

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Regular Meeting of August 9, 2011

- I.** **CALL TO ORDER:** Chairman Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.
- II.** **SALUTE TO THE FLAG:** Chairman Lyons opened the meeting with the salute to the flag.
- III.** **READING OF THE OFFICIAL NOTICE OF THE MEETING:**
 Chairman Lyons read the official notice of the Regular meeting. [Attachment I]
- IV.** **ROLL CALL:** Roll Call showed Commissioners Colon, DeGraw, Lyons and Weissman to be in attendance. Commissioner LeBuis was absent.
- V.** **FIRE PREVENTION BUREAU:**

Acting Fire Marshal Verdi was unable to attend the meeting; Chairman Lyons reported the following items for the Bureau of Fire Prevention:

Inspections are slightly behind due to the additional work required by the Middlesex County Fair.

Multiple Dwelling Inspections are on schedule.

Bureau is issuing second notice of annual fees due from those businesses that have not yet submitted payment.

The Board conducted interviews with prospective replacements for the Fire Marshal. In addition, Sean Verdi expressed an interest in performing the duties of the Fire Marshal on a permanent basis. After consideration of all applicants the Board appointed Sean Verdi as Fire Marshal for the District on a permanent basis. The appointment was formalized by Resolution 2001- on a motion by Commissioner Colon, seconded by Commissioner Weissman. Roll Call showed Commissioners Colon, DeGraw, Lyons and Weissman all voting Aye.

The Bureau will be advertising for the position of Fire Inspector to take the place of Sean Verdi. The vacancy is considered a part-time position, four days per week, 7.5 hours per day.

No progress on the purchase and plans for installation of Hydrant Markers.

No progress on the grant for a new Fire Prevention Demonstration Trailer. Board will check with District 1 for an update.

VIII. APPROVAL OF MINUTES:

The minutes of July 12, 2011 Regular Meeting, were approved on a motion by Commissioner Weissman, seconded by Commissioner Colon. Roll call showed Commissioners DeGraw, Lyons, and Weissman all voting Aye. Commissioner Colon abstained from voting as he was not present at the July Meeting.

IX COMMUNICATIONS:

None

X TREASURERS REPORT: [Attachment II for details]

Commissioner Weissman reported the following as of June 30, 2011:

Operating Account	\$	254,431.58
Cash Mgmt Fund - General	\$	565,584.57
Cash Mgmt Fund – Fire App	\$	62,295.07
Cash Mgmt Fund LOSAP	\$	35,399.84
Cash Mgmt Dedicated Penalty FC	\$	26,236.80
Cash Mgmt New Bldg	\$	51,965.11
Cash – New WS Bldg: BOA	\$	6,029.33

The Treasurer’s Report was accepted as submitted on a motion by Commissioner Colon, seconded by Commissioner DeGraw. Roll call showed Commissioners Colon, DeGraw, Lyons, and Weissman all voting Aye.

XI COMMITTEE REPORTS:

1. Willow Street Expansion:

Need to locate where roof is leaking so it can be repaired.

Fire Company reported there is no hot water in the kitchen. Need to investigate to determine the issue.

XII UNFINISHED BUSINESS:

1. Grant Status:

Government grants have not been released yet. The Grantwell, Board grant writer, is awaiting the release and will advise as soon as information is received.

2. Annual Inventory

Inventory is in progress with a target completion date of 01-Sep-11.

3. Monthly Injuries

None

4. LOSAP Policy Update

No Progress

5. Computer Problems

None

6. New Radio System

The Board will arrange a meeting with a representative from Motorola to review and discuss the need for new portable radios required by the upgrade of the Township radios to a narrow band system as mandated by the FCC.

7. Sale of Engine 803

No Progress

8. Grant for New Radios

No Progress

9. Fire Watch Program

No Progress

10. Shared Service

No progress.

11. PEOSHA

Meeting with PEOSHA scheduled for 23-Aug-11 at 3:00 PM to review progress with programs required.

XIII NEW BUSINESS:

None

XIV FIRE CHIEF/PRESIDENT REPORT:

Neither the Chief or President were present at the meeting.

XV. PUBLIC PORTION:

No comments from the public.

XVI ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Colon moved, seconded by Commissioner LeBuis that the public meeting be adjourned at 9:05 PM. Roll call showed Commissioners Colon, DeGraw, Lyons, and Weissman all voting Aye.

Respectfully submitted,

Dennis A. DeGraw
Clerk