

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Regular Meeting of November 8, 2011

I. CALL TO ORDER: Vice-Chairman Colon called the meeting to order at 8:00 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.

II. SALUTE TO THE FLAG: Vice-Chairman Colon opened the meeting with the salute to the flag.

III. READING OF THE OFFICIAL NOTICE OF THE MEETING:
Vice-Chairman Colon read the official notice of the Regular meeting. [Attachment I]

IV. ROLL CALL: Roll Call showed Commissioners Colon, DeGraw, LeBuis, and Weissman to be in attendance. Commissioner Lyons was not in attendance.

V. FIRE PREVENTION BUREAU:

Fire Marshal Verdi was unable to attend the meeting; Vice-Chairman Colon reported the following items for the Bureau of Fire Prevention:

All areas of inspections are on schedule, Annual, Life Hazard and Multiple Housing.

Penalty notification has been forwarded to those establishments that have not paid their annual fees. Total outstanding is approximately \$7,000.00

VIII. APPROVAL OF MINUTES:

The minutes of October 11, 2011 Regular Meeting, were approved on a motion by Commissioner LeBuis, seconded by Commissioner Colon. Roll call showed Commissioners Colon, DeGraw, LeBuis, and Weissman all voting Aye.

IX. COMMUNICATIONS:

None

X. TREASURERS REPORT: [Attachment II for details]

Commissioner Weissman reported the following as of October 31, 2011:

Operating Account	\$ 279,346.30
Cash Mgmt Fund - General	\$ 565,654.34
Cash Mgmt Fund – Fire App	\$ 62,303.09
Cash Mgmt Fund LOSAP	\$ 35,404.40

Cash Mgmt Dedicated Penalty FC	\$	26,239.98
Cash Mgmt New Bldg	\$	41,972.29
Cash – New WS Bldg: BOA	\$	2,237.29

The Treasurer's Report was accepted on a motion by Commissioner LeBuis, seconded by Commissioner DeGraw. Roll call showed Commissioners Colon, DeGraw, LeBuis, and Weissman all voting Aye.

Budget preparation for Fiscal Year 2012 is on-going. Commissioner DeGraw proposed a Budget Work Shop be scheduled for 22-Nov-11 for all Commissioners to review progress. Staff will advertise for the meeting to advise the Public. Additional dates will be added as necessary.

XI COMMITTEE REPORTS:

1. Willow Street Expansion:

No progress on open issue of the noisy pump in the mechanical room.

XII UNFINISHED BUSINESS:

1. Grant Status:

Grant application still under review by the US Government. To date, no grants have been awarded.

2. Annual Inventory

Inventory completed at the Dunhams Corner and Lawrence Brook Stations and entered into the inventory Program. Inventory of vehicles at the Willow Street Station has been completed and is being entered. Inventory of the office areas is scheduled to begin week of 14-Nov-11. New target date for completion is 01-Dec-11.

3. Monthly Injuries

None

4. LOSAP Policy Update

No Progress

5. Computer Problems

None

6. New Radio System

Special Election has been scheduled for 16-Dec-11 to request permission from the Public to purchase new portable radios necessitated by the upgrade of the existing system administered by the Township of East Brunswick.

Proposals are being formulated by the vendor currently holding the State contract for portable radios.

7. Sale of Engine 803

Repairs of Engine 803 are on going.

8. New Vehicle Radios

No Progress

9. Shared Service

District 1 and 3 will purchase hydrant markers within the next few weeks.

10. PEOSHA

Next phase of PEOSHA consultation has been scheduled for November 29, 2011.

11. Disposal of Equipment

Captain Adams presented a list of equipment that can be removed from the inventory. Property will be disposed of within guidelines established by State statute.

XIII NEW BUSINESS:

None

XIV FIRE CHIEF/PRESIDENT REPORT:

No Report from the Chief

President Vojir reported the following:

President Vojir reported the monument is 99% complete.

XV. PUBLIC PORTION:

No comments from the public.

XVI ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Colon moved, seconded by Commissioner LeBuis that the public meeting be adjourned at 9:15 PM. Roll call showed Commissioners Colon, DeGraw, and Weissman all voting Aye.

Respectfully submitted,

Dennis A. DeGraw
Clerk