

**THE COMMISSIONERS OF FIRE DISTRICT No. 2  
IN THE TOWNSHIP OF EAST BRUNSWICK  
COUNTY OF MIDDLESEX, NEW JERSEY**

216 Joseph Street • East Brunswick, New Jersey 08816  
732-257-2846 732-651-1944(Fax)

**Resolution # 2015-19**

**December 03, 2015**

**Award of Contract to VFIS of New Jersey.  
Relative to the Providing of Various Insurance Coverage**

**WHEREAS**, The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A.40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (l)(m) it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

**WHEREAS**, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

**WHEREAS**, The Commissioners did further determine that it was not reasonable under the present circumstances and was, in fact, not possible to receive various quotations relative to the insurance coverage and consultation services to be provided hereunder as the requirements of N.J.A.C. 5:30-14.2 (B)(4)(i) and(ii) could not be satisfied under the present circumstances; and

**WHEREAS**, the subject resolution providing for the award of the subject contract to VFIS of New Jersey relative to the insurance to be provided and the notice of award of said contract shall be available for public inspections; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A.40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and the amount of contract.

**NOW, THEREFORE,** be it **RESOLVED** by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) VFIS of New Jersey is hereby awarded a contract relative to the providing of that various insurance coverage as more specifically detailed in that documentation attached hereto and made a part hereof, for a total price not to exceed \$70,000.00 for the year January 1, 2016 to December 31, 2016. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and VFIS of New Jersey.

(2) By execution of this resolution, it is hereby certified by The Treasurer of The Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.

Resolution # 2015-19

The aforementioned resolution was introduced by:

Commissioner *Colon*

and it was seconded by:


Commissioner *WEISSMAN*

RECORD OF VOTE:

Members	Grande	Lyons	DeGraw	Weissman	Colon
Yes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Voting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at a special meeting of The Commissioners held on Thursday, December 3, 2015.

  
Dennis A. DeGraw  
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2**  
**IN THE TOWNSHIP OF EAST BRUNSWICK**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

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**Resolution # 2015-20**

December 03, 2015

**Award of Contract Borden, Perlman Salisbury & Kelly.**  
**Relative to the Providing of Various Insurance Coverage**

**WHEREAS**, The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A.40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1)(m) it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

**WHEREAS**, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

**WHEREAS**, The Commissioners did further determine that it was not reasonable under the present circumstances and was, in fact, not possible to receive various quotations relative to the insurance coverage and consultation services to be provided hereunder as the requirements of N.J.A.C. 5:30-14.2 (B)(4)(i) and(ii) could not be satisfied under the present circumstances; and

**WHEREAS**, the subject resolution providing for the award of the subject contract to VFIS of New Jersey relative to the insurance to be provided and the notice of award of said contract shall be available for public inspections; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A.40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and the amount of contract.

**NOW, THEREFORE,** be it **RESOLVED** by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) VFIS of New Jersey is hereby awarded a contract relative to the providing of that various insurance coverage as more specifically detailed in that documentation attached hereto and made a part hereof, for a total price not to exceed \$82,000.00 for the year January 1, 2016 to December 31, 2016. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and VFIS of New Jersey.

(2) By execution of this resolution, it is hereby certified by The Treasurer of The Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.

Resolution # 2015-20

The aforementioned resolution was introduced by:

Commissioner *Colon*

and it was seconded by:

Commissioner *WEISSMAN*

RECORD OF VOTE:

Members	Grande	Lyons	DeGraw	Weissman	Colon	
Yes	✓	✓	—	✓	—	
No						
Not Voting						
Absent						

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at a special meeting of The Commissioners held on Thursday, December 3, 2015.

*Dennis A. DeGraw*  
Dennis A. DeGraw  
Clerk

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**Resolution # 2015-21**

**December 31, 2015**

**Adoption of Temporary 2016 Budget**

WHEREAS, it has become necessary for The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, by resolution, to adopt a temporary budget to make appropriations to provide for the period between the beginning of the fiscal year, January 1, 2016 and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 20, 2016.

**NOW, THEREFORE,** be it **RESOLVED** by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above, the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

(2) The 14% of the appropriations exclusive of those items as referenced above shall be deemed to reflect that as attached.

