizing transfer of Monies
2015-03	Setting the Date and Time of the Annual Election
2015-04	Designating the Official Newspapers for Publication for 2015/2016 Year
2015-05	Adopting Cash Management Plan
2015-06	Authorizing Approval and Payment of Claims
2015-07	Fire Protection Agreement
2015-08	Designating Surety Bonding for Commissioners
2015-09	Authorizing Appointment of Attorney for 2015/2016 Year
2015-10	Authorizing Appointment of Auditor for 2015/2015 Year
2015-11	Authorizing Appointment of Accountant for 2015/2016 Year
2015-12	Authorizing the Appointment of Financial Consultant 2015/2016 Year
2015-13	Closing of Meeting Pursuant to Open Public Records Act

All of the above resolutions were passed on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

Resolution 2015-14 Authorizing the Disposal of Personal Property was presented to the Board for consideration. On a motion by Commissioner Grande, seconded by Commissioner Weissman, the Resolution was passed. Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

Copies of the above Resolutions are attached hereto.

### **XIV FIRE CHIEF/PRESIDENT REPORT:**

President Alexander presented following:

- 1.) Clothing Allowance has been distributed to members of the Fire Company
- 2.) LOSAP calculations have been distributed to members of the Fire Company for review.
- 3.) Five members of the Fire Company are new enrollees, all five were given applications for fund distribution, four have been returned.
- 4.) Membership drive banners will not be displayed until spring.
- 5.) Requested electronically controlled thermostat in bunk room of Willow Street be lowered.

Chief Johnson reported the following:

- 1.) Fire Company has been extremely busy responding to alarms.
- 2.) Apparatus experiencing minor issues requiring repairs, no major issues
- 3.) Township Fire Companies are experiencing issues with Dispatchers relative to method/s of dispatching, response to radio communications, etc. Chief Johnson attended a meeting with Public Safety representative in an effort to resolve the issues being aired by the Chiefs.
- 4.) East Brunswick Township has communicated difficulties in obtaining a license to support an upgrade in the paging system used by the Fire Service. Chiefs from all three Districts are requesting a meeting with the Boards of Commissioners to discuss the issues and establish a path forward.
- 5.) Chief Johnson will be out of town for approximately one week.

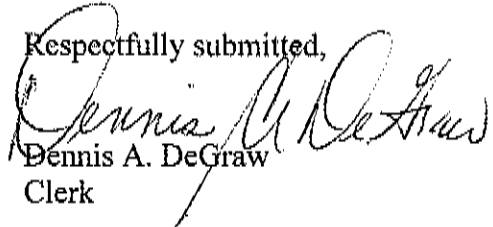
**XV. PUBLIC PORTION:**

None

**XVI ADJOURNMENT:**

Being no further discussion or business at this time, Commissioner Weissman moved, seconded by Commissioner Colon that the public meeting be adjourned at 9:20 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

Respectfully submitted,

  
Dennis A. DeGraw  
Clerk

THE COMMISSIONERS OF FIRE DISTRICT No. 2  
IN THE TOWNSHIP OF EAST BRUNSWICK  
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816  
732-257-2846 732-651-1944(Fax)

LEGAL NOTICE

In accordance with the requirements of the Open Public Meetings Act (L. 1975, c. 231), The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, State of New Jersey, at their reorganization meeting of March 11, 2014 have adopted the following meeting schedule for 2014/2015:

April 8, 2014

May 13, 2014

June 10, 2014

July 8, 2014

August 12, 2014

September 9, 2014

October 14, 2014

November 11, 2014

December 9, 2014

January 13, 2015

February 10, 2015

March 10, 2015

Regular meetings are held at 8:00 PM in the William C. Peck Administration Bldg., District No. 2, 216 Joseph Street, East Brunswick, New Jersey.

