

**THE COMMISSIONERS OF FIRE DISTRICT 2**  
IN THE TOWNSHIP OF EAST BRUNSWICK  
COUNTY OF MIDDLESEX  
216 JOSEPH STREET \* EAST BRUNSWICK \* NEW JERSEY 08816

**Minutes of the Meeting of May 13, 2014**

**I. CALL TO ORDER:** Chairman Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

**II. SALUTE TO THE FLAG:** Chairman Lyons opened the meeting with the salute to the flag.

**III. READING OF THE OFFICIAL NOTICE OF THE MEETING:**  
Chairman Lyons read the official notice of the meeting. [Attachment I]

**IV. ROLL CALL:**

Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman to be in attendance.

**V. FIRE PREVENTION BUREAU:**

Fire Marshal Verdi was not in attendance.

Fire Prevention Bureau Inspection Progress April 2014:

Period/Activity	Month Qty	YTD Qty
April 2014 Inspections	176	674
April 2013 Inspections	142	694
April 2014 Re-Inspection	37	97
April 2013 Re-Inspection	42	260
April 2014 Smoke Detectors	15	63
April 2013 Smoke Detectors	20	68
April 2014 Multi-Housing Inspections	26	108
April 2013 Multi-Housing Inspections	17	169
April 2014 Multi-Housing Re-Inspections	5	41
April 2013 Multi-Housing Re-Inspections	29	68

All invoices for 2014 annual fees have been issued with \$26,832.00 being remitted to date.

**VIII. APPROVAL OF MINUTES:**

The minutes of April 8, 2014 Monthly Meeting were approved, on a motion by Commissioner Grande, seconded by Commissioner Weissman. Roll call showed Commissioners DeGraw, Grande, Lyons, and Weissman all voting Aye. Commissioner Colon abstained.

**IX. COMMUNICATIONS:**

None

**X. TREASURERS REPORT:** [Attachment II for details]

Commissioner Weissman reported the following as of April 31, 2014:

Operating Account	\$	84,034.98
Cash Mgmt Fund - General	\$	654,847.02
Cash Mgmt Fund – Fire App	\$	152,456.73
Cash Mgmt Fund LOSAP	\$	35,454.69
Cash Mgmt Dedicated Penalty FC	\$	5,959.11
Cash Mgmt New Bldg Cash Mgmt & Checking	\$	25,523.28

The Treasurer’s Report was accepted on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

**XI COMMITTEE REPORTS:**

1. Willow Street Expansion:

No report

**XII UNFINISHED BUSINESS:**

1. Grant Status:

District has not received any information regarding the latest Grant application submitted.

2. Monthly Injuries

No injuries occurred during the previous month

3. Computer Issues

None

4. Shared Service

Nothing to report

5. Hydrant Markers

No progress

6. Alarm Response

President Dunphy of the Fire Company reported another effort to obtain members will be undertaken in the immediate future.

7. RFQ for Truck Maintenance

No Progress

8. LOSAP

LOSAP calculation have been completed and distributed internally for review. Provided there are no comments, formal copies will be forwarded to the Fire Company for individual members review.

9. NEW HEATERS WILLOW STREET STATION

No Progress

10. PHYSICAL INVENTORY:

No report on progress

11. TRUCK COMMITTEE

Chief Adams and Asst Chief Johnson requested confirmation of the target purchase amount for the new engine. Board stated the amount previously discussed was \$600,000.00 to \$650,000.00.

12. NEW CHIEF VEHICLE

New vehicle was delivered. Chief Adams requested the unit be placed into service as soon as possible. Chairman Lyons reported pricing is being requested for all items and modification required placing the vehicle in service.

13. MODIFY MEMBERSHIP APPLICATION

President Dunphy reported the Fire Company membership application has been modified to include authorization to review juvenile police records from potential new members.

14 PURCHASES OF JACKETS

New jackets have been delivered and distributed to members.

15 INSURANCE RECOMMENDATIONS

President Dunphy reported that the Robert Frey Hall has modified rental contracts to comply with insurance carrier recommendations.

16 ALARM RECORDS

Chief Adams reported that the entry of alarm data is now up to date. Goal is to have no more than a two (2) week delay for alarm entry.

15 EMERGENCY VEHICLE OPERATIONS

Chief Adams reported a written policy is being formulated for emergency vehicle operators with a target date for completion of May 2014.

**XIII NEW BUSINESS:**

**XIV FIRE CHIEF/PRESIDENT REPORT:**

Chief Adams reported turnout gear that is no longer usable by the Fire Company and authorized for disposal by the District may be donated. Commissioner DeGraw informed Chief Adams that a release of liability must be obtained from any organization accepting the donation.

**XV. PUBLIC PORTION:**

No comments from the public.

**XVI ADJOURNMENT:**

Being no further discussion or business at this time, Commissioner Weissman moved, seconded by Commissioner Grande that the public meeting be adjourned at 9:55 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

Respectfully submitted,

Dennis A. DeGraw  
Clerk