

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of December 11, 2012

I. CALL TO ORDER: Chairman Lyons called the meeting to order at 8:05 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG: Chairman Lyons opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:
Chairman Lyons read the official notice of the meeting. [Attachment I]

IV. ROLL CALL: Roll Call showed Commissioners DeGraw, Lyons, and Weissman to be in attendance. Commissioners Colon and LeBuis were not in attendance.

V. FIRE PREVENTION BUREAU:

Bureau reported 2493 inspections have been completed, compared to 2363 from 2011.

Multiple Housing inspections for 699 units have been completed compared to 621 for the same period in 2011.

Bureau reported outstanding fees of \$3,350.00 and outstanding penalties of \$15,500.00.

District and Bureau received formal notification from East Brunswick Fire District 3 that inspection services would no longer be required of District 2 Bureau of Fire Prevention. East Brunswick Fire District 1 will be performing these services for District 3 effective January 1, 2013.

Bureau plans to complete purchase of replacement vehicle before the end of 2012.

VII. APPROVAL OF MINUTES:

The minutes of November 13, 2012 Regular Meeting, were approved, on a motion by Commissioner Weissman, seconded by Commissioner Lyons. Roll call showed Commissioners DeGraw, Lyons, and Weissman all voting Aye.

The minutes of November 29, 2012 Budget Workshop Meeting, were approved, on a motion by Commissioner Weissman, seconded by Commissioner Lyons. Roll call showed Commissioners DeGraw, Lyons, and Weissman all voting Aye.

IX. COMMUNICATIONS:

District received a thank you note from Anita Price, Bureau Administrative Assistant, for the fruit basket sent upon her return from a recent hospital stay.

X. TREASURERS REPORT: [Attachment II for details]

Commissioner Weissman reported the following as of November 30, 2012:

Operating Account	\$ 164,791.77
Cash Mgmt Fund - General	\$ 598,479.01
Cash Mgmt Fund – Fire App	\$ 117,336.80
Cash Mgmt Fund LOSAP	\$ 35,422.03
Cash Mgmt Dedicated Penalty FC	\$ 4,029.56
Cash Mgmt New Bldg	\$ 31,988.72
Cash – New WS Bldg: BOA	\$ 1,318.38

The Treasurer’s Report was accepted on a motion by Commissioner DeGraw, seconded by Commissioner Lyons. Roll call showed Commissioners DeGraw, Lyons, and Weissman all voting Aye.

Commissioner Weissman presented the proposed 2013 Budget as formal introduction. After a brief review the budget was adopted on a motion by Commissioner DeGraw, seconded by Commissioner Lyons. Roll Call showed Commissioners DeGraw, Lyons, and Weissman all voting Aye.

Special meeting scheduled for December 31, 2012 at 10:00 AM to make account transfers for the 2012 budget.

XI COMMITTEE REPORTS:

1. Willow Street Expansion:

Experiencing issues with the heating system in the new building; determined that a damper was not installed where intended by the mechanical designer. District is awaiting proposals from Trane to install missing unit. All costs for installation and other problems related to the missing dampers will be back charged to the original contractor.

XII UNFINISHED BUSINESS:

1. Grant Status:

No Progress

2. Monthly Injuries

Reported one Fire Company member was injured during the month of November.

3. Computer Problems

None

4. New Radios

Funding for new radios has been discussed with East Brunswick Township for the establishment of an inter-local agreement. Township Council is scheduled to act on the agreement January 2013.

5. Sale of Engine and Equipment

District successfully negotiated the sale of Engine 803 to the Boro of Seaside Park. Unit will replace an Engine damaged during hurricane Sandy. Sale completed for \$35,000.00; broker originally retained to sell the vehicle agreed to not accept a commission for the sale. Unit was delivered to Seaside Park week of 25-Nov-12, payment was received in full.

6. Shared Service

No update available at this time.

7. Disposal of Equipment

No Progress

8. Hydrant Markers

Fire Company is continuing to install hydrant markers.

9. Willow Street Paving

Paving contractor has a few minor items to complete.

10. Replacement of Apparatus Exhaust System – DC

Replacement of existing equipment has been ordered and is scheduled to be installed prior to the end of 2012.

XIII NEW BUSINESS:

No New Business

XIV FIRE CHIEF/PRESIDENT REPORT:

Chief Withum reported the following:

No report from Chief Withum.

Vice-President Dunphy had no report.

XV. PUBLIC PORTION:

No comments from the public.

XVI ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Weissman moved, seconded by Commissioner DeGraw that the public meeting be adjourned at 9:20 PM. Roll call showed Commissioners DeGraw, Lyons and Weissman all voting Aye.

Respectfully submitted,

Dennis A. DeGraw
Clerk