

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of February 12, 2012

- I.** **CALL TO ORDER:** Chairman Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.
- II.** **SALUTE TO THE FLAG:** Chairman Lyons opened the meeting with the salute to the flag.
- III.** **READING OF THE OFFICIAL NOTICE OF THE MEETING:**
Chairman Lyons read the official notice of the meeting. [Attachment I]
- IV.** **ROLL CALL:** Roll Call showed Commissioners DeGraw, Lyons, and Weissman to be in attendance.
- V.** **FIRE PREVENTION BUREAU:**

Fire Marshal Verdi was in attendance and reported the following:

One (1) Life Hazard inspection remains open from 2012. The inspection cannot be completed at this time as the property has been sealed by the Middlesex County Sheriff. The building is unoccupied and not being utilized for any purpose.

Quarterly inspections for the first quarter of 2013 have been completed.

Semi-Annual inspections for the first half of 2013 have been completed.

Bureau performed 250 inspections in January compared to 158 inspection performed during the same period in 2012.

Bureau performed 54 Multiple Housing Inspections during January compared to 84 inspections during the same period in 2012.

Annual fees were invoiced on 25-Jan-13.

Outstanding fees from 2012 total approximately \$1,200.00; all should be collected within the next 30 days.

Bureau purchased a new vehicle; 2013 Jeep Patriot, 4 wheel drive Sport Utility vehicle. Purchase made through NJ State Cooperative Purchasing Contract in the amount of \$18,024.35. Vehicle scheduled to be delivered on or about 13-Mar-13.

Bureau reviewed site plans for Advanced Auto Parts located at Rt 18 & West Ferris Street. Comments were returned to East Brunswick Township with copies provided to Chief Adams.

All inspections for Fire District 3 are now being conducted by Fire District 1.

VII. APPROVAL OF MINUTES:

The minutes of January 8, 2013 Regular Meeting, were approved, on a motion by Commissioner Weissman, seconded by Commissioner DeGraw. Roll call showed Commissioners DeGraw, Lyons, and Weissman all voting Aye.

IX. COMMUNICATIONS:

None

X. TREASURERS REPORT: [Attachment II for details]

Commissioner Weissman reported the following as of January 31, 2013:

Operating Account	\$ 325,095.36
Cash Mgmt Fund - General	\$ 598,572.51
Cash Mgmt Fund – Fire App	\$ 117,355.13
Cash Mgmt Fund LOSAP	\$ 35,427.57
Cash Mgmt Dedicated Penalty FC	\$ 4,030.19
Cash Mgmt New Bldg	\$ 31,993.71
Cash – New WS Bldg: BOA	\$ 1,277.38

The Treasurer’s Report was accepted on a motion by Commissioner DeGraw, seconded by Commissioner Lyons. Roll call showed Commissioners DeGraw, Lyons, and Weissman all voting Aye.

XI COMMITTEE REPORTS:

1. Willow Street Expansion:

District received a revised proposal from Trane to install the missing damper in the mechanical room of the building. Revised proposal included balancing of the heating system for the portion of the building affected by missing damper. Copy of the proposal will be forwarded to Goldstein Partnership, Project architect, for review. Anticipate releasing Trane to perform work within the next 30 days.

XII UNFINISHED BUSINESS:

1. Grant Status:

No Progress

2. Monthly Injuries

None

3. Computer Problems

None

4. New Radios

Pinnacle Wireless delivered new portable radios; installation of charges in vehicles is being arranged.

5. Shared Service

No update available at this time.

6. Disposal of Equipment

No Progress

7. Hydrant Markers

Additional hydrant markers have been installed by firefighters. Commissioner Weissman reported the Township has replaced hydrants in the Lawrence Brook section of town however the markers were not replaced. Lt. Withum will replace the missing markers.

8. Willow Street Paving

Paving contractor has a few minor items to complete.

9. Replacement of Apparatus Exhaust System – DC

System has been installed and is functioning.

10. Alarm Response

President Dunphy reported the Fire Company accepted three (3) new members in January. Plans are being made to begin advertising in the spring for additional members.

Overnight stand-by crews have been began to operate in January.

XIII NEW BUSINESS:

Newly formatted Board policies were distributed to the Commissioners for review and comment.

Board approved the acceptance of the following new fire company members into the New Jersey State Fireman's Association:

Andrew Gufford
Henry Mertens
Amir Gerges

Acceptance was passed on a motion by Commissioner Weissman, seconded by Commissioner DeGraw. Roll Call showed Commissioners DeGraw, Lyons and Weissman all voting Aye.

XIV FIRE CHIEF/PRESIDENT REPORT:

Asst Chief Johnson was in attendance however there were no issues proposed for discussion or action

President Dunphy requested the Board move forward with painting the interior of the Willow Street Station prior to the 04-May-13 75th Anniversary celebration. Board will move to have the walls painted in time for the event.

XV. PUBLIC PORTION:

No comments from the public.

XVI ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Weissman moved, seconded by Commissioner DeGraw that the public meeting be adjourned at 8:45 PM. Roll call showed Commissioners deGraw, Lyons, and Weissman all voting Aye.

Respectfully submitted,

Dennis A. DeGraw
Clerk