

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of August 12, 2014

I. CALL TO ORDER: Chairman Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG: Chairman Lyons opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:
Chairman Lyons read the official notice of the meeting. [Attachment I]

IV. ROLL CALL:

Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman were in attendance.

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi provided the following information:

Fire Prevention Bureau Inspection Progress July 2014:

Period/Activity	Month Qty	YTD Qty
July 2014 Inspections	137	1221
July 2013 Inspections	151	1212
July 2014 Re-Inspection	30	376
July 2013 Re-Inspection	47	433
July 2014 Smoke Detectors	25	141
July 2013 Smoke Detectors	18	142
July 2014 Multi-Housing Inspections	26	198
July 2013 Multi-Housing Inspections	21	225
July 2014 Multi-Housing Re-Inspections	22	91
July 2013 Multi-Housing Re-Inspections	22	102
Bureau Funds Collected – Businesses		\$151,875.76
Bureau Funds Collected – Multi-Housing	\$3,050.00	

Outstanding fees from 2013 are \$850.00.

Bureau is behind inspection due to vacations, anticipate being able to regain schedule by the end of August.

Re-inspections are on schedule.

As Inspector Minond resigned effective mid-August, Inspector Spezio has agreed to additional hours to assist in covering areas formally assigned to Inspector Minond.

Bureau needs to hire additional staff to cover evening and weekend call outs.

VIII. APPROVAL OF MINUTES:

The minutes of July 8, 2014 Monthly Meeting were approved, on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

IX. COMMUNICATIONS:

Letter from L. Neely, East Brunswick Township Finance Director, was received relative to Bond payments due for the balance of 2014 and the beginning of 2015.

E-mail received from East Brunswick Independent Fire Company Vice-President stating issues with computer system and request for the replacement of photo id computer system.

X. TREASURERS REPORT: [Attachment II for details]

Commissioner Weissman reported the following as of July 31, 2014:

Operating Account	\$ 184,942.64
Cash Mgmt Fund - General	\$ 417,902.05
Cash Mgmt Fund – Fire App	\$ 289,474.61
Cash Mgmt Fund LOSAP	\$ 35,457.93
Cash Mgmt Dedicated Penalty FC	\$ 5,959.66
Cash Mgmt New Bldg Cash Mgmt & Checking	\$ 23,018.08

The Treasurer’s Report was accepted on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

The 2014 Audit conducted by Board accountants, Bart and Bart, was presented by Commissioner Weissman and reviewed. No issues were raised by the audit and the Board is in good financial order. The Audit was accepted by Resolution 2014-14 on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons and Weissman all voting Aye.

XI COMMITTEE REPORTS:

1. Willow Street Expansion:

No report

2. Apparatus Replacement Committee

Committee working to complete specifications.

XII **UNFINISHED BUSINESS:**

1. Annual Inventory

No Progress

2. Grant Status:

Commissioner Colon reported District received notification from Federal Government that our application for funding for the purchase of a mobile air unit has been denied.

3. Monthly Injuries

No injuries occurred during the previous month

4. Computer Issues

Nothing to report

3. Shared Service

Nothing to report

4. Hydrant Markers

No progress

5. Alarm Response

President Dunphy requested authorization to purchase membership drive banners for the Willow Street and Dunhams Corner Stations. Board requested cost estimates, President will provide.

6. RFQ for Truck Maintenance

No Progress

7. LOSAP

LOSAP for 2013 has been funded.

8. NEW HEATERS WILLOW STREET STATION

Replacement of one heater unit was awarded and will be installed before mid-September

9. NEW CHIEF VEHICLE

Unit has been placed in service.

10 INSURANCE RECOMMENDATIONS

No Report

12 ALARM RECORDS

Chief Adams reported alarm entry in behind by six (6) weeks. Board noted there has been a slip of an additional three (3) weeks from last month.

XIII NEW BUSINESS:

- 1.) Board reviewed all Policies in place with no comment.
- 2.) Board proposed to purchase new gear racks for the Willow Street Station, cost will be approximately \$10,000.00. Fire Company personnel will install the new racks when they are received. No objections from the Board; staff will move forward with obtaining prices and ordering the new racks.
- 3.) Following members of the East Brunswick Independent Fire Company have applied to the New Jersey Firemen's Association with approval by the Board on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons and Weissman all voting Aye.

Yahya Mehkri
Yevgeniy Perelman
Kevin Revis

XIV FIRE CHIEF/PRESIDENT REPORT:

Asst Chief Johnson reported the following:

- 1.) Ladder 801 will be sent to On-Site Service to have the front brakes replaced.
- 2.) Engine 803 and 805 have had annual service performed

President Dunphy had no report.

XV. PUBLIC PORTION:

Lisa Grande of Topor Road was in attendance; requested any information the Board had relative to the report issued by ICMA, consultant retained by the Township of East Brunswick, to make recommendations to the Township Council relative to EMS services for East Brunswick. Board reported that a Final report dated June 2014 was received and has been reviewed.

XVI ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Weissman moved, seconded by Commissioner Colon that the public meeting be adjourned at 9:10 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

Respectfully submitted,

Dennis A. DeGraw
Clerk