

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Regular Meeting of February 14, 2012

I. CALL TO ORDER: Chairman Lyons called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG: Chairman Lyons opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:
Chairman Lyons read the official notice of the Regular meeting. [Attachment I]

IV. ROLL CALL: Roll Call showed Commissioners Colon, DeGraw, LeBuis, Lyons, and Weissman to be in attendance.

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi was unable to attend the meeting due to vacation. Commissioner Lyons reported that the Bureau is considering a change in scheduling; Fire Marshal Verdi will provide the Board with details at the next meeting.

Fire Marshal Verdi and Commissioner Lyons met with representative of various school PTA organizations to discuss the fee schedule for events held at Township schools. Fire Marshal Verdi will present the resolution to concerns of the PTA at the next Board meeting.

Fire Marshal Verdi and Commissioner Lyons will meet with Fire District 3 Board of Fire Commissioners to discuss the Fire Prevention coverage for District 3. Fire District 2 has been providing coverage for many years however; District 3 is considering a change to the provider of this service. Meeting has been requested for District 3 March meeting.

Annual inspection fees for 2012 have been issued; Bureau has collected \$31,207.00 to date.

VI. APPROVAL OF MINUTES:

The minutes of January 10, 2012 Regular Meeting, were approved on a motion by Commissioner Colon, seconded by Commissioner LeBuis. Roll call showed Commissioners Colon, DeGraw, LeBuis, Lyons, and Weissman all voting Aye.

VII. COMMUNICATIONS:

None

VIII TREASURERS REPORT: [Attachment II for details]

Commissioner Weissman reported the following as of January 31, 2012:

Operating Account	\$	390,412.37
Cash Mgmt Fund - General	\$	577,026.54
Cash Mgmt Fund – Fire App	\$	62,310.41
Cash Mgmt Fund LOSAP	\$	35,408.55
Cash Mgmt Dedicated Penalty FC	\$	21,354.48
Cash Mgmt New Bldg	\$	31,976.54
Cash – New WS Bldg: BOA	\$	5,038.10

The Treasurer’s Report was accepted on a motion by Commissioner LeBuis, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, LeBuis, Lyons, and Weissman all voting Aye.

District received approval of the 2012 Proposed Budget from New Jersey Department of Community Affairs without question or comment.

IX COMMITTEE REPORTS:

1. Willow Street Expansion:

Issue of mechanical circulation pump making excessive noise will be discussed with APS contracting and Jersey Mechanical on Friday, 17-Feb-12. District has had a noise survey conducted by the insurance carrier to determine if levels of noise in the dormitory area exceed acceptable levels. Results of the survey are expected to be issued prior to the scheduled meeting.

X UNFINISHED BUSINESS:

1. Grant Status:

District has been advised that the application presented for consideration was not accepted in the first round of awards.

2. Monthly Injuries

One (1) injury was reported; all documentation was completed and submitted. Board was advised that the injury was not a loss time incident.

3. LOSAP

Board needs records from the Fire Company for 2011 to establish LOSAP disbursements.

4. Computer Problems

Chief Withum reported there were a few issues with a computer assigned to the line officers however; open items are being resolved. Not action required from the Board.

5. New Radios

Chief Withum asked the Board to consider the purchase of a back-up repeater for the radio system. Issue was discussed during negotiations for the replacement portable radios; Township representatives explained that in order for the back-up to be effective a back-up unit would have to be purchased for each existing repeater. At that time it was believed to be cost prohibitive and the issue was closed. Chief Withum is requesting the Board to revisit and determine actual cost and process for obtaining the back-up repeaters. Board will contact Township and discuss.

Board asked Chief Withum to provide number of radios currently being utilized with frequencies for the City of New Brunswick Fire Department.

6. Sale of Engine 803

Engine 803 has been returned from KME. Chief Withum has recommended the apparatus be sold and retain Engine 801. Chief Withum will attempt to establish a value of the Engine.

7. Shared Service

Hydrant markers have been received and distributed to District 3.

8. PEOSHA

Chief Withum reported that all open issues have been completed.

9. Disposal of Equipment

Commissioner DeGraw will write a policy for the proper disposal of equipment and present to the Board for consideration.

XI NEW BUSINESS:

Annual election is scheduled for Saturday, 18-Feb-12.

Resolution 2012-01 was introduced for the purchase of a replacement emergency generator for the Willow Street Station. On a motion by Commissioner Weissman, seconded by Commissioner LeBuis the Board will issue a bid package for the replacement of the generator. Roll call showed Commissioners Colon, DeGraw, LeBuis, Lyons and Weissman all voting Aye.

XII FIRE CHIEF/PRESIDENT REPORT:

Chief Withum had no issues to report or discuss with the Board.

President Vojir had no issues to report or discuss with the Board.

XIII. PUBLIC PORTION:

No comments from the public.

XIV ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Colon moved, seconded by Commissioner LeBuis that the public meeting be adjourned at 9:45 PM. Roll call showed Commissioners Colon, DeGraw, LeBuis, Lyons, and Weissman all voting Aye.

Respectfully submitted,

Dennis A. DeGraw
Clerk