

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

RESOLUTION 2012-01

**AUTHORIZING ADVERTISEMENT FOR BIDS FOR
ONE (1) Installation & Replacement Generator**

February 14, 2012

WHEREAS, The Commissioners of Fire District No. 2, Township of East Brunswick, County of Middlesex, have approved the specifications for installation and replacement of (1) generator and have determined that they will advertise for sealed bids for one (1) replacement generator including installation.

NOW, THEREFORE, be it **RESOLVED** by The Commissioners of Fire District No. 2, in the Township of East Brunswick, County of Middlesex, as follows:

- (1) Specifications are hereby approved and incorporated herein by reference.
- (2) Bids to be submitted shall fully comply with the specifications.
- (3) The Commissioners shall advertise for the receipt of sealed bids for the above named purpose or project.
- (4) Each bid shall be submitted as written proposal in the manner designated in instructions to bidders and the specifications and shall be signed by the bidder. The bid shall be enclosed in a sealed envelope bearing the name and address of the bidder on the outside, specifically denoting on said envelope the name of the job for which said bid is submitted and addressed to Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2, in the Township of East Brunswick, County of Middlesex, New Jersey.

Resolution 2012-01

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- (5) The specifications, instructions to bidders and related documents are on file with Cheryl Bove, Office Manager, Fire District No. 2 and may be inspected by appointment at the Board Offices, or obtained by request by calling (732) 257-2846, Monday through Friday between the hours of 8:30 AM to 3:30 PM.
- (6) Sealed bids shall be called for and shall be received, opened and read in public at the East Brunswick Independent Fire Company Administrative Offices, 216 Joseph Street, East Brunswick, NJ 08816 on March 13, 2012 at 2:00 PM, prevailing time.
- (7) Each sealed bid shall be hand delivered to, or mailed in time to be received by the Board of Fire Commissioners - East Brunswick Fire District No. 2 or to such other designated representative of The Commissioners who will be present at the opening of said bids at the time and place stated for the receipt of sealed bids. **NO BID SHALL BE ACCEPTED AFTER THE DATE OR HOUR AS DESIGNATED IN THIS PUBLIC NOTICE TO BIDDERS.**
- (8) The bid quote shall be net to The Commissioners and shall be excluded from any state and federal taxes and all motor vehicle titling fees.
- (9) The contract will be awarded to the lowest qualified responsible bidder. The Commissioners reserve the right to reject any and all bids. The Commissioners also reserve the right to waive any insubstantial irregularities in any bid.

The lowest qualified, responsible bidder will be determined by The Commissioners. The Commissioners reserve the right to award a contract including or deleting any of the equipment/accessories, as they may deem necessary in their discretion. When applicable, the bidder must provide a price quote for all options, extra equipment and price deductions for equipment/accessories as specified. Failure to provide price quotes/deductions for any of these items may result in automatic rejection of the bid.

- (10) A non-collusion affidavit in the usual form will be supplied with the specifications. It shall be executed by the person or corporate officers submitting the bid. Said affidavit must be properly notarized. A non-collusion affidavit must accompany each bid. **THIS REQUIREMENT WILL NOT BE WAIVED.**
- (11) An owner's list in accordance with P.L. 1977, Ch. 33, approved March 8, 1977, will also be supplied with the specifications in the usual form. It shall be completed by the person or corporate officers submitting the bid. Said owner's list must accompany each bid. **THIS REQUIREMENT WILL NOT BE WAIVED. A BID BOND SHALL NOT BE REQUIRED.**

- (12) All bids shall be accompanied by security in the form of a certified or cashier's check or bid bond, made payable to The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex in the amount of 10% of the bid, but not exceeding \$21,000. This security shall be considered a guarantee that the bidder will, if awarded a contract by the Commissioners, enter into said contract and furnish any performance bond or other security as a guarantee or indemnification. **THIS REQUIREMENT WILL NOT BE WAIVED.**
- (13) Each bidder shall submit, in addition, a letter from a bonding company licensed to do business under the Laws of the State of New Jersey stating that the company will furnish a performance bond in the amount of 100% of its bid if said bidder is awarded a contract by the Commissioners. **THIS REQUIREMENT WILL NOT BE WAIVED.**
- (14) Bidders are required to comply with the applicable statutory requirements and regulations adopted pursuant thereto, including but not limited to P.L. 1975 Ch. 127; P.L. 1977, Ch. 33; P.L. 1963, Ch. 150; and P.L. 1933 Ch. 277 including all amendments thereto.
- (15) No bidder may withdraw his proposal for a period of 60 days after the opening of bids; all proposals being binding upon all bidders for said 60-day period.