Commissioners of Fire District No. 2  
East Brunswick Township  
Dennis A. DeGraw  
March 11, 2014





# BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

216 Joseph Street, East Brunswick, New Jersey 08816  
(732) 257-2846  
Fax (732) 651-1944

DATE: February 26, 2015  
TO: File  
FROM: Cheryl A. Bove, Office Manager  
SUBJECT: 2015 Annual Election Results

I hereby certify that listed below are the official results of the annual election held on Saturday, February 21, 2015 at the William C. Peck Administration Building, 216 Joseph Street, East Brunswick, NJ 08816.

I. Total Ballots:

Votes Cast -	57
Absentee Ballots -	5
Total Ballots -	62

II. Budget For Fiscal Year 2015:

Appropriations of \$1,915,749.00 requiring \$1,173,601.00 to be raised by local fire tax.

Yes -	43
No -	13

III. For Two (2) Three (3) Year Commissioner Term:

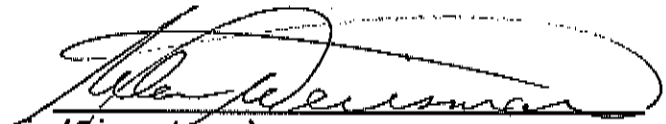
Paul A. Colon, Jr.	49
Lawrence Roth	25
Alan Weissman	30

Paul A. Colon, Jr. and Alan Weissman were officially re-elected as Commissioners, with three (3) year terms commencing at the reorganization meeting to be held March 110, 2015 at 8:00 PM and expiring Tuesday, March 13, 2018 at 12 Noon.

cc: Township Clerk  
Dept. of Community Affairs  
President A. Alexander- EBIFC  
Chief W. Johnson, EBIFC  
R.M. Braslow, Esq.  
Fire Stations/Annex (4)  
2015 Budget File

# Oath of Allegiance

I, Alan Weissman, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey; that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the Authority of the People; and that I will faithfully, impartially and justly perform all the duties of the office of Commissioner according to the best of my ability. (So help me God)

  
(Signature)

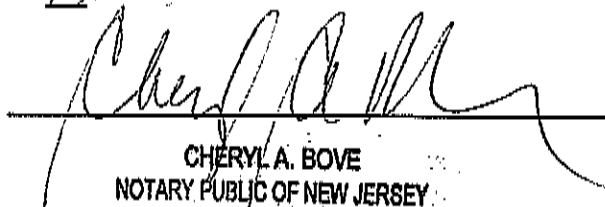
5 Ainslie Ct.  
(Address)

East Brunswick NJ

Sworn and subscribed before me

This 10<sup>th</sup> day of March.

2015.

  
CHERYL A. BOVE  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires 7/12/2016

# Oath of Allegiance

I, Paul Colon, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey; that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the Authority of the People; and that I will faithfully, impartially and justly perform all the duties of the office of Commissioner according to the best of my ability. (So help me God)

Paul Colon

(Signature)

20 FELLOW RD

(Address)

EAST BRUNSWICK, NJ  
08816

Sworn and subscribed before me

This 10<sup>th</sup> day of March

2015.

Cheryl A. Bove  
CHERYL A. BOVE  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires 7/12/2016