TEMPORARY BUDGET FOR THE FISCAL YEAR  
JANUARY 1, 2016 TO DECEMBER 31, 2016

<u>Account Number</u>	<u>Description</u>	<u>Internal Budget</u>	<u>DCA Budget</u>
5505	Office Salaries	\$18,200	\$18,200
	<u>Employee benefits</u>		\$15,330
5506	Payroll Taxes	6,916	6,916
5507	Workers compensation	5,754	5,754
2251	Employer Pers	2,660	2,660
5510	Purchase of Non Capital Assets	10,242	10,242
5515	Insurance premiums	14,700	14,700
5520	Fire Protection Agreement	23,100	23,100
	<u>Professional services</u>		3,756
5527	Accounting/Auditing	1,400	
5528	Legal	1,120	
5529	Physician	1,236	
5535	Advertising	210	210
5540	Elections	350	350
5545	Membership dues & subscriptions	560	560
5550	Training & Education	2,016	2,016
5700	Operating materials & supplies (fuels & lubricants)	2,100	2,100
	<u>Utilities</u>		10,500
5832	Mobile, Phone, Gas, Elec., Cable	8,400	
5715	Office Supplies & Postage	2,100	
	<u>Maintenance &amp; repairs</u>		16,613
5720	Radio repairs	420	
5721	Equipment repairs	13,406	
5722	Compressor repairs	875	
5724	Computer Maintenance	1,912	
5730	Fire Prevention Program	700	700
5735	Fire Grant & Contingency	3,013	3,013
5737	Fire Prevention Bureau	41,111	41,111
5741	Paid Personnel	14,000	14,000
5742	LOSAP	6,300	6,300
5828	Principal On Bonds	26,600	26,600
5829	Interest On Bonds	15,330	15,330
5833	Building Maintenance	22,474	22,474
<b>TOTAL</b>	<b>TEMPORARY APPROPRIATIONS</b>	<b>\$247,205</b>	<b>\$247,205</b>

[Total 2015 appropriations eligible for temporary budget computations  
= \$1,765,749 X 14% = \$247,205]

Dennis A. DeGraw  
Clerk, Fire District No. 2 East Brunswick Township  
December 31, 2015



**Resolution # 2015-21**

The aforementioned resolution was introduced by:

Commissioner *Colon*

and it was seconded by:

Commissioner *Weissman*

RECORD OF VOTE:

Members	Colon	DeGraw	Grande	Lyons	Weissman
Yes	✓	✓			✓
No					
Not Voting					
Absent			✓	✓	

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at a special meeting of The Commissioners held on Thursday , December 31, 2015.

Dennis A. DeGraw  
Clerk

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**Resolution # 2015-22**

**DECEMBER 31, 2015**

**Authorization of Budget Cancellations**

**WHEREAS**, it has become necessary for The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex to undertake certain cancellations relative to the current Commissioner's budget in order to reflect monies expended or encumbered to date by The Commissioners; and

**WHEREAS**, this resolution shall serve as authorization for said budget cancellations as noted herein.

**NOW, THEREFORE**, be it **RESOLVED** by The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

The cancellations detailed on Schedule "A" of 2015 unexpended budget account balances to be transferred to unrestricted surplus as of December 31, 2015 are approved.

Schedule A

Budget Cancellations

Resolution # 2015-22

<u>Account Number</u>	<u>Description</u>	2014 <u>Approved Budget</u>	<u>Cancelled Amount</u>
5740	Contingency	<u>10,000</u>	<u>10,000</u>
		\$ 10,000	\$10,000

**Resolution # 2015-22**

The aforementioned resolution was introduced by:

Commissioner *Colon*

and it was seconded by:

Commissioner *Weissman*

RECORD OF VOTE:

Members	Colon	DeGraw	Grande	Lyons	Weissman	
Yes		✓	✓			✓
No						
Not Voting						
Absent				✓	✓	

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at a special meeting of The Commissioners held on Thursday, December 31, 2015.

Dennis A. DeGraw  
Clerk

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Resolution # 2015-23

December 31, 2015

Authorization of Budget Transfers

WHEREAS, it has become necessary for the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex to undertake certain transfers relative to the current 2015 Commissioner's budget in order to reflect monies expended to date by the Commissioners; and

WHEREAS, this resolution shall serve as authorization for said budget transfers as noted herein.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex as follows:

- (1) The budget transfers detailed on Schedule "A" are approved by the Commissioners.



Resolution # 2015-23

The aforementioned resolution was introduced by:

Commissioner *Colon*

and it was seconded by:

Commissioner *Weissman*

RECORD OF VOTE:

Members	Colon	DeGraw	Grande	Lyons	Weissman
Yes	✓	✓			✓
No					
Not Voting					
Absent			✓	✓	

CERTIFICATION:

I, Dennis A. DeGraw, Clerk of The Commissioners of Fire District No. 2 in the Township of East Brunswick, County of Middlesex, hereby certify that the foregoing resolution was passed at a special business meeting of The Commissioners held on Thursday, December 31, 2015.

Dennis A. DeGraw  
Clerk