Resolution # 2012-01

The aforementioned resolution was introduced by:

Commissioner *Weissman*

and it was seconded by:

Commissioner *ReBus*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Regular Business Meeting of The Commissioners held on February 14, 2012

Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

Resolution 2012-02

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the **Open Public Meetings Act**, the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel and, accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it **RESOLVED** by the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

- (1) The meeting of _____ 2012 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Resolution # 2012-02

The aforementioned resolution was introduced by:

Commissioner *W. Weissman*

and it was seconded by:

Commissioner *LeBuis*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Regular Business Meeting of The Commissioners held on February 14, 2012

Dennis A. DeGraw
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT No. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
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Resolution #2012-03

March 13, 2012

**Award of Contract to Parker, Remsen & Sullivan Insurance & VFIS
Insurance.**

Relative to the Providing of Various Insurance Coverage

WHEREAS, The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A.40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1)(m) it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, The Commissioners did further determine that it was not reasonable under the present circumstances and was, in fact, not possible to receive various quotations relative to the insurance coverage and consultation services to be provided hereunder as the requirements of N.J.A.C. 5:30-14.2 (B)(4)(i) and(ii) could not be satisfied under the present circumstances; and

WHEREAS, the subject resolution providing for the award of the subject contract to Parker, Remsen & Sullivan and VFIS Insurance Company relative to the insurance to be provided and the notice of award of said contract shall be available for public inspections; and

WHEREAS, the Local Public Contracts Law, N.J.S.A.40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and the amount of contract.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) Parker, Remsen & Sullivan and VFIS Insurance Company is hereby awarded a contract relative to the providing of that various insurance coverage as more specifically detailed in that documentation attached hereto and made a part hereof, for a total price not to exceed \$141,200.00 for the year January 1, 2012 to December 31, 2012. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and Parker, Remsen & Sullivan.

(2) By execution of this resolution, it is hereby certified by The Treasurer of The Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.

Resolution # 2012-03

The aforementioned resolution was introduced by:

Commissioner *LeBuis*

and it was seconded by:

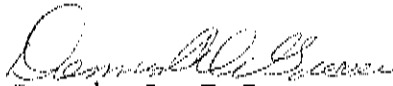
Commissioner *Colon*

RECORD OF VOTE:

Members	LeBuis	Lyons	DeGraw	Weissman	Colon
Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Regular meeting of The Commissioners held on Tuesday, March 13, 2012.


Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT No. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816
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RESOLUTION 2012-04
March 13, 2012
Designating Financial Consultant

WHEREAS, there exists a need for financial services for the Commissioners of Fire District No. 2 in the Township of East Brunswick, Middlesex County, New Jersey, and,

WHEREAS, funds are available or will be available for the purpose of obtaining such services; and

WHEREAS, the Local Public Contracts Law (N.J.S. 40:A11-1 et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF EAST BRUNSWICK, MIDDLESEX COUNTY, NEW JERSEY, as follows:

1. Lawrence Roth is hereby appointed as Financial Consultant for this Board to serve for a term of one year or until the organization meeting of the Board following the annual election.
2. Said Lawrence Roth shall be paid on a fee basis for all services rendered.
3. This appointment is made without competitive bidding as "professional services" under the provisions of the Local Public Contracts Law because the services to be rendered or performed are by persons authorized by law to practice a recognized profession and whose practices are regulated by law and such services are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.
4. Notice of award of the contract authorized hereby shall be published in The Home News within 10 days of its passage.

Resolution # 2012-04

The aforementioned resolution was introduced by:

Commissioner *LeBuis*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
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RESOLUTION 2012-05

March 13, 2012

Setting the Dates and Times of the Monthly Meetings

WHEREAS, the "Open Public Meetings Act", L. 1975 c.231, requires that adequate notice be given to the public of all meetings of the Commissioners; and

WHEREAS, section 13 of said Act (R.S. 10:4-18) provides that a schedule shall be adopted at least once each year containing the location, time and date of each regular meeting of a public body:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF EAST BRUNSWICK, MIDDLESEX COUNTY, NEW JERSEY, as follows,

1. The regular meetings of the Commissioners of Fire District No. 2 in the Township of East Brunswick, Middlesex County, New Jersey shall be held at the William C. Peck Administration Building, Fire District No. 2, 216 Joseph Street, East Brunswick, New Jersey at 8:00 PM on April 10, 2012; May 8, 2012; June 12, 2012; July 10, 2012; August 14, 2012; September 11, 2012; October 9, 2012; November 13, 2012; December 11, 2012; January 8, 2013; February 12, 2013; March 12, 2013.