EAST BRUNSWICK  
BOARD OF FIRE COMMISSIONERS  
DIST. NO 2  
FEBRUARY 28, 2015

ACCT NO	ACCOUNT DESCRIPTION	ANNUAL BUDGET	CURRENT MONTH	YEAR TO DATE	UNENCUMBERED BUDGET
5501/05	Office Salaries	130,000.00	\$5,188.39	\$12,647.48	\$117,352.54
5506/2250	Payroll Taxes (EB)	49,400.00	\$1,665.67	\$4,482.43	\$44,917.57
2251	Pers Employer (EB)	17,000.00			
2252	dcrp-Employer (EB)	2,000.00		\$0.00	\$1,630.82
5507	Workers Compensation (EB)	41,100.00	(\$1,636.00)	(\$1,481.00)	\$42,551.00
5510	Equipment (Non-Bondable)	73,155.00	\$418.88	\$592.45	\$72,562.55
5515	Insurance Premiums	105,000.00	\$4,276.02	\$18,260.05	\$86,739.94
5520	Fire Protection Agreement	165,000.00		\$41,250.00	\$123,750.00
5526	Accounting-Professional Fees	10,000.00		\$0.00	\$10,000.00
5528	Legal-Professional Fees	8,000.00		\$0.00	\$8,000.00
5529	Physician & Fit Test-Professional Fees	8,825.00		\$270.00	\$8,555.00
5535	Advertising	1,500.00	(\$1,284.88)	(\$1,078.48)	\$2,578.48
5540	Elections	2,500.00	\$489.85	\$489.85	\$2,010.14
5545	Dues/Sub/Seminars/Classes	4,000.00	\$1,355.50	\$1,841.50	\$2,158.50
5550	Training & Education	14,400.00		\$0.00	\$14,400.00
5700	FUEL & LUBRICANTS	15,000.00	\$1,028.57	\$2,684.61	\$12,315.39
5715	Office Expenses/Inventory	15,000.00	\$1,021.85	\$1,161.07	\$13,838.93
5720	Radio Repairs R & M	3,000.00		\$0.00	\$3,000.00
5721	Equipment Repairs R & M	95,760.00		\$5,180.00	\$90,600.00
5722	Compressor Repairs R & M	6,250.00	\$3,447.77	\$3,447.77	\$2,802.23
5724	Computer Maintenance R & M	13,660.00		\$0.00	\$13,660.00
5730	Fire Prevention Program	5,000.00		\$0.00	\$5,000.00
5735	Supplemental Fire Grant 2015	11,519.00		\$0.00	\$11,519.00
5737	Fire Prevention Bureau	283,850.00	\$12,168.83	\$31,842.15	\$251,967.86
5740	Contingency	10,000.00		\$0.00	\$10,000.00
5741	Paid Personnel	100,000.00		\$0.00	\$100,000.00
5742	LOSAP	45,000.00		\$0.00	\$45,000.00
5828	Principal on Bonds	190,000.00		\$0.00	\$190,000.00
5829	Interest on Bonds	109,500.00		\$0.00	\$109,500.00
5832/5710/5711	Utilities(gas, electric, cable, phone, mobile)	60,000.00	\$5,227.72	\$9,884.15	\$50,135.85
5833	Bldg. Maintenance-NWS	160,530.00	\$6,926.00	\$9,447.91	\$151,082.09
<b>Total Operating Appropriations</b>		<b>1,765,749.00</b>	<b>\$40,272.06</b>	<b>\$140,911.84</b>	<b>1,624,837.07</b>

5801	Reserve for future Cap. Outlays	150,000.00			\$150,000.00
5802	Capital Improvements				
<b>Total Capital Appropriations</b>		<b>150,000.00</b>			<b>150,000.00</b>
<b>Total Capital &amp; Operating Appropriations</b>		<b>1,915,749.00</b>			

2000	Prior Years Accounts Payable	2,609.03	\$2,609.03	\$2,609.03	\$0.00
2005	2013 Encumbered Funds	28,226.42	\$10,479.73	\$18,514.63	\$9,711.79
2023	Bond Issuance Fees	200.00			\$200.00
5735	Supplemental Fire Grant Prior Year (3)	4,669.40			\$4,669.40
5800	Fire App. Reserve	439,573.49			\$439,573.49
5830	New Willow Street	23,025.94			
4730	Ded. Pen. FC Deposits	4,031.35		\$50.00	\$4,081.35
5738	2014 Ded. Pen. Expense				

