

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of April 9, 2013

I. CALL TO ORDER: Chairman Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG: Chairman Lyons opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:
Chairman Lyons read the official notice of the meeting. [Attachment I]

IV. ROLL CALL:

Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman to be in attendance.

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi was in attendance and reported the following:

Bureau Inspection Progress:

Inspection March 2013	Year to Date: 868
Inspection March 2012	Year to Date: 561
Smoke Detector Inspection 2013	Year to Date: 48
Smoke Detector Inspection 2012	Year to Date: 90
Multiple Family Dwellings March 2013	Year to Date: 191
Multiple Family Dwellings March 2012	Year to Date: 268

Fire Marshal Verdi explained the reduced number of inspections for Smoke Detectors is directly related to the housing market sales. Multiple Family Dwellings are a result of the schedule and cycles established for these structures. The Bureau is not behind on schedule in these areas but the numbers are a result of other extenuating circumstances.

Outstanding fees for 2012 are at \$475.00.

Bureau placed in service the new 2013 Jeep vehicle. The unit has been assigned to Inspector Tom Rivicci

Fire Marshal Verdi previously reported that the dwellings planned for the Golden Triangle, located at the corner of Tices Lane and Rte 18, are planned to be built without automatic sprinklers. Code does not require same for this type of structure however; it is strongly recommended to the owner that sprinklers be

included. Fire Marshal recommends the Board and representative from the Fire Company petition the East Brunswick Planning Board to have the builder include sprinklers in the proposed building. The Board will communicate with the Planning Board to seek their assistance in attempting to persuade the building owners to include sprinklers in the building.

Bureau will be installing warning lights on the Dodge Avenger vehicle as a matter of safety for the individuals utilizing the vehicle.

VIII. APPROVAL OF MINUTES:

The minutes of March 12, 2013 Re-organization Meeting were approved, on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

IX. COMMUNICATIONS:

Board received a thank you note from Cheryl Bove relative to the death in the family.

Board received official notification from the Township of East Brunswick regarding the approval of the inter-local agreement for the bonding of new portable radio purchase.

Board received official notification from the Township of East Brunswick that the bonds for the administration building have been converted and a payment schedule has been established. Interest rate for these notes is approximately 2%.

X. TREASURERS REPORT: [Attachment II for details]

Commissioner Weissman reported the following as of March 31, 2013:

Operating Account	\$	165,961.96
Cash Mgmt Fund - General	\$	598,641.00
Cash Mgmt Fund – Fire App	\$	117,368.56
Cash Mgmt Fund LOSAP	\$	35,431.62
Cash Mgmt Dedicated Penalty FC	\$	4,030.65
Cash Mgmt New Bldg	\$	31,997.37
Cash – New WS Bldg: BOA	\$	1,223.38

The Treasurer's Report was accepted on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

XI COMMITTEE REPORTS:

1. Willow Street Expansion:

Board received communication from the building general contractor, APS, stating that all open balances should be paid and they did not intend to resolve

the open warranty issues. The communication was forwarded to R. Braslow, Board attorney for review and comment. Attorney and building architect, Eli Goldstein conferred on the issue and it was their recommendation to have the repairs completed and pay the vendors from the retention being held by the Board.

Board released Trane to purchase necessary parts and perform installation of missing damper. In addition, Trane will repair failed portions of the HVAC system cause by the lack of the damper. Parts have been ordered and work will begin as soon as all items become available.

XII **UNFINISHED BUSINESS:**

1. Grant Status:

No Progress

2. Monthly Injuries

None

3. Computer Problems

None

4. New Radios

All charges should be installed within the next month and new portable radios will be placed in service

5. Shared Service

No Progress

6. Disposal of Equipment

Policy for the disposal of District has been drafted and forwarded to R. Braslow for comment.

7. Hydrant Markers

Lt. Withum is continuing to oversee the installation of the hydrant markers

8. Willow Street Paving

Paving contractor has stated remaining work will be completed within the next 30 days.

9. Alarm Response

No new progress this month

10. Painting of Willow Street Station Apparatus Room Floor

Painting is scheduled to begin week of 15-Apr-13.

11. Purchase of New Gear

Bids for new gear are due in week of 08-Apr-13, plan is to release a purchase order week of 15-Apr-13.

12. Website

Work is almost completed on the District/Bureau web site. Plan is to have it up and running week of 22-Apr-13.

13. RFQ for Truck Maintenance

District will be releasing a Request for Quotation for vehicle maintenance within the next few weeks. Chief Adams will provide a recommended maintenance schedule for planning purposes.

14. Hose testing is planned for late April early May.

XIII NEW BUSINESS:

Board policies have been completed and all issued to the Commissioners for review. Board will vote on same next month.

Board recognized and approved Firefighter Mahony as a new member of the East Brunswick Independent Fire Company. On a motion by Commissioner Colon, seconded by Commissioner Grande Firefighter Mahoney was approved for membership in the New Jersey State Firemen's Association. Roll Call showed Commissioner Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

XIV FIRE CHIEF/PRESIDENT REPORT:

Asst Chief William Johnson was in attendance but had no additional information to convey to the Board as all items were covered above.

President Dunphy was in attendance but had no additional information to convey to the Board as all items were covered above.

XV. PUBLIC PORTION:

No comments from the public.

XVI ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Weissman moved, seconded by Commissioner DeGraw that the public meeting be adjourned at 8:35 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

Respectfully submitted,

Dennis A. DeGraw
Clerk