2. Said schedule shall terminate at the reorganization meeting on March 12, 2013 of the Commissioners following the annual election on February 16, 2013 at which time the Commissioners shall adopt a new annual schedule of meetings pursuant to the section aforesaid.

3. Special meetings may be held from time to time in accordance with the provisions of R.S. 10:4-8.

4. A copy of this resolution shall be filed with the Township Clerk, shall be posted in at least one public place reserved for such or similar announcements and shall be mailed or hand delivered to the Daily Home News and The Sentinel Publishing Company.

5. Upon the request of and advance payment in the amount of \$10.00 by any person, a copy of the regular meeting schedule or revision, any advance written notice of any regular, special or rescheduled meeting of the Commissioners shall be sent to such person, provided that such request shall terminate on December 31 of each year and provided that any request made by the news media shall be honored without charge.

Resolution # 2012-05

The aforementioned resolution was introduced by:

Commissioner *LeBuis*

and it was seconded by:

Commissioner *DeLox*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT No. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
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Resolution 2012-06
March 13, 2012

Authorizing Transfer of Monies

WHEREAS, the Fire District has expended various monies from the budget to support the bureau of Fire Prevention; and

WHEREAS, it is projected that these expenditures of funds will continue in the future; and

WHEREAS, the Fire District wishes to transfer monies from various Fire District accounts to reflect these expenditures and accordingly supplement the specific budget line items.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

- (1) This resolution shall serve as the authorization to transfer monies to the appropriate budget line items to properly reflect the expenditures necessary to fund the Bureau of Fire Prevention operations.
- (2) The necessary transfers shall be undertaken quarterly based on written documents supporting the transfers.

Resolution # 2012-06

The aforementioned resolution was introduced by:

Commissioner *LeBuis*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
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RESOLUTION 2012-07
March 13, 2012

Setting the Date and Time for the Annual Election

BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF EAST BRUNSWICK, MIDDLESEX COUNTY, STATE OF NEW JERSEY, as follows;

1. The date for the 2013 Annual Election of the Commissioners of Fire District No. 2 in the Township of East Brunswick, Middlesex County, State of New Jersey be and the same is hereby established as Saturday, February 16, 2013.

2. The polls shall be open from 2:00 PM to 9:00 PM at the William C. Peck Administration Building, 216 Joseph Street, East Brunswick, New Jersey.

3. The Clerk shall cause notices to be published with respect to said election in accordance with the law and shall provide for the furnishing of absentee ballots to the County Clerk, and the Chairman and Clerk shall take all other steps required by law for the conduct of said election, including, but not limited to, the preparation of ballots and appointment of election tellers.

4. The Chairman and the Clerk shall utilize such professional or outside assistance as may be required to perform their responsibilities as aforesaid.

Resolution # 2012-07

The aforementioned resolution was introduced by:

Commissioner *LeBuis*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
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RESOLUTION 2012-08

March 13, 2012

Designating the Official Newspapers for
Publications for the 2012-2013 Year

WHEREAS, the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2012-2013 year.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF EAST BRUNSWICK, MIDDLESEX COUNTY, NEW JERSEY, as follows:

1. The official newspapers in which the Commissioners will publish all required notices or other items during the 2012-2013 year pursuant to New Jersey statutes shall be The Home News Tribune and/or Asbury Park Press, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

Resolution # 2012-08

The aforementioned resolution was introduced by:

Commissioner *LeBuis*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRW	LEBUIS	LYONS	WEISSMAN
Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

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**RESOLUTION 2012-09
March 13, 2012**

Adopting Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) This resolution shall act as a formal adoption by The Commissioners of a cash management plan, which shall allow for official depositories of The Commissioners to be the State of New Jersey Cash Management Funds and/or Bank of America and/or Provident Bank and/or United States Treasury Bills and/or other obligations of the United States Government.