Recap of Cash Held on Deposit

	Operating Account		91,381.27		
	Cash Mgt Fund - General		465,653.89		
	Cash Mgt Fund -Ded. Pen. Fc		6,277.81		
	Cash Mgt Fund -Fire App.		439,573.49		
	Cash Mgt Fund -LOSAP		35,470.05		
	Cash Mgt Fund -New Bldg.		23,025.94		
<b>Total Funds Available</b>			<b>\$1,061,362.26</b>		





Board of Fire Commissioners Dist. 2

Trial Balance

As of February 28, 2015

03/05/15

	Feb 28, 15	
	Debit	Credit
1000 · BOA REGULAR ACCOUNT	91,361.27	
1001 · CASH-NEW WS BLDG.BOA	0.00	
1005 · Petty Cash	39.33	
1010 · Cash - Fire Prevention	3,390.39	
1011 · FIRE PREVENTION INSPECTION FEES	304,971.41	
1150 · Investments	465,653.89	
1153 · Investments Short Term Bonds	0.00	
1154 · INVESTMENTS-FIRE AAPPARATUS FUND	439,573.49	
1155 · INVESTMENTS-DEDICATED PENALTIES	6,277.61	
1156 · INVESTMENTS-LOSAP FUND	35,470.05	
1157 · INVESTMENTS-DED. PENALTIES-FP	91.86	
1158 · INVESTMENTS-NEW BLDG. FUND	23,025.94	
1159 · INVESTMENTS-FP/BOFC#2	24,595.28	
1203 · *Accounts Receivable	5,329.02	
2002 · FP Expenses owed District	167,217.50	
1099 · Cash Transfers	0.00	
1151 · Investments Smith Barney	0.00	
1202 · Due from EB Township	346,643.43	
1250 · Accts Receivable Fire Preventio	0.00	
1310 · General Bond Obligation	0.00	
1400 · Loans & Exchanges	0.00	
1401 · Mortgage Receivable	0.00	
1402 · DUE FROM EAST BRUNSWICK-PENALTI	0.00	
1403 · DUE FROM DIST 1 & EBR	0.00	
1404 · PERS OVERPAYMENT	0.00	
1410 · PAYROLL	0.00	
1152 · INVESTMENTS MORTGAGE PROPERTIES	0.00	
1901 · General Fixed Assets	9,831,698.00	
2000 · Accounts Payable		61,549.65
2020 · YEAR END AP	0.00	
2021 · General Bonds Payable		1,952,857.04
2023 · General Bond Payable Fees	4,886.60	
2022 · General Bond Payable-3million		2,105,000.00
2050 · Amt to be Recd for Debt Retire	0.00	
2210 · FWT	0.00	
2220 · FICA	0.00	
2260 · Reserve for Dedicated Penalties		98,549.23
2270 · DUE TO FIRE COMPANY	0.00	
2280 · PURCHASE OF RESCUE PUMPER	0.00	
2290 · CHIEFS VEHICLE	0.00	
3000 · Opening Bal Equity	0.00	
3400 · Unappropriated Fund Balance		0.56
3401 · Fire App Fund Surplus	0.00	
3402 · Training Fund Surplus	0.00	
3403 · Capital Fund Surplus	0.00	
3404 · Building Fund Surplus	0.00	
3405 · Equity in Fixed Assets		9,831,698.00
3406 · Fire Prevention Surplus	0.00	
3407 · Reserve for Future Capital Outl		2,652.50
3408 · Building Expansion & Acquisitio	0.00	
3900 · Retained Earnings	2,198,449.17	

