

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of August 13, 2013

I. CALL TO ORDER: Chairman Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG: Chairman Lyons opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:
Chairman Lyons read the official notice of the meeting. [Attachment I]

IV. ROLL CALL:

Roll Call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman to be in attendance.

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi was not in attendance. Following information was provided for the meeting.

Bureau Inspection Progress:

Inspection July 2013	146, Year to Date:	1,330
Inspection June 2012	225, Year to Date:	1,209
Re-Inspections June 2013	46, Year to Date:	432
Re-Inspections June 2012	103, Year to Date:	467
Smoke Detector Inspection 2013	18, Year to Date:	142
Smoke Detector Inspection 2012	27, Year to Date:	182
Multiple Family Dwellings June 2013	21, Year to Date:	226
Multiple Family Dwellings June 2012	35, Year to Date:	377
Multiple Family Re-Inspections June 2013	22, Year to Date:	102
Multiple Family Re-Inspections June 2012	20, Year to Date:	139
Outstanding Fees 2012	\$	00.00
Outstanding Fees 2013	\$	17,275.00

Site plans review during the month:

13-16 East Brunswick Township Communications System
East Brunswick Commuter Parking Facility – 551 OBT
Asst Chief Johnson has reviewed the above, Chief Adams to review in the near future.

No update on the modification of software system reporting re-inspections.

VIII. APPROVAL OF MINUTES:

The minutes of July 09, 2013 Meeting were approved, on a motion by Commissioner Colon, seconded by Commissioner Grande. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

IX. COMMUNICATIONS:

None

X. TREASURERS REPORT: [Attachment II for details]

Commissioner Weissman reported the following as of July 31, 2013:

Operating Account	\$	180,561.04
Cash Mgmt Fund - General	\$	792,242.23
Cash Mgmt Fund – Fire App	\$	117,389.13
Cash Mgmt Fund LOSAP	\$	35,437.82
Cash Mgmt Dedicated Penalty FC	\$	5,956.24
Cash Mgmt New Bldg	\$	32,002.98
Cash – New WS Bldg: BOA	\$	1,169.38

The Treasurer's Report was accepted on a motion by Commissioner Grande, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

Board accountant Mr. Mike Bart of Bart and Bart presented the results of the 2012 Annual Audit for review and approval by the Board, copy attached. There were no irregularities found with the District being financially sound and in good order.

Resolution 2013-14 accepting the annual audit was passed on a motion by Commissioner Weissman, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye. Audit will be forwarded to the Department of Community Affairs as required by statute.

XI **COMMITTEE REPORTS:**

1. Willow Street Expansion:

Only remaining issue related to the new building is the repair of the closet door in the hallway located outside the District meeting room. Upon completion, balance of funds can be released to the general contractor.

XII **UNFINISHED BUSINESS:**

1. Grant Status:

No Progress

2. Monthly Injuries

None

3. Computer Issues

None

4. Shared Service

Nothing to report

5. Hydrant Markers

Completion of project has been issued to all Lieutenants

6. Willow Street Paving

No Progress

7. Alarm Response

Fire Company President Dunphy reported the installation of road side advertising has produced eight (8) new applications for membership to the Fire Company. Fire Company is also reviewing additional advertising in an effort to obtain additional new members

8. Website

No Progress

9. RFQ for Truck Maintenance

No Progress

10. LOSAP

Fire Company President Dunphy reported LOSAP records were distributed to members in June. No disputes have been made by individuals. LOSAP for 2012 will be funded over the next month.

11. NEW HEATERS WILLOW STREET STATION

No Progress

12. PURCHASE OF REPLACEMENT HOSE

No Progress

13. LETTER TO PLANNING BOARD

No Progress

14. PURCHASE OF NEW CHIEF VEHICLE

No Progress

15. INTER-LOCAL AGREEMENT FOR VEHICLE MAINTENANCE

No Progress

16. WINDOW CLEANING

Windows were awarded to low bidder; work to be performed September 2013.

17. PHYSICAL INVENTORY:

No Progress

XIII NEW BUSINESS:

None

XIV FIRE CHIEF/PRESIDENT REPORT:

Chief Adams was not present; Asst Chief Johnson/Capt Fox reported the following:

Three (3) fire company members have completed Middlesex County fire school
One (1) fire company member is scheduled to attend Middlesex County fire school.

Fire Company has established a committee to review apparatus replacement, requested a liaison be appointed from the Board.

There were two (2) major incidents during the past month, operations went well with no reported injuries to FC members.

President Dunphy reported the following:

Recommended the repair/replacement of the concrete pad leading to the entrance to Memorial Hall for 2014 capital improvement projects.

XV. PUBLIC PORTION:

No comments from the public.

XVI ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Weissman moved, seconded by Commissioner DeGraw that the public meeting be adjourned at 8:50 PM. Roll call showed Commissioners Colon, DeGraw, Grande, Lyons, and Weissman all voting Aye.

Respectfully submitted,

Dennis A. DeGraw
Clerk