Resolution # 2012-09

The aforementioned resolution was introduced by:

Commissioner *LeBuis*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT No. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
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RESOLUTION 2012-10

March 13, 2012

Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check drawn on the fire district and signed by the governing body chairman, and the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that The Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which and the time in which salaries, wages or other compensation for services shall be paid.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) The checks as issued by The Commissioners for payment of claims shall have two signatures countersigned by one or two Commissioners and/or the Office Manager in order that The Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.

(3) The manner in which and the time in which compensation for services rendered by employees of The Commissioners shall be paid in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by The Commissioners.

Resolution # 2012-10

The aforementioned resolution was introduced by:

Commissioner *LeBuis*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRW	LEBUIS	LYONS	WEISSMAN
Yes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

RESOLUTION 2012-11
March 13, 2012

Fire Protection Agreement

WHEREAS, The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex deem it necessary to set forth, in writing, the understandings between The Commissioners and The Volunteer Fire Company located within the fire district relative to rental of buildings and premises by The Commissioners, providing of fire fighting protection by The Volunteer Fire Company and various other issues as more specifically set forth in a Fire Protection Agreement to be in effect retroactively from January 1, 2012 to December 31, 2012, a copy of which is attached hereto; and

WHEREAS, The Commissioners and The Volunteer Fire Company officials, as applicable, have reviewed said agreement and have found same to be in the best interest of both parties and the fire district and further wish to execute the same.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) The Fire Protection Agreement as attached hereto may be executed by the appropriate Commissioners in order that same then be executed by The Volunteer Fire Company officials, as applicable.

(2) This resolution shall serve as the authority for the enactment of said Fire Protection Agreement.

Resolution # 2012-11

The aforementioned resolution was introduced by:

Commissioner *LeBuis*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

Resolution 2012-12
March 13, 2012
Designating Surety Bonding for Commissioners

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, as follows:

(1) All Commissioners shall be bonded on a blanket policy in the amount of \$1,000,000.00 .

Resolution # 2012-12

The aforementioned resolution was introduced by:

Commissioner *Lebuis*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	<i>✓</i>	<i>✓</i>	<i>✓</i>	<i>✓</i>	<i>✓</i>
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

**RESOLUTION 2012-13
March 13, 2012
Authorizing Appointment of Attorney
For the 2012-2013 Year**

WHEREAS, there exists a continuing need for legal services to be provided for the Commissioners of Fire District No. 2 in the Township of East Brunswick, Middlesex County, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2012-2013; and

WHEREAS, the Local Public Contracts Law (N.J.S. 40:A11-1 et seq.) provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(A)(I), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF EAST BRUNSWICK, MIDDLESEX COUNTY, NEW JERSEY, as follows:

1. Richard M. Braslow is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

2. This resolution and the notice of award of contract shall be available for public inspection.

Resolution # 2012-13

The aforementioned resolution was introduced by:

Commissioner *LeBuis*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

RESOLUTION 2012-14
March 13, 2012
Authorizing Appointment of Auditor
For The 2012-2013 Year

WHEREAS, there exists a continuing need for certain auditing services for the Commissioners of Fire District No. 2 in the Township of East Brunswick, Middlesex County, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2012-2013 year; and

WHEREAS, the Local Public Contracts Law (N.J.S. 40:A11-1 et seq.) provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40a:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF EAST BRUNSWICK, MIDDLESEX COUNTY, NEW JERSEY, as follows:

1. Bart & Bart shall is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2012 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.
2. Said Bart & Bart shall be paid on a fee basis for all services rendered.
3. This resolution and the notice of award of contract shall be available for public inspection.

Resolution # 2012-14

The aforementioned resolution was introduced by:

Commissioner *LeBuis*

and it was seconded by:

Commissioner *Colon*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

RESOLUTION 2012-15

MARCH 13, 2012

AUTHORIZING APPOINTMENT OF ACCOUNTANT

For The 2012-2013 Year

WHEREAS, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire district No. 2 in the Township of East Brunswick, NJ, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2012-2013 year; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. , provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, an notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, be it **RESOLVED** by the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, as follows:

- (1) Bart & Bart is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.
- (2) This resolution and the notice of award of contract shall be available for public inspection

Resolution # 2012-15

The aforementioned resolution was introduced by:

Commissioner *LEBUIS*

and it was seconded by:

Commissioner *COLON*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Reorganization Meeting of The Commissioners held on March 13, 2012.