**Board of Fire Commissioners Dist. 2**

**Trial Balance**

As of February 28, 2015

03/05/15

	Feb 28, 15	
	Debit	Credit
4002 · Sale of Equipment		3,500.00
4200 · Interest & Dividend Income		40.63
4700 · Smoke Detector Fees		1,875.00
4710 · Registration/Inspection Fees		47,028.00
4720 · I Permit Fees		4,774.00
4730 · Ded Penal (Fire Co Portion)		50.00
4740 · Ded Penal (fire prev. Portion)		50.00
4790 · Interest Income		11.83
2005 · Reserve for Encumbrances	18,514.63	
2250 · PERS employee	2,244.19	
5505 · Office Staff	13,764.50	
5506 · Payroll Taxes	4,482.43	
5507 · Workers Compensation		1,451.00
5510 · Equipment Non-Bondable	592.45	
5515 · Insurance Premiums	18,260.06	
5520 · Fire Protection Agreement	41,250.00	
5529 · Physician	270.00	
5535 · Advertising		1,078.48
5540 · Elections	489.86	
5545 · Membership Dues & Subscriptions	1,841.50	
5700 · Fuel	2,684.61	
5711 · Mobile Telephone	695.73	
5715 · Office Supplies	1,225.48	
5721 · Equipment Repairs	8,607.77	
5830 · WILLOW STREET PURCHASE	0.00	
5832 · UTILITIES	9,168.42	
5833 · Building Maintenance	9,447.91	
6000 · Office Payroll	2,909.92	
6010 · Inspector Payroll	15,718.86	
6040 · Telephone	718.24	
6050 · Payroll Tax Expense	6,659.84	
6060 · Uniform Allowance	440.50	
6070 · Auto/car Expense -gas,purchase	926.38	
6080 · Auto Repairs & Maint	303.00	
6090 · Postage	81.58	
6110 · Dues & Subscriptions	125.00	
6112 · Office Expenses	645.14	
6132 · pers/life fp employees	1,162.25	
6170 · Payroll Service Fees	261.43	
6180 · Bank Charges	0.00	
<b>TOTAL</b>	<b>14,112,165.92</b>	<b>14,112,165.92</b>





Resolution # 2015-01

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2**  
**IN THE TOWNSHIP OF EAST BRUNSWICK**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816  
732-257-2846 732-651-1944(Fax)

Resolution 2015-02  
March 10, 2015

**Authorizing Transfer of Monies**

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WHEREAS, the Fire District has expended various monies from the budget to support the bureau of Fire Prevention; and

WHEREAS, it is projected that these expenditures of funds will continue in the future; and

WHEREAS, the Fire District wishes to transfer monies from various Fire District accounts to reflect these expenditures and accordingly supplement the specific budget line items.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

- (1) This resolution shall serve as the authorization to transfer monies to the appropriate budget line items to properly reflect the expenditures necessary to fund the Bureau of Fire Prevention operations.
- (2) The necessary transfers shall be undertaken quarterly based on written documents supporting the transfers.

Resolution # 2015-02

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Wussman*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2**  
**IN THE TOWNSHIP OF EAST BRUNSWICK**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816  
732-257-2846 732-651-1944(Fax)

**RESOLUTION 2015-03**  
**March 10, 2015**

**Setting the Date and Time for the Annual Election**

BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF EAST BRUNSWICK, MIDDLESEX COUNTY, STATE OF NEW JERSEY, as follows:

1. The date for the 2016 Annual Election of the Commissioners of Fire District No. 2 in the Township of East Brunswick, Middlesex County, State of New Jersey and the same is hereby established as Saturday, February 20, 2016.
2. The polls shall be open from 2:00 PM to 9:00 PM at the William C. Peck Administration Building, 216 Joseph Street, East Brunswick, New Jersey.
3. The Clerk shall cause notices to be published with respect to said election in accordance with the law and shall provide for the furnishing of absentee ballots to the County Clerk, and the Chairman and Clerk shall take all other steps required by law for the conduct of said election, including, but not limited to, the preparation of ballots and appointment of election tellers.
4. The Chairman and the Clerk shall utilize such professional or outside assistance as may be required to perform their responsibilities as aforesaid.

