

THE COMMISSIONERS OF FIRE DISTRICT 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX
216 JOSEPH STREET * EAST BRUNSWICK * NEW JERSEY 08816

Minutes of the Meeting of October 9, 2012

- I. CALL TO ORDER:** Chairman Lyons called the meeting to order at 8:03 PM at the District office Meeting Room located at 216 Joseph Street, East Brunswick, New Jersey.
- II. SALUTE TO THE FLAG:** Chairman Lyons opened the meeting with the salute to the flag.
- III. READING OF THE OFFICIAL NOTICE OF THE MEETING:**
Chairman Lyons read the official notice of the meeting. [Attachment I]
- IV. ROLL CALL:** Roll Call showed Commissioners Colon, LeBuis, Lyons, and Weissman to be in attendance. Commissioner DeGraw was not in attendance.
- V. FIRE PREVENTION BUREAU:**

Bureau is ahead of schedule relative to number of inspections when compared to the same period from 2011; 1911 performed in 2011, year to date 2012 is 2150.

Multiple Housing inspections are ahead of schedule when compared to the same time period for 2011; 489 in 2011, year to date 2012 is 611.

Outstanding fees for 2012 are reported to be \$6296.00 reflecting a collection of \$3,693.00 over the past month.

Bureau received a letter from PEOSHA stating all open issues found during the audit conducted earlier this year have been resolved resulting with the Bureau being in compliance for all issues previously found in default.

Following site plans were reviewed with copies to the respective fire Chiefs and returned to the Township of East Brunswick:

12-18 – Lighthouse Christian Fellowship – 100 Hardenburg Lane

Purchase of replacement vehicle delayed due to vehicle year change and availability of vehicle type to suit the needs of the Bureau. New inventory due at dealers within the next month with a recommendation/purchase will be made.

Bureau issued a large fine to the tenant of 10 Alvin Court for non-compliance of statues after numerous warnings.

VII. APPROVAL OF MINUTES:

The minutes of September 11, 2012 Regular Meeting, were approved, on a motion by Commissioner Weissman, seconded by Commissioner LeBuis. Roll call showed Commissioners Colon, LeBuis, Lyons and Weissman all voting Aye.

IX. COMMUNICATIONS:

NONE

X. TREASURERS REPORT: [Attachment II for details]

Commissioner Weissman reported the following as of August 31, 2012:

Operating Account	\$	7,992.43
Cash Mgmt Fund - General	\$	598,453.01
Cash Mgmt Fund – Fire App	\$	117,331.70
Cash Mgmt Fund LOSAP	\$	35,420.49
Cash Mgmt Dedicated Penalty FC	\$	4,029.38
Cash Mgmt New Bldg	\$	31,987.33
Cash – New WS Bldg: BOA	\$	4,063.38

The Treasurer’s Report was accepted on a motion by Commissioner LeBuis, seconded by Commissioner Colon. Roll call showed Commissioners Colon, LeBuis, Lyons, and Weissman all voting Aye.

Preparation of the 2013 budget will begin during October. Commissioners DeGraw and Weissman will be meeting with the Fire Company Administration and Line representatives to review proposal for 2013 expenditures.

XI COMMITTEE REPORTS:

1. Willow Street Expansion:

Noisy pump has been replaced with the new pump being much quieter.

A new issue was discovered by representatives of Trane, manufacturer of the HVAC system, during a routine maintenance of the system. One of the dampers designed for the system was never installed. Building architect has been notified as well as the contractor APS. Retention amounts will not be released to APS until the issue has been resolved.

XII UNFINISHED BUSINESS:

1. Grant Status:

No Progress

2. Monthly Injuries

None

3. LOSAP

LOSAP 2011 has been funded.

4. Computer Problems

None

5. New Radios

Issues with the FCC have been resolved resulting in the Township of East Brunswick receiving appropriate licenses to proceed with the system upgrade. Portable radio order will be released for delivery from Pinnacle. Funding for radios will be discussed with the Township to determine most economical path.

6. Sale of Engine and Equipment

As the District did not receive any bids through GovDeals for the purchase of Engine 803 and since this has been at least the second attempt the District is permitted to retain the services of a broker to dispose of the property. Discussions will be held with a local broker to determine a price for sale of the vehicle and negotiate a commission for the sale.

7. Shared Service

No Progress

8. Disposal of Equipment

No Progress

9. Hydrant Markers

Fire Company is continuing to install hydrant markers.

10. Fire Prevention Demonstration

Program held on 03-Oct-12, Chief Withum reported it went well.

11. Generator Replacement

Installation is complete with unit operating as required.

12. Willow Street Paving

Paving contractor has a few minor items to complete.

XIII NEW BUSINESS:

No New Business

XIV FIRE CHIEF/PRESIDENT REPORT:

Lt. DeGraw had no report for Chief Withum.

Vice-President Dunphy reported gear racks at Willow Street Station are in need of replacement as existing units wall mountings are failing. In addition, apparatus room heaters were budgeted to be replaced in 2012.

XV. PUBLIC PORTION:

No comments from the public.

XVI ADJOURNMENT:

Being no further discussion or business at this time, Commissioner Weissman moved, seconded by Commissioner LeBuis that the public meeting be adjourned at 9:30 PM. Roll call showed Commissioners Colon, LeBuis, Lyons and Weissman all voting Aye.

Respectfully submitted,

Paul Colon
Vice-Chairman