Dennis A. DeGraw
Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

Resolution #2012-16

May 8, 2012

Award of Contract to Envirocon – Generator Replacement

WHEREAS, The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex have received bids concerning the installation of a replacement generator.

WHEREAS, the bids have been reviewed by the Commissioners and;

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

- (1) Envirocon is hereby awarded a contract relative to the installation of a replacement generator and;
- (2) The contract is contingent upon Envirocon providing appropriate bond and insurance.
- (3) By execution of this resolution, it is hereby certified by The Treasurer of The Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.

Resolution # 2012-16

The aforementioned resolution was introduced by:

Commissioner

and it was seconded by:

Commissioner

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes					
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Regular Business Meeting of The Commissioners held on May, 8, 2012

Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

June 12, 2012
RESOLUTION 2012-17

AUTHORIZING DISPOSAL OF PERSONAL PROPERTY

WHEREAS, The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex is the owner of certain personal property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said personal property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it **RESOLVED** by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, as follows:

- (1) The sale of the personal property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from The Commissioners of the Fire District.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the personal property to be sold is as follows: a 1992 KME Pumper Fire truck, VIN NO. 1K9AF4289NN058526 and a 2001 Chevy Impala 4-door sedan, VIN NO. 2G1WF55K919367298
- (5) The personal property is identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said personal property.
- (6) The Fire District reserves the right to accept or reject any bid submitted. This vehicle shall be sold in an "as is" condition, and any sale shall be conditioned upon the bidder's execution of the appropriate hold harmless and indemnification agreement.

Resolution # 2012-17

The aforementioned resolution was introduced by:

Commissioner

and it was seconded by:

Commissioner

RECORD OF VOTE:

Members | COLON | DEGRAW | LEBUIS | LYONS | WEISSMAN |

Yes

No

Not Voting

Absent

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Regular Meeting of The Commissioners held on Tuesday, June 12, 2012

Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

RESOLUTION 2012-18

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended DECEMBER 31, 2011, has been completed and filed with the EAST BRUNSWICK TOWNSHIP FIRE DISTRICT #2, pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the EAST BRUNSWICK TOWNSHIP FIRE DISTRICT #2, hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended DECEMBER 31, 2011, and specifically has reviewed the sections of the audit report entitled "General Comments" and Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE REGULAR MEETING HELD ON August 14, 2012.

Dennis A. DeGraw, Secretary

Date

Resolution # 2012-18

The aforementioned resolution was introduced by:

Commissioner *W. Weissman*

and it was seconded by:

Commissioner *L. LeBuis*

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	/	/	/	/	/
No					
Not Voting					
Absent				/	

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Regular Meeting of The Commissioners held on Tuesday, August 14, 2012

Dennis A. DeGraw
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK, COUNTY OF MIDDLESEX**

RESOLUTION #2012-19

Authorizing Sale of Personal Property

WHEREAS, the Fire District is the owner of a 1992 KME Renegade Pumper Firetruck, which is no longer needed for public use and is of minimal value; and

WHEREAS, the Fire District is desirous of selling same to the Seaside Park Fire Department, in an "as-is" condition, without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of East Brunswick, County of Middlesex as follows:

- (1) The 1992 KME Renegade Pumper Firetruck Vin #1K9AF4289N N0585 26 shall be sold to the Seaside Park Volunteer Fire Company No. 1 for \$35,000.00 pursuant to the terms and conditions as set forth above and further based upon the execution by the party receiving the property of a hold harmless and indemnification agreement.

Resolution # 2012-19

The aforementioned resolution was introduced by:

Commissioner Lyons

and it was seconded by:

Commissioner Weissman

RECORD OF VOTE:

Members	COLON	DEGRAW	LEBUIS	LYONS	WEISSMAN
Yes	X	X		X	X
No					
Not Voting					
Absent			X		

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at our Regular Meeting of The Commissioners held on November 13, 2012.

Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

Resolution # 2012-20

December 31, 2012

Adoption of Temporary 2013 Budget

WHEREAS, it has become necessary for The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, by resolution, to adopt a temporary budget to make appropriations to provide for the period between the beginning of the fiscal year, January 1, 2013 and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 16, 2013.