Resolution # 2015-03

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2**  
**IN THE TOWNSHIP OF EAST BRUNSWICK**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816  
732-257-2846 732-651-1944(Fax)

**RESOLUTION 2015-04**  
**March 10, 2015**

**Designating the Official Newspapers for**  
**Publications for the 2015-2016 Year**

WHEREAS, the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2015-2016 year.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF EAST BRUNSWICK, MIDDLESEX COUNTY, NEW JERSEY, as follows:

1. The official newspapers in which the Commissioners will publish all required notices or other items during the 2015-2016 year pursuant to New Jersey statutes shall be The Home News Tribune and/or Asbury Park Press, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

Resolution # 2015-04

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Weissman*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk



**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF EAST BRUNSWICK  
COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816  
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**RESOLUTION 2015-05  
March 10, 2015**

**Adopting Cash Management Plan**

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) This resolution shall act as a formal adoption by The Commissioners of a cash management plan, which shall allow for official depositories of The Commissioners to be the State of New Jersey Cash Management Funds and/or Bank of America and/or Provident Bank and/or United States Treasury Bills and/or other obligations of the United States Government.

Resolution # 2015-05

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Weissman*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk



Resolution # 2015-06

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Weissman*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2**  
**IN THE TOWNSHIP OF EAST BRUNSWICK**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816  
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**RESOLUTION 2015-07**  
**March 10, 2015**

**Fire Protection Agreement**

WHEREAS, The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex deem it necessary to set forth, in writing, the understandings between The Commissioners and The Volunteer Fire Company located within the fire district relative to rental of buildings and premises by The Commissioners, providing of fire fighting protection by The Volunteer Fire Company and various other issues as more specifically set forth in a Fire Protection Agreement to be in effect retroactively from January 1, 2015 to December 31, 2015, a copy of which is attached hereto; and

WHEREAS, The Commissioners and The Volunteer Fire Company officials, as applicable, have reviewed said agreement and have found same to be in the best interest of both parties and the fire district and further wish to execute the same.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) The Fire Protection Agreement as attached hereto may be executed by the appropriate Commissioners in order that same then be executed by The Volunteer Fire Company officials, as applicable.

(2) This resolution shall serve as the authority for the enactment of said Fire Protection Agreement.

Resolution # 2015-07

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Weissman*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT No. 2**  
**IN THE TOWNSHIP OF EAST BRUNSWICK**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

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**Resolution 2015-08**  
**March 10, 2015**  
**Designating Surety Bonding for Commissioners**

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, as follows:

(1) All Commissioners shall be bonded on a blanket policy in the amount of \$1,000,000.00 .

Resolution # 2015-08

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Weissman*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk





Resolution # 2015-09.

The aforementioned resolution was introduced by:

Commissioner

*Grande*

and it was seconded by:

Commissioner

*Colon*

RECORD OF VOTE:

Members | COLON | DEGRAW | GRANDE | LYONS | WEISSMAN

Yes

No

Not Voting

Absent

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*

Dennis A. DeGraw  
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2**  
**IN THE TOWNSHIP OF EAST BRUNSWICK**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

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732-257-2846                      732-651-1944(Fax)

RESOLUTION 2015-10  
March 10, 2015  
Authorizing Appointment of Auditor  
For The Years 2015-2016

WHEREAS, there exists a continuing need for certain auditing services for the Commissioners of Fire District No. 2 in the Township of East Brunswick, Middlesex County, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2015-2016 year; and

WHEREAS, the Local Public Contracts Law (N.J.S. 40:A11-1 et seq.) provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40a:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF EAST BRUNSWICK, MIDDLESEX COUNTY, NEW JERSEY, as follows:

1. Bart & Bart shall is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2014 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

2. Said Bart & Bart shall be paid on a fee basis for all services rendered.

3. This resolution and the notice of award of contract shall be available for public inspection.

Resolution # 2015-10

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2**  
**IN THE TOWNSHIP OF EAST BRUNSWICK**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816  
732-257-2846 732-651-1944(Fax)