NOW, THEREFORE, be it **RESOLVED** by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above, the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

(2) The 14% of the appropriations exclusive of those items as referenced above shall be deemed to reflect that as attached.

**TEMPORARY BUDGET FOR THE FISCAL YEAR
JANUARY 1, 2013 TO DECEMBER 31, 2013**

<u>Account Number</u>	<u>Description</u>	<u>Internal Budget</u>	<u>DCA Budget</u>
5505	Administrative Assistant	\$13,300	\$13,300
5506	Payroll Taxes	7,166	7,166
	Employee benefits		
5507	Workers compensation	4,900	4,900
5510	Purchase of Non Capital Assets	8,428	8,428
5515	Insurance premiums	14,868	14,868
5520	Fire Protection Agreement	22,050	22,050
	Professional services		3,010
5526	Accounting/Auditing	1,400	
5528	Legal	1,120	
5529	Physician	490	
5535	Advertising	280	280
5540	Elections	210	210
5545	Membership dues & subscriptions	420	420
5550	Training & Education	1,890	1,890
5700	Operating materials & supplies (fuels & lubricants)	3,500	3,500
	Utilities		9,310
5832	Mobile, Phone, Gas, Elec., Cable	7,490	
5715	Office Supplies & Postage	1,820	
	Maintenance & repairs		16,030
5720	Radio repairs	1,400	
5721	Equipment repairs	12,600	
5722	Compressor repairs	910	
5724	Computer Maintenance	1,120	
5730	Fire Prevention Program	1,400	1,400
5735	Fire Grant & Contingency	2,654	2,654
5737	Fire Prevention Bureau	43,400	43,400
5740	Paid Personnel	14,000	14,000
5742	LOSAP	5,880	5,880
5828	Principal On Bonds	31,500	31,500
5829	Interest on Bonds	4,900	4,900
5833	Building Maintenance	4,480	4,480
TOTAL	TEMPORARY APPROPRIATIONS	\$213,576	\$213,576

[Total 2012 appropriations eligible for temporary budget computations
= \$1,525,543 X 14% = \$213,576]

Dennis A. DeGraw
Clerk, Fire District No. 2
East Brunswick Township
December 31, 2012

Resolution # 2012-20

The aforementioned resolution was introduced by:

Commissioner

and it was seconded by:


Commissioner

RECORD OF VOTE:

Members	LeBuis	Lyons	DeGraw	Weissman	Colon
Yes			✓	✓	✓
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at a special meeting of The Commissioners held on Monday , December 31, 2012.


Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

Resolution # 2012-21

December 31, 2012

Authorization of Budget Transfers

WHEREAS, it has become necessary for the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex to undertake certain transfers relative to the current 2012 Commissioner's budget in order to reflect monies expended to date by the Commissioners; and

WHEREAS, this resolution shall serve as authorization for said budget transfers as noted herein.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

- (1) The budget transfers detailed on Schedule "A" are approved by the Commissioners.

Schedule A

Budget Transfers
Resolution # 2012-21

FROM-		TO-	
<u>Account Number</u>	<u>Description</u>	<u>Account Number</u>	<u>Description</u>
	<u>Amount</u>		<u>Amount</u>
5501	Office Salaries	5506	Payroll Taxes
	\$ 6,080.76		\$ 6,080.76
5730	Fire Prevention Prog.	5510	Equipment
	6,991.41	5724	Computer Maint.
			995.96
			5,995.45
5715	Office Expenses	5540	Elections
	4,006.16	5550	Training & Edu.
		5720	Radio Repairs
			722.70
			1,751.46
			1,532.00
5528	Legal Fees	5535	Advertising
	1,601.71		1,601.71
	<u>TOTAL</u>		<u>TOTAL</u>
	\$18,680.04		\$18,680.04

Resolution # 2012-21

The aforementioned resolution was introduced by:

Commissioner

and it was seconded by:

Commissioner

RECORD OF VOTE:

Members |LeBuis| Lyons | DeGraw | Weissman |Colon |

Yes

✓ ✓ ✓


No

Not Voting

Absent

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at a special business meeting of The Commissioners held on Monday, December 31, 2012.


Dennis A. DeGraw
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

Resolution # 2012-22

DECEMBER 31, 2012

Authorization of Budget Cancellations

WHEREAS, it has become necessary for The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex to undertake certain cancellations relative to the current Commissioner's budget in order to reflect monies expended or encumbered to date by The Commissioners; and

WHEREAS, this resolution shall serve as authorization for said budget cancellations as noted herein.

NOW, THEREFORE, be it **RESOLVED** by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

The cancellations detailed on Schedule "A" of 2012 unexpended budget account balances to be transferred to unrestricted surplus as of December 31, 2012 are approved.

Schedule A

Budget Cancellations

Resolution # 2012-22

<u>Account Number</u>	<u>Description</u>	<u>2012 Approved Budget</u>	<u>Cancelled Amount</u>	<u>Revised 2011 Budget</u>
5740	Contingency	<u>10,000</u>	<u>10,000</u>	<u>0</u>
		\$ 10,000	\$10,000	\$ 0

Resolution # 2012-22

The aforementioned resolution was introduced by:

Commissioner

and it was seconded by:


Commissioner

RECORD OF VOTE:

Members	LeBuis	Lyons	DeGraw	Weissman	Colon
Yes			✓	✓	✓
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at a special meeting of The Commissioners held on Monday, December 31, 2012.


Dennis A. DeGraw
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

Resolution # 2012-23

December 31, 2012

Award of Contract to VFIS of New Jersey.
Relative to the Providing of Various Insurance Coverage

WHEREAS, The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A.40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1)(m) it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, The Commissioners did further determine that it was not reasonable under the present circumstances and was, in fact, not possible to receive various quotations relative to the insurance coverage and consultation services to be provided hereunder as the requirements of N.J.A.C. 5:30-14.2 (B)(4)(i) and(ii) could not be satisfied under the present circumstances; and

WHEREAS, the subject resolution providing for the award of the subject contract to VFIS of New Jersey relative to the insurance to be provided and the notice of award of said contract shall be available for public inspections; and

WHEREAS, the Local Public Contracts Law, N.J.S.A.40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and the amount of contract.

NOW, THEREFORE, be it **RESOLVED** by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) VFIS of New Jersey is hereby awarded a contract relative to the providing of that various insurance coverage as more specifically detailed in that documentation attached hereto and made a part hereof, for a total price not to exceed \$78,000.00 for the year January 1, 2013 to December 31, 2013. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and VFIS of New Jersey.

(2) By execution of this resolution, it is hereby certified by The Treasurer of The Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.

Resolution # 2012-23

The aforementioned resolution was introduced by:

Commissioner

and it was seconded by:


Commissioner

RECORD OF VOTE:

Members	LeBuis	Lyons	DeGraw	Weissman	Colon
Yes			✓	✓	✓
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at a special meeting of The Commissioners held on Monday, December 31, 2012.


Dennis A. DeGraw
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF EAST BRUNSWICK
COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816
732-257-2846 732-651-1944(Fax)

Resolution # 2012-24

December 31, 2012

**Award of Contract to Borden Perlman Salisbury & Kelly.
Relative to the Providing of Various Insurance Coverage**

WHEREAS, The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A.40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1)(m) it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, The Commissioners did further determine that it was not reasonable under the present circumstances and was, in fact, not possible to receive various quotations relative to the insurance coverage and consultation services to be provided hereunder as the requirements of N.J.A.C. 5:30-14.2 (B)(4)(i) and(ii) could not be satisfied under the present circumstances; and

WHEREAS, the subject resolution providing for the award of the subject contract to Borden Perlman Salisbury & Kelly relative to the insurance to be provided and the notice of award of said contract shall be available for public inspections; and

WHEREAS, the Local Public Contracts Law, N.J.S.A.40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and the amount of contract.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) Borden Perlman Salisbury & Kelly is hereby awarded a contract relative to the providing of that various insurance coverage as more specifically detailed in that documentation attached hereto and made a part hereof, for a total price not to exceed \$40,000.00 for the year January 1, 2013 to December 31, 2013. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and Borden Perlman Salisbury & Kelly.

(2) By execution of this resolution, it is hereby certified by The Treasurer of The Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.

Resolution # 2012-24

The aforementioned resolution was introduced by:

Commissioner

and it was seconded by:


Commissioner

RECORD OF VOTE:

Members	LeBuis	Lyons	DeGraw	Weissman	Colon
Yes			✓	✓	✓
No					
Not Voting					
Absent					

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at a special meeting of The Commissioners held on Monday, December 31, 2012.


Dennis A. DeGraw
Clerk