**RESOLUTION 2015-011**

**MARCH 10, 2015**

**AUTHORIZING APPOINTMENT OF ACCOUNTANT**

**For The Years 2015-2016**

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**WHEREAS**, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire district No. 2 in the Township of East Brunswick, NJ, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and

**WHEREAS**, the Commissioners are desirous of making an appointment to this position as referenced above for the 2015-2016 year; and

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. , provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

**WHEREAS**, the subject resolution providing for the awarding of this contract relative to professional services, an notice of award of said contract shall be made available for public inspection; and,

**WHEREAS**, the Local Public contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

**NOW, THEREFORE**, be it **RESOLVED** by the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, as follows:

- (1) Bart & Bart is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.
- (2) This resolution and the notice of award of contract shall be available for public inspection

Resolution # 2015-11

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk



Resolution # 2015-12

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Re-Organization Business Meeting of The Commissioners held on March 10, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk



**THE COMMISSIONERS OF FIRE DISTRICT NO. 2**  
**IN THE TOWNSHIP OF EAST BRUNSWICK**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

---

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**Resolution 2015-13**

**Closing of Meeting Pursuant to  
Open Public Meetings Act**

**WHEREAS**, pursuant to the **Open Public Meetings Act**, the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

**WHEREAS**, it was necessary for the Commissioners to discuss various matters of personnel and, accordingly, the Commissioners met in executive session to discuss same.

**NOW, THEREFORE**, be it **RESOLVED** by the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

- (1) The meeting of \_\_\_\_\_ 2015 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Resolution # 2015-13

The aforementioned resolution was introduced by:

Commissioner *Grande*

and it was seconded by:

Commissioner *Wassman*

RECORD OF VOTE:

Members	COLON	DEGRAW	GRANDE	LYONS	WEISSMAN
Yes					
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners  
of Fire District No. 2 in the Township of East Brunswick, County  
of Middlesex, hereby certify that the foregoing resolution was  
passed at our Re-Organization Meeting of The Commissioners held on March 10,  
2015

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT No. 2**  
**IN THE TOWNSHIP OF EAST BRUNSWICK**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

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732-257-2846 732-651-1944(Fax)

**MARCH 10, 2015**  
**RESOLUTION 2015-14**

**AUTHORIZING DISPOSAL OF PERSONAL PROPERTY**

---

**WHEREAS**, The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex is the owner of certain personal property which is no longer needed for public use; and

**WHEREAS**, the Commissioners are desirous of disposing said personal property in an "as is" condition without express or implied warranties.

**NOW THEREFORE**, be it **RESOLVED** by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, as follows:

- (1) The personal property is identified per attached list shall be disposed of in an "as-is" condition without express or implied warranties as it is no longer useable due to age of firematic equipment.

**Resolution # 2015-14**

The aforementioned resolution was introduced by:

Commissioner

*Grande*

and it was seconded by:

Commissioner

*Weissman*

**RECORD OF VOTE:**

Members | COLON | DEGRAW GRANDE | LYONS | WEISSMAN |

Yes

No

Not Voting

Absent

**CERTIFICATION:**

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Regular Meeting of The Commissioners held on Tuesday, March 10, 2015

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk

1002650 Survivor Box Light

1002270 Survivor Box Light

1001897 Survivor Box Light

1002649 Survivor Box Light

1004125 Caution Tape Disp.

1004358 Caution Tape Disp.

1005006 Caution Tape Disp.

1002649 Caution Tape Disp.

1000322 Scott Mask

1000423 PISTON INTAKE VALVE

1004730 PISTON INTAKE VALVE

1001930 PISTON INTAKE VALVE

NO ### HURST MULTI TOOL MANIFOLD

1004383 OLD STYLE FLOOD LIGHT

NO ### POWER SUPPLY #PS 2921

NO ### 2 STEEL SCBA BOTTLES

NO### 3 SCBA BRACKET MOUNTS

1004725 14' ROOF LADDER (